

CITY OF ATLANTA

ADVERTISEMENT FOR REQUEST FOR PROPOSALS

ATTENTION INTERESTED PROPONENTS:

Your firm is hereby invited to submit to the City of Atlanta (the “City”), Department of Procurement (“DOP”), a proposal for **FC-8893, Hartsfield-Jackson Manifold Improvements Project**. The City’s DOP, on behalf of the Department of Watershed Management (“DWM”), is seeking proposals from qualified firms to design, to permit and to construct a permanent cost-effective and sustainable solution to the state of the soil-pipe-valve system at the Hartsfield-Jackson International Airport’s pumping station located on South Loop Road.

A **Pre-Proposal Conference** will be held on **Wednesday, September 14, 2016, at 11:00 A.M. EDT**, at Technical Support Campus, Planning and Development, 1255 South Loop Road, College Park, GA 30337. Directions to the facility are enclosed. The purpose of the Pre-Proposal Conference is to provide Proponents with detailed information regarding the project and to address questions and concerns. There will be representatives from the DWM, First Source, the Ethics Office, the Office of Contract Compliance and Risk Management available at the conference to discuss this project and to answer any questions. Attendance at the Pre-Proposal Conference is **strongly** encouraged for each Proponent desiring to submit a proposal.

Subsequent to the Pre-Proposal Conference, the City will host a **Site Visit, at 12:15 P.M. EDT**, following the conference on Wednesday, September 14, 2016 at the City’s facilities located at Hartsfield-Jackson Atlanta International Airport, Restricted Areas. The central location for meeting the designated staff member between 12:00 P.M. and 12:15 P.M. EDT will be at the parking lot of the Technical Support Campus to travel as a consolidated group to restricted areas of the airport. Please be prompt to avoid delaying the Site Visit beyond the allotted time. The purpose of the Site Visit is to provide proponents with an opportunity to tour the facility sought to be improved. Proponents will be required to sign a release form for the Site Visit. Refer to the Required Procurement Documents for the Site Tour Release form required for entry. Further details regarding the Site Visit will be provided at the Pre-Proposal Conference. Attendance at the Pre-Proposal Conference and Site Visit is **strongly** encouraged for each Proponent desiring to submit a proposal.

Proponents will be allowed to ask questions during the Pre-Proposal Conference. However, please note that oral answers to questions during the Pre-Proposal Conference on September 14, 2016, are **not** authoritative. The last date to submit questions in writing is Friday, **September 16, 2016, by 2:00 P.M., EDT**. Questions may be sent via email to lftate@atlantaga.gov, or facsimile at 404-589-5857.

Your response to this Request For Proposal will be received by designated staff of the Department of Procurement at City Hall South, 55 Trinity Avenue, S.W., Suite 1900, Atlanta, Georgia 30303, **no later than 2:00 P.M., EDT, Thursday, September 29, 2016.**

****ABSOLUTELY NO PROPOSALS WILL BE ACCEPTED AFTER 2:00 P.M.****

Proposals will be publicly opened and read at 2:01 P.M., EDT on the respective due date in the Department of Procurement, City Hall South, 55 Trinity Avenue, S.W., Suite 1900, Atlanta, Georgia 30303.

This RFP is being made available by electronic means via <http://procurement.atlantaga.gov/>. If accepted by such means, then the Proponent acknowledges and accepts full responsibility to insure that no changes are made to the Proposal. In the event of conflict between a version of the Proposal in the

Proponent's possession and the version maintained by DOP, the version maintained by the DOP shall govern.

The Proposal document may also be obtained from the Department of Procurement's Plan Room, City Hall South, 55 Trinity Avenue, S.W., Suite 1900, Atlanta, Georgia 30303, at a cost of **\$250.00** per package, beginning on August 29, 2016.

You are required to email and confirm receipt of your business name, contact person, address, phone number, fax number and the project number to the DOP's Plan Room at dop@atlantaga.gov, to be placed on the Plan Holders List. Failure to do so will prevent you from receiving any addenda that are issued and may deem you non-responsive. Any questions regarding the procedures for purchasing a copy of the document or obtaining a copy of the Plan Holder's list should be directed to the Plan Room at (404) 330-6204.

All questions and inquiries concerning this project should be directed in writing to LaVern F. Tate, Esq., Contracting Officer, Department of Procurement, 55 Trinity Avenue, S.W., City Hall South, Suite 1900, Atlanta, Georgia 30303 or questions may be e-mailed to lftate@atlantaga.gov.

The City reserves the right to cancel any and all solicitations and to accept or reject, in whole or in part, any and all proposals when it is for good cause and in its best interest.

Thank you for your interest in doing business with the City.