



CITY OF ATLANTA

Keisha Lance Bottoms
Mayor

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DEPARTMENT OF PROCUREMENT
David L. Wilson II
Chief Procurement Officer

January 24, 2019

Dear Potential Bidders:

Re: FC-10670, Heating and Air Conditioning

Attached is one (1) copy of **Addendum Number 2**, which is hereby made a part of the above-referenced project.

For additional information, please contact Art Smalls, at (404) 865-8521 or by email at asmalls@atlantaga.gov.

Sincerely,

David L. Wilson II

DLW/as

FC-10670, Heating and Air Conditioning

Addendum No. 2

January 24, 2019

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ADDENDUM NO. 2

This Addendum No. 2 forms a part of the Invitation to Bid and modifies the original solicitation package as noted and any prior below and is issued to incorporate the following:

- 1) **Responses to Questions**: A total of three (3) questions, hereto as Attachment No. 1.

The Bid due date HAS been modified and Bids are due on Thursday, February 7, 2019 and should be time stamped in no later than 2:00 P.M. and delivered to the address listed below:

David L. Wilson II.
Chief Procurement Officer
Department of Procurement
55 Trinity Avenue, S. W.
City Hall South, Suite 1900
Atlanta, Georgia 30303

****All other pertinent information is to remain unchanged****

Acknowledgment of Addendum No. 2

Bidders must sign below and return this form with Bidders response to the Department of Procurement.

Bidders must sign below and return this form with Bid response to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgment of receipt of this Addendum.

This is to acknowledge receipt of **FC-10670, Heating and Air Conditioning Services, Addendum No. 2** on this the _____ day of _____, 20__.

Legal Company Name of Bidder

Signature of Authorized Representative

Printed Name

Title

Date

Attachment No. 1
Questions and Answers

Questions and Answers

- 1) Johnson Controls would like to bid the FC-10670 Heating and Air Conditioning Services Contract as a prime. Would the City of Atlanta allow Johnson Controls to bid the contract if Johnson Controls utilizes SEB (Small Business Enterprises) as part of our execution team. If we are allowed to bid, what percentage of the contract would the City of Atlanta want us to subcontract to be deemed responsive?

Answer: FC-10670-Heating and Air Conditioning Services is a SBO Sheltered Market project. This means that only certified SBEs can bid as prime contractors. Larger firms such as Johnson Controls may **ONLY participate as subcontractors** and cannot self-perform more than 50% of the scope of services.

- 2) I have a question pertaining to the "hourly rate" field that must be filled in on the bid sheet of FC-10670. Positions on the bid sheet that are not utilized by our company (Master Technician for example) or a position that there is no charge to the City of Atlanta (Project Manager for example) in those situations is "\$0" an acceptable rate? or would any \$0 hourly rates cause a bid to be rejected?

Answer: \$0 or N/A will be acceptable for positions that COA will not be billed. DEAM – Technical Service will not reject a bid because it has a \$0/hr. for a position that is not used.

- 3) Need clarification (in writing) from City of ATL that a Certificate of Signing Authority executed by a corporate officer (Assistant Secretary) can be used by an Agent of the Company to acknowledge all documents.

Answer: Yes. A Certificate of Signing Authority issued by the corporate entity can be used to transfer signing authority to an agent of the Company.