

CITY OF ATLANTA

ADVERTISEMENT FOR INVITATION TO BID

ATTENTION INTERESTED BIDDERS:

Your firm is hereby invited to submit to the City of Atlanta (the “City”), Department of Procurement (the “DOP”), a Bid for **FC- 10020, Internally Illuminated Overhead Street Name Signs**. The City’s DOP, on behalf of the Department of Public Works (“DPW”) is seeking bids from qualified firms for construction and installation of light-emitting diode (“LED”) illuminated overhead street name signs at specific signalized intersections in the Government District and on the Martin Luther King Junior Drive corridor as described in the Scope of Work, with the optional addition of selections on the Peachtree Street corridor.

A **Pre-Bid Conference** will be held on **Tuesday, October 24, 2017, at 10:00 A.M. EDT.**, at the DOP’s Conference Room in Suite 1900. The purpose of the Pre-Bid Conference is to provide Bidders with detailed information regarding the Procurement process and to address questions and concerns. There will be representatives from the DPW, Risk Management, Office of Contract Compliance and the Ethics Office available at the conference to discuss this project and to answer any questions. Attendance at the Pre-Bid Conference is strongly encouraged.

Bidders will be allowed to ask questions during the Pre-Bid Conference. However, please note that oral answers to questions during the Pre-Bid Conference on **Tuesday, October 24, 2017**, are **not** authoritative. **The last date to submit questions in writing is Friday, October 27, 2017 by noon.**

Your response to this Invitation to Bid (“ITB”) must be submitted to designated staff of the Department of Procurement at 55 Trinity Avenue, S.W., City Hall South, Suite 1900, Atlanta, Georgia 30303, no later than **2:00 P.M. EDT, on November 8, 2017.**

****ABSOLUTELY NO BIDS WILL BE ACCEPTED AFTER 2:00 P.M.****

Bids will be publicly opened and read at 2:01 P.M. EDT on the respective due date in Suite 1900, 1st Floor, 55 Trinity Avenue S.W., City Hall South, Atlanta, GA 30303.

Bidders may submit their Contractor Affidavit Forms for review via the City’s IIREA Preview Participation Program, to iireapreview@atlantaga.gov not less than ten (10) days prior to the Bid due date of **November 8, 2017**. The IIREA Preview Participation Form is set forth in Part 6, included in the Invitation to Bid.

This ITB is being made available by electronic means. If accepted by such means, then the Bidder acknowledges and accepts full responsibility for monitoring the DOP website for any addenda to the ITB. In the event of a conflict between a version of the Bid in the Bidder’s possession and the version submitted to the DOP, the version submitted to the DOP shall govern.

You are required to email and confirm receipt of your business name, contact person, address, phone number, fax number and the project number to Ms. Stacy E. Hobson, Contracting Officer, at sehobson@atlantaga.gov, to be placed on the Plan Holders List. Failure to do so will prevent you from receiving any addenda that are issued.

The Bid document may also be obtained from the Department of Procurement, Plan Room, City Hall South, Suite 1900, 55 Trinity Avenue, S.W., Atlanta, Georgia, 30303, at a cost of \$200.00 per package, beginning on October 6, 2017. All purchased solicitation documents include a scope of work booklet.

The City reserves the right to cancel any and all solicitations and to accept or reject, in whole or in part, any and all bids when it is for good cause and in its best interest.

Thank you for your interest in doing business with the City.