



CITY OF ATLANTA

Kasim Reed
Mayor

SUITE 1900
55 TRINITY AVENUE, SW
ATLANTA, GA 30303
(404) 330-6204 Fax: (404) 658-7705
Internet Home Page: www.atlantaga.gov

DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP,
CIPC, CISCC, CIGPM, CPPC
Chief Procurement Officer
asmith@atlantaga.gov

November 4, 2016

Dear Proponents:

Re: FC-9254: Design Build Grant Park Parking Garage

Attached is one (1) copy of **Addendum No. 3**, which is hereby made a part of the above-referenced project.

For additional information, please contact Mr. Mano Smith, CPPO, CPPB, CPPM, CPP, Procurement Officer at (404) 330-6351, or via e-mail at MOSmith@atlantaga.gov.

Sincerely,

Adam L. Smith

ALS:mas



Addendum No. 3

Re: FC-9254, Design-Build Grant Park Parking Garage

November 4, 2016

Page 2

This Addendum forms a part of the Request for Proposal and modifies the original solicitation package and any prior addenda as noted below.

- Delete Cost Proposal form in its entirety and replace with the attached revised Cost Proposal form.
 - Insert the attached Payment and Performance Bond forms after the last page of Appendix B.
 - Appendix A, Office of Contract Compliance Requirements - Delete the existing Subcontractor Contact Form and Equal Business Opportunity Subcontractor Project Plan Subcontractor/Supplier Utilization form in their entirety and replace with the attached Subcontractor Contact Form for the Professional Services Phase and Construction Related Services Phase and Equal Business Opportunity Subcontractor Project Plan Subcontractor/Supplier Utilization form for the Professional Services Phase and Construction Related Services Phase.
 - Pre-proposal Conference agenda reads “All questions or inquiries pertaining to the Request for Proposal are due no later than 5:00 P.M., Wednesday, November 16, 2016”. Delete and replace with “All questions or inquiries pertaining to the Request for Proposal are due no later than 5:00 P.M., Monday, October 24, 2016”.
 - Delete first three (3) pages of Statement of Proponent’s Qualification and replace with the attached first three (3) pages of Statement of Proponent’s Qualification.
 - Questions and Responses.
-

Proposals are due **Wednesday, December 14, 2016**, must be time stamped in no later than 2:00 p.m., and must be delivered to the address below:

Adam L. Smith, Esq., CPPO, CPPB,
CPPM, CPP, CIPC, CISCC, CIGPM, CPPC
Chief Procurement Officer
Department of Procurement
55 Trinity Avenue, S.W.
Suite 1900
Atlanta, Georgia 30303

**** All other information remains unchanged ****



Addendum No. 3

Re: FC-9254, Design-Build Grant Park Parking Garage

November 4, 2016

Page 3

Acknowledgment of Addendum No. 3

Proponents must sign below and return this form with Proposals to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgment of receipt of this Addendum.

This is to acknowledge receipt of Addendum No. 3 for **FC-9254, Design-Build Grant Park Parking Garage** on this the _____ day of _____, 2016.

Legal Company Name of Proponent

Signature of Authorized Representative

Printed Name

Title

Date



COST PROPOSAL

FROM:

Proponent's Name: _____

Proponent's Address: _____

FOR:

Project Name: FC-9254, Design Build Grant Park Parking Garage

ITEMS:

No.	DESCRIPTION	TOTAL
1	Lump Sum Amount	
2	Owners Allowance	\$2,650,000.00
	TOTAL OF 1-2:	

PROPOSAL TOTAL ITEMS 1 THROUGH 2, INCLUSIVE, THE AMOUNT OF:

DOLLARS (\$ _____).

PERFORMANCE INCENTIVES:

Substantial Completion 30 or more days before Date of Substantial Completion – 5% Additional of Contract Amount.

Substantial Completion 15 – 29 days before Date of Substantial Completion – 2.5% Additional of Contract Amount.

Payment Bond

INSTRUCTIONS

1. This form is required for use in connection with the Agreement identified on its face. There shall be no deviation from this form without approval by the City.
2. The full legal name and business address of the Principal shall be inserted in the space designated "Principal" on the face of the form. The bond shall be signed by an authorized person. Where such person is signing in a representative capacity (e.g., an attorney-in-fact), but is not a member of the firm, partnership, or joint venture, or an office of the corporation involved, evidence of this authority must be furnished.
3. Corporation executing the bond as surety must be among those appearing on the U.S. Treasury Department's most current list of approved sureties and must be acting within the amounts and limitations set forth therein.
4. Corporate surety shall be duly authorized by the Commissioner of Insurance of the State of Georgia to transact surety business in the State of Georgia.
5. Do not date this bond. The City will date this bond the same date or later than the date of the Agreement.
6. The Surety shall attach a duly authorized power-of-attorney authorizing signature on its behalf of any attorney-in-fact.
7. Corporations executing the bond shall affix their corporate seals. Individuals shall execute the bond opposite the word "Seal."
8. The name of each person signing this bond shall be typed or printed in the space provided.

Payment Bond

"City" City of Atlanta, Georgia

"Project" **Design-Build Grant Park Parking Garage**

"FC No." **9254**

"Principal" (Legal Name and Business Address)

Type of Organization ("X" one): _____ Individual
 _____ Partnership
 _____ Joint Venture
 _____ Corporation

"Surety:" (Name and Business Address)

duly authorized by the Commissioner of Insurance of the State of Georgia to transact surety business in the State of Georgia.

"Agreement:" Agreement between Principal and City, dated _____ day of _____, 20____, regarding performance of Work relative to the Project.

"Penal Sum:" _____

KNOW ALL MEN BY THESE PRESENTS, that we, the Principal and Surety hereto, as named above, are held and firmly bound to the City in the above Penal Sum for the payment of which well and truly to be made we bind ourselves, our heirs, executors, administrators, successors, jointly and severally.

WHEREAS, the Principal and the City entered into the Agreement identified above;

NOW, THEREFORE, the conditions of this obligation are such that if the Principal shall make payment of all Subcontractors and all persons supplying labor, Materials, machinery and Equipment for the performance of said work, this obligation shall be void; otherwise of full force and effect.

And the Surety to this bond, for value received, agrees that no modification, change, extension of time, alteration or addition to the terms of the Agreement or to the Work to be performed thereunder shall in any wise affect its obligation on this bond, and it does hereby waive notice of any such modification, change, extension of time, alteration or addition to the terms of the Agreement or the Work.

It is agreed that this bond is executed pursuant to and in accordance with the provisions of Section 13-10-1 and 36-82-101 *et seq.* and is intended to be and shall be construed to be a bond in compliance with the requirements thereof, though not restricted thereto.

IN WITNESS WHEREOF, the Principal and the Surety have caused these presents to be duly signed and sealed this _____ day of _____, 20__.

PRINCIPAL: _____

President/Vice President (Sign)

President/Vice President (Type or Print)

Attested to by:

Secretary/Assistant Secretary (Seal)

SURETY: _____

By: _____
Attorney-in-Fact (Sign)

Attorney-in-Fact (Type or Print)

APPROVED AS TO FORM

Associate/Assistant City Attorney

APPROVED

City's Chief Financial Officer

Performance Bond

INSTRUCTIONS

1. This form is required for use in connection with the Agreement identified on its face. There shall be no deviation from this form without approval by the City.
2. The full legal name and business address of the Principal shall be inserted in the space designated "Principal" on the face of the form. The bond shall be signed by an authorized person. Where such person is signing in a representative capacity (e.g., an attorney-in-fact), but is not a member of the firm, partnership, or joint venture, or an office of the corporation involved, evidence of this authority must be furnished.
3. Corporation executing the bond as surety must be among those appearing on the U.S. Treasury Department's most current list of approved sureties and must be acting within the amounts and limitations set forth therein.
4. Corporate surety shall be duly authorized by the Commissioner of Insurance of the State of Georgia to transact surety business in the State of Georgia.
5. Do not date this bond. The City will date this bond the same date or later than the date of the Agreement.
6. The Surety shall attach a duly authorized power-of-attorney authorizing signature on its behalf of any attorney-in-fact.
7. Corporations executing the bond shall affix their corporate seals. Individuals shall execute the bond opposite the word "Seal."
8. The name of each person signing this bond shall be typed or printed in the space provided.

Performance Bond

"City" City of Atlanta, Georgia

"Project" Design-Build Grant Park Parking Garage

"FC No." 9254

"Principal" (Legal Name and Business Address)

Type of Organization ("X" one):
 Individual
 Partnership
 Joint Venture
 Corporation

"Surety:" (Name and Business Address)

duly authorized by the Commissioner of Insurance of the State of Georgia to transact surety business in the State of Georgia.

"Agreement:" Agreement between Principal and City, dated _____ day of _____, 20____, regarding performance of Work relative to the Project.

"Penal Sum:" _____

KNOW ALL MEN BY THESE PRESENTS, that we, the Principal and Surety hereto, as named above, are held and firmly bound to the City in the above Penal Sum for the payment of which well and truly to be made we bind ourselves, our heirs, executors, administrators, successors, jointly and severally.

WHEREAS, the Principal and the City entered into the Agreement identified above;

NOW, THEREFORE, the conditions of this obligation are such that if the Principal shall faithfully and fully comply with, perform and fulfill all of the undertakings, covenants, conditions and all other of the terms and conditions of said Agreement, including any and all duly authorized modifications of such Agreement, within the original term of such Agreement and any extensions thereof, which shall include, but not be limited to any obligations created by way of warranties and/or guarantees for workmanship and materials which warranty and/or guarantee may extend for a period of time beyond completion of said Agreement, this obligation shall be void; otherwise, of full force and effect.

And the Surety to this bond, for value received, agrees that no modification, change, extension of time, alteration or addition to the terms of the Agreement or to the Work to be performed thereunder shall in any wise affect its obligation on this bond, and it does hereby waive notice of any such modification, change, extension of time, alteration or addition to the terms of the Agreement or the Work.

It is agreed that this bond is executed pursuant to and in accordance with the provision of O.C.G.A. Sections 13-10-1 and 36-82-101, *et seq.* and is intended to be and shall be construed to be a bond in compliance with the requirements thereof, though not restricted thereto.

FC-9254, Design-Build Grant Park Parking Garage

IN WITNESS WHEREOF, the Principal and the Surety have caused these presents to be duly signed and sealed this _____ day of _____, 20__.

PRINCIPAL: _____

President/Vice President (Sign)

President/Vice President (Type or Print)

Attested to by:

Secretary/Assistant Secretary (Seal)

SURETY: _____

By: _____
Attorney-in-Fact (Sign)

Attorney-in-Fact (Type or Print)

APPROVED AS TO FORM

Associate/Assistant City Attorney

APPROVED

City's Chief Financial Officer

SUBCONTRACTOR CONTACT FORM (Professional Services Phase)

List *all subcontractors or suppliers* (Majority, EBO and Non-EBO Certified) that were contacted regarding this project.

Name of Sub-contractor/ Supplier/JV Partner	Contact Name, Address and Phone Number	City Of Atlanta Business License? (Yes or No)	Type of Work Solicited	Solicited for JV? (Yes or No)	Business Ownership (see code below)	Certification No. and Expiration Date	Results of Contact

(Professional Services Phase)

EQUAL BUSINESS OPPORTUNITY SUBCONTRACTOR PROJECT PLAN SUBCONTRACTOR/SUPPLIER UTILIZATION

List all Majority, EBO Certified, and Non-EBO Certified subcontractors/suppliers, including lower tiers, to be used on this project.

Name of Sub-contractor/ Supplier	Contact Name, Address and Phone Number	City of Atlanta Business License? (yes or no)	Joint Venture Partner? (yes or no)	NAICS Code	Type of Work to be Performed	Ethnicity of M/FBE Ownership (see code below)	M/FBE Certification No. and Expiration Date	Dollar (\$) Value of Work and Scope of Work	Percentage (%) of Total Bid Amount	
								Total MBE% _____	Total FBE% _____	Total EBO% _____

Code: AABE - African American Business Enterprise, HABE -- Hispanic American Business Enterprise, FBE -- Female Business Enterprise,
APABE -- Asian (Pacific Islander) American Business Enterprise

Proponent's Company Name: _____

Project Name: _____ FC#: _____

Proponent's Contact Number: _____

Printed Signature: _____ Date: _____

STATEMENT OF PROPONENT'S QUALIFICATIONS

This Statement is to accompany proposals submitted for the following project: **FC-9254, Design Build Grant Park Parking Garage. Proponents must meet the minimum qualification criteria set forth under items 5, 7, 8, 9 10, and 11 of this section and must provide the organization chart as set forth under item 6 of this section to be deemed a "Responsible and Responsive Proponent"**.

- 1. NAME OF PROPONENT: _____

- 2. BUSINESS ADDRESS: _____

- 3. TELEPHONE NUMBER: _____

- 4. OFFICIAL REPRESENTATIVE AND TITLE: _____

5. Using the forms provided in this Section, list previously completed or current projects which are similar in scope and complexity to this project which were completed or assigned to your firm or joint venture, including: Name of project, location of project, owner's name, address and phone number, description of work performed, initial contract amount, final contract amount, start date, scheduled completion date and actual completion date. (If a joint venture, list separately for each joint venture partner.) Limit to 5.

Proponent shall have successfully completed at least three (3) contracts involving construction of multi-level parking garages with a construction value of not less than \$10,000,000 and must have been constructed within the last ten (10) years. At least one (1) of the three (3) projects shall have been fast-tracked and one (1) shall have been completed through a design-build (D-B) delivery method.

- 6. Provide the following information for the organization proposed for this project:
 - a. Organizational chart.
 - b. Indicate the participation by the various members in the organization, as shown on the organizational chart; in the management; and in the division of work (If a joint venture, indicate percent of man hours and percent of project cost to be performed by each joint venture member).
- 7. Using the forms provided in this Section, provide information for key project personnel: Project Manager, Construction Manager, Construction Superintendent, Engineering Design Manager, Lead Structural Design Engineer, Lead Electrical Engineer, Lead Mechanical Engineer, Lead Geotechnical Design Engineer, and Site Safety Officer.
 - a. Project Manager – Responsible for the overall performance and daily operations of the Design-Build project. Minimum qualifications include successful performance as a

Project Manager in the past ten years on at least two (2) multi-level parking garage construction projects with a per project value of not less than \$10,000,000. Additionally, the Project Manager must have experience in a senior management role for a project with a value of not less than \$10,000,000.

- b. Construction Superintendent – Responsible for the overall direction and supervision of on-site construction activities. Minimum qualifications include successful performance as on-site Superintendent in the past ten (10) years on at least two (2) multi-level parking garage construction projects with a per project value of not less than \$10,000,000.
 - c. Construction Manager, Engineering Design Manager, Lead Structural Design Engineer, Lead Electrical Engineer, Lead Mechanical Engineer, Lead Geotechnical Design Engineer, and Site Safety Officer – List projects previously completed or current projects in which personnel performed work similar in scope and complexity to this project and in the role for which they will occupy in this project.
8. The Proponent must have an established Safety Program that as a minimum includes those items as listed on the attachment entitled “*SAFETY RECORD FORM*,” Section IV Safety Program Information where applicable to this type of work.
9. The Proponent’s Workman’s Compensation Ratings (EMR-Experience Modification Rate) must not exceed an average of 1.0 over the last three (3) years (provided for each team member).

Proponent’s Workman’s Compensation Ratings (EMR-Experience Modification Rate) _____

10. The Proponent's, including all team members identified in the Proposal, OSHA Incidence Rates must not exceed the most current Industry Standard published by the U.S. Department of Labor (2013), www.bls.gov/iif/oshsum.htm, for the last three (3) years for construction of buildings, NAICS code 23236 (i.e. total recordable case rate must not exceed 3.6; Injuries and Illness with Lost Work Days must not exceed 1.3; and, Injuries and Illness with Job Transfer or Restricted Work Days must not exceed 0.9). The following will be provided by the Proponent for each of their team members:
- a. Total Recordable Case Rates,
 - b. Injuries and Illness with Lost Work Days,
 - c. Injuries and Illness with Job Transfer or Restricted Work Days.
11. “If there have been any fatalities during the last five (5) years on any projects performed by the Proponent or on any work performed under the direct supervision of a proposed Project Manager and the Proponent or proposed Project Manager was cited by OSHA for “Willful”, in performing the work in which the fatality occurred, the Proponent will be disqualified based on the City’s review. The Proponent may also be disqualified in the event that a Recordable Incident occurred due to the same condition that existed when a previous fatality occurred and resulted in an OSHA citation or failure to implement a corrective action plan.”
- a. Fatalities during the last five (5) years where Proponent was cited by OSHA for “Willful” or “Serious” Violation. _____
 - b. Fatalities during the last five (5) years where the proposed Project Manager was cited by OSHA for “Willful” or “Serious” Violation. _____

The previous statements and attachments are true, correct, and complete to the best of my knowledge.

Date: _____

Proponent's Firm Name: _____

By: _____

Title: _____

Sworn to and subscribed before me

This ____ day of _____, 2016

Notary Public

FC-9254, Design Build Grant Park Parking Garage

Questions and Responses

1. Please clarify for us the following items from the RFP:

Part 1: Information and Instructions to Proponents

- a. Part 14 How to Submit Proposals
- b. 14.1 ... Each Informational Proposal must be submitted on 8 ½” x 11” singled sided....pages.

Part 2

- a. 1.1 Informational Proposal suggest limit of fifty (50) pages
- b. 3.2.6.3. Submit a maximum of twelve (12) different color sketches....sketches maybe 11” x 17” but must be folded to 8 ½” x 11” when submitted

Question is---Are the Twelve (12) sketches excluded from the suggested Fifty (50) page Informational Proposal limit? They should be an exclusion to the page limit.

RESPONSE: Sketches may be excluded from the fifty (50) page suggested limit.

2. Please confirm the substantial completion date listed in the RFP as November 17, 2017.

RESPONSE: Correct.

3. Please confirm the completed work date listed in the RFP as December 17, 2017.

RESPONSE: Correct.

4. Please advise whether the program for the green roof requires actual grass or a synthetic system.

RESPONSE: Per Section 3.1.8 Landscape Plans, all unpaved areas of the Green roof shall be topsoil and grass, in lieu of a synthetic system.

5. Part 4 Required Submittal Forms

- o “Statement of Proponent’s Qualifications”
 - 7.a. Project Manager - ... included successful performance as Project Manager in the past ten years on at least two(2) recreational and aquatic construction projects with a per project value of not less than \$10,000,000.
 - Should this not read
 -included successful performance as Project Manager in the past ten years on at least two(2) PARKING GARAGE projects with a per project value of not less than \$10,000,000?

RESPONSE: See attached revised first 3 pages of Statement of Proponent’s Qualifications.

6. Also with the complexity of both the project and RFP response required; including fully developed design plans, GMP pricing, identified & certified primary sub-contractors & suppliers, accelerated schedule development to accomplish "Fast-Track" delivery we would request that the RFP response date be extended by a minimum of three (3) weeks.

RESPONSE: Refer to Addendum No.2 dated October 24, 2016 for proposal due date extension.

7. Can the City push back the proposal due date at least a month to mid-December. That would significantly increase our chances of being able to respond to the RFP. We would not likely be able to build our team, do design, schedule, and then price with subs by Nov 16.

RESPONSE: Refer to Addendum No.2 dated October 24, 2016 for proposal due date extension.

8. Schedule Question: Page 3 of the Design-Build contract in the RFP calls for a contract time of 270 calendar days from NTP. Is this firm - are we accepting this schedule by responding to the RFP and does that time frame include design, permitting, & construction? Or should we propose a schedule based on conceptual submittal. We did not see a schedule submission required as part of the Volume I submission.

RESPONSE: Consider the contract time to be firm at 270 calendar days from NTP to Substantial Completion date in responding to this RFP. Design, permitting & construction are included in that time frame.

9. As noted in the site visit, there are some power lines running across the site. How should we plan to deal with those? Will the City coordinate with GA Power? Will the successful proponent relocate them for GA Power, or coordinate with GA Power construction crews? We recommend keeping it out of the proponent's scope of work for purposes of this RFP – until there is more clarity & understanding with GA Power.

RESPONSE: Existing utility relocation is included in the scope of work as indicated in the Design Criteria, Section 1.2 Project Scope of Work. The Design-Builder will be required to coordinate the work with Georgia Power Company to successfully complete this work.

END