



CITY OF ATLANTA

Kasim Reed
Mayor

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DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP
CIPC, CISCC, CIGPM, CPPC
Chief Procurement Officer
asmith@atlantaga.gov

August 16, 2016

Dear Potential Proponents:

Re: FC-8899, State Government Lobbying Services

Attached is one (1) copy of **Addendum Number 1**, which is hereby made as part of the above-referenced project.

For additional information, please contact Ms. Kyra Dixon, Contracting Officer, at (404) 865-8756 or by email at kddixon@atlantaga.gov.

Sincerely,

Adam L. Smith

ALS/kdd



ADDENDUM NO. 1

This Addendum No. 1 forms a part of the Request for Proposals and modifies the original solicitation package as noted below and is issued to incorporate the following:

- **A total of three (3) Questions and Answers.**

The Proposal due date HAS been modified and Proposals are due on Thursday, August 18, 2016, and should be time stamped in no later than 2:00 P.M. EST and delivered to the address listed below:

Adam L. Smith, Esq., CPPO, CPPB, CPPM,
CPP, CIPC, CISCC, CIGPM, CPPC
Chief Procurement Officer
Department of Procurement
55 Trinity Avenue, S. W.
City Hall South, Suite 1900
Atlanta, Georgia 30303

****All other pertinent information is to remain unchanged****

Acknowledgment of Addendum No. 1

Proponents must sign below and return this form with Proposal response to the Department of Procurement.

Proponents must sign below and return this form with Proposal to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgment of receipt of this Addendum.

This is to acknowledge receipt of **FC-8899, State Government Lobbying Services, Addendum No. 1** on this the _____ day of _____, 20__.

Legal Company Name of Proponent

Signature of Authorized Representative

Printed Name

Title

Date

**FC-8899 State Government Lobbying Services
Questions and Answers
Addendum No. 1
August 16, 2016**

- 1. For question 3.2.1.2.4, due to client confidentiality, we cannot provide a list of clients for which Greenberg Traurig provides services. Can you please elaborate on what you hope to determine by asking what litigation is associated with the work in progress or completed in both the private and public sector during the past five (5) years? Please confirm that you are interested in only determining if our firm has any existing conflicts with the City of Atlanta?**

Answer: The City of Atlanta is interested in determining if proponent firms have any existing conflicts with the City of Atlanta in the legislative consulting area. Should a Proponent elect not to provide required documentation as outlined within the solicitation document and/or any subsequent addenda; they may be deemed non-responsive. The City intends to utilize all required submittal documentation for the purpose of evaluating a Proponents responsibility and their capacity to manage the scope of services on behalf of a municipality similar to that of the City of Atlanta.

- 2. For Required Submittal (Form 3) – Proponent Financial Disclosure, Greenberg Traurig is a privately held entity, and as such, does not produce or publish quarterly or annual statements. Similarly, audited financial statements are not available for RFP purposes. However, we can provide a Credit Information & Supplier Fact Sheet and the revenue numbers provided to the *American Lawyer* that supports the financial strength and ongoing viability of the Firm. Are these acceptable forms of documentation?**

Answer: These are not acceptable forms of documentation. The City of Atlanta requires three years of financial statements to be provided from each proponent at the time the proposal is submitted.

- 3. Will any part of this RFP be paid using Federal Funds?**

Answer: No, the contract will be paid by General Funds, Watershed Enterprise Funds and Aviation Enterprise Funds.