

**ATLANTA AIRLINES TERMINAL CORPORATION  
INVITATION TO BID**

***The INVITATION TO BID (ITB) for Package No. 2018-300M associated with the Concourse E Urinal Dividers Installation Project will be received by designated staff of the Atlanta Airline Terminal Corporation (“AATC”), at the AATC office located at Hartsfield-Jackson Atlanta International Airport, North Terminal third floor on Thursday, November 1, 2018 by 1:00 PM. Invitation to Bid documents will be available from AATC.***

**Minimum Qualifications:** Proponent must submit, with its Proposal, documentation (e.g., certificate of good standing issued by the Secretary of the State of Georgia) that evidences that it is authorized to conduct business in the State of Georgia.

1. The Bidders and all its team members cannot be engaged in any dispute or litigation with the City of Atlanta (the “City”).
2. The Respondent shall have an office within the state of Georgia located within one hundred (100) miles of the site. The office shall have a legitimate street address, be fully staffed (staff to include management, estimating, field supervision and installation personnel), and shall have been in place for a minimum of one year prior to the bid date.
3. The Respondent, after completion of the work, shall maintain an office within the state of Georgia located within one hundred (100) miles of the site. The office shall have a legitimate street address, be fully staffed (listed above), and shall be kept for a minimum of two (2) years to coincide with the contractor warranty requirements.
4. The Respondent, after completion of the work, shall maintain his Georgia business license for a minimum of two (2) years to coincide with the contractor warranty requirements.
5. The Respondent must demonstrate experience in the construction and management of five (5) projects of similar size and scope.
6. The Respondent must be able to meet the required insurance and bonding requirements of the project.

The Scope of Work: Furnish the design, labor, material, equipment, tools, supplies, services, supervision and all other necessary incidentals for the total, satisfactory and timely performance to complete the **CONCOURSE E URINAL DIVIDERS INSTALLATION PROJECT** at the **Hartsfield – Jackson Atlanta International Airport** in accordance with the Contract Agreement, Construction Period, all associated Contract Documents and the Invitation to Bid (AATC ITB 2018-300M) dated September 27, 2018.

**I. SCOPE**

The scope of work for this project is identified within the project Invitation to Bid documents under the same name. Specific scope items and deliverables are provided in the AATC ITB 2018-300M.

**II. SCHEDULE:**

- A. Time is of the essence. Contractor shall diligently prosecute the work and include the necessary manpower and equipment to perform the scope of work.

**Bids due no later than:  
Expected NTP:**

**November 1, 2018 by 1:00PM  
November 13, 2018**

To be considered, Respondents must submit a complete response to the issued ITB. The format mandated by this ITB is not negotiable. Responses shall be submitted in sealed envelope(s) or package(s). The outside of the envelope(s) or package(s) must clearly indicate the name of the project: **AATC ITB 2018-300M, Concourse E Urinal Dividers Installation Project**, name and address of the Respondent. Submittals shall include one (1) marked "Original" and two (2) copies separately bound proposals and submit no later than 1PM, Thursday, November 1, 2018 in a sealed envelope addressed to Dr. Kofi Smith, Atlanta Airlines Terminal Corporation, PO Box 45170, 3rd Floor North Terminal, Hartsfield- Jackson Atlanta International Airport, Atlanta, Georgia 30320. Enclose in the envelope all documents required to be submitted in accordance with the Invitation to Bid.

Any bids received after 1:00 PM on November 1, 2018 will be disqualified. **The pre-bid conference will be held Thursday, October 11<sup>th</sup> at 11:00 AM at the AATC offices, North Terminal, 3rd floor.**

All forms required by the **NOTICE OF REQUIRED SUBMITTALS** must be included in the bid. The bid shall contain the full name of each person, firm or corporation and the complete address.

**Questions**

If you have any questions regarding this project, **please direct them to Mr. Kirk Hale, Program Manager for AATC** at (404) 530-2100, or by E-mail at [K.Hale@AATC.org](mailto:K.Hale@AATC.org)

The AATC reserves the absolute right to reject any and all proposals and waive any technicalities at any time.

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Electronic Forms of the bid documents can be provided through the AATC.**