

CITY OF ATLANTA

ADVERTISEMENT FOR REQUEST FOR PROPOSALS

Your firm is hereby invited to submit to the City of Atlanta, Department of Procurement (“DOP”), a proposal for **FC-10370, Autonomous Vehicle Shuttle Service**. The City, on behalf of the Renew Atlanta Bond Program and TSPLOST (“Renew”), is soliciting proposals for a self-driving, autonomous shared ride shuttle service in Midtown Atlanta along North Avenue and Ponce de Leon Avenue between North Ave. MARTA Station and Ponce City Market.

A **Pre-Proposal Conference** will be held on **Friday June 1, 2018, at 11:00 A.M. EDT**, in the Department of Procurement, 55 Trinity Avenue, S.W., Suite 1900 (1st Floor), City Hall South, Atlanta, Georgia 30303. The purpose of the Pre-Proposal Conference is to provide Proponents with detailed information regarding the Procurement process and to address questions and concerns. Representatives from the Renew Atlanta Bond Program, Risk Management, and the Ethics Office will be available at the conference to discuss this project and to answer any questions. Attendance at the Pre-Proposal Conference is strongly encouraged.

Proponents will be allowed to ask questions during the Pre-Proposal conference. However, please note that oral answers to questions during the Pre-Proposal conference are not authoritative. The last date to submit questions in writing is **Tuesday, June 5, 2018, at 1:00 P.M. EDT**. Questions will be responded to in the form of an addendum.

Your response to this Request for Proposals (“RFP”) will be received by designated staff of the Department of Procurement at 55 Trinity Avenue, S.W., City Hall South, Suite 1900, Atlanta, Georgia 30303, **no later than 2:00 P.M. EDT, on Wednesday, June 27, 2018**.

****ABSOLUTELY NO PROPOSALS WILL BE ACCEPTED AFTER 2:00 P.M. EDT****

This RFP is being made available by electronic means via <http://procurement.atlantaga.gov/>. If accepted by such means, then the Proponent acknowledges and accepts full responsibility to ensure that no changes are made to the RFP. In the event of conflict between a version of the RFP in the Proponent’s possession and the version maintained by DOP, the version maintained by the DOP shall govern.

You are encouraged to email your business name, contact person, address, phone number, fax number and the project number to Krista A. Morrison, Esq., Contracting Officer, Senior, at kamorrison@atlantaga.gov, to be placed on the Plan Holders List. Failure to do so may prevent you from receiving any addenda that are issued and may deem you non-responsive.

A hard copy of the RFP document may be obtained from the Department of Procurement, Plan Room, City Hall South, Suite 1900, 55 Trinity Avenue, S.W. Atlanta, Georgia, 30303, at a cost of \$100.00 per package between the hours of 8:15 a.m. – 5:00 p.m., Monday through Friday. Payment for the documents represents production costs; therefore, payment is non-refundable.

The City reserves the right to cancel any and all solicitations and to accept or reject, in whole or in part, any and all proposals when it is for good cause and in the best interest of the City.

Thank you for your interest in doing business with the City.