

Item Number	ON/OFF MID-SIZE VEHICLE Description	Comply	Exception
	and extended warranty for systems and components as provided by individual suppliers.		
1.6	The successful bidder shall provide information and cost estimate for a five (5) year or 100,000 mile warranty on the vehicle or other extended warranty period.		
<b>2. Delivery</b>			
2.1	All units shall be delivered complete, fully serviced, inspected for safety and safe operation, and ready to perform the work for which they are being purchased, <b>with no less than a full tank of fuel.</b>		
2.2	All units shall be serviced, inspected, and delivered from the successful bidder's nearest service facility. Factory direct deliveries are not acceptable.		
2.3	<u>Delivery Location:</u> Office of Fleet Services Technical Services Branch 23 Claire Drive, S.E. Atlanta, GA 30315		
2.4	<u>Contact Information:</u> Ms. Tracey Woods, Fleet Services Assistant Director, at (404) 546-0003 ext. 60003 to schedule delivery date and time.		
<b>3. Documentation</b>			
3.1	The successful bidder shall provide manufacturer's certificate of origin for each unit.		
3.2	The successful bidder shall provide one (1) operator's manual per unit.		
3.3	The successful bidder shall provide two (2) sets of service manuals, illustrated parts breakdown, wiring schematics and wiring diagrams per lot of units ordered.		
3.4	The successful bidder shall provide one "build sheet" per unit listing all parts used in assembling each unit(s) (if available).		
3.5	The successful bidder shall provide a list of filters and other wear items by type and part number per unit typically carried to ensure timely repair and return to service.		
3.6	The successful bidder shall provide electronic media (CD, DVD, or "thumb" drive), on-line access or printed media, illustrated parts breakdown, service and overhaul manuals, technical service bulletins and recall		

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Item Number	ON/OFF MID-SIZE VEHICLE Description	Comply	Exception
	notices throughout the service life of the unit(s).		
<b>4. Decals, Badges, Advertisements</b>			
4.1	No dealer emblems, decals, or any other form of advertisement or identification shall be attached to the unit.		
<b>5. Training</b>			
5.1	The successful bidder shall provide a minimum of 24 hours (3 days) of training to selected number of City of Atlanta technicians covering each major component, electrical systems, and diagnostics. This training shall be provided by an OEM factory representative at their designated training facility, and at the successful bidder's expense.		
5.2	The successful bidder shall provide a schedule detailing the time and cost requirement to achieve factory-trained certification for additional Office of Fleet Services technicians. This training is to be priced separately from the cost of the proposed unit and is additional to the maintenance personnel training specified in this section.		
<b>6. Diagnostics</b>			
6.1	The successful bidder shall provide two (2) sets of diagnostic software and associated interface cables kit for unit(s) bid (if applicable).		
6.2	The successful bidder shall provide any other component needed to communicate between the vehicle and a personal computer.		

**MINIMUM SPECIFICATIONS – REPAIR SERVICES AND PARTS**

Item Number	ON/OFF MID-SIZE VEHICLE Description	Comply	Exception
<b>1. Service Provider Responsibilities</b>			
1.1	The successful bidder shall pick-up unit(s) at the Office of Fleet Services Vehicle Maintenance Facility at the assigned maintenance shop location to transport for repair at the Vendor's facility. Same day pick-up shall occur for requests made before 12:00 noon. Delivery of unit(s) back to the Office of Fleet Services facility shall be made within 24 hours of completed repair, excluding weekends and holidays.		

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Item Number	ON/OFF MID-SIZE VEHICLE Description	Comply	Exception
1.2	The successful bidder shall indicate in the invoice any warranty for labor and/or parts supplied.		
1.3	The successful bidder shall provide under normal circumstances, begin work on unit(s) delivered to their repair facility within four (4) hours.		
1.4	Vendor shall maintain a minimum of 80% turnaround time within 24 hours and a 90% turnaround time within 48 hours for repairs.		
1.5	The successful bidder shall provide personnel on duty to repair/service units between the hours of 8:00 am and 5:00 pm, Monday through Friday. <b>State your hours of operation:</b> _____		
1.6	The successful bidder shall fax an estimate of repairs to the Director of Office of Fleet Services, or his designee to obtain an authorizing work order number prior to performing any repair.		
1.7	All replacement parts shall meet or exceed Original Equipment Manufacturer quality and specifications. Use of Non- Original Equipment Manufacturer parts must be approved by the Director of Office of Fleet Services, or his designee.		
1.8	All invoices for repair/service/wreck shall indicate: MSLP, discounted price to the city of all parts, labor rate charges, number of hours required performing the service/repair, City decal number of unit receiving service/repair, and Office of Fleet Services work order number authorizing service/repair.		
1.9	A copy of the service/repair invoice shall be faxed to the Office of Fleet Services vehicle maintenance facility at the assigned maintenance shop location upon completion of the work.		
<b>2. Repair Parts</b>			
2.1	The successful bidder shall provide replacement parts which meet or exceed Original Equipment Manufacturer quality and specifications to the City as needed at a discount off of list price.		
2.2	The successful bidder shall provide a price list for their Original Equipment Manufacturer and aftermarket products. The list prices can be provided via electronic media (CD, DVD, or "thumb" drive), on-line access or printed media.		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Item Number	ON/OFF MID-SIZE VEHICLE Description	Comply	Exception
2.3	The successful bidder will deliver parts to the Office of Fleet Services vehicle maintenance facility at the assigned maintenance shop location. Items stocked in the vendor's inventory will be delivered within four (4) hours of request. Non-stock (ordered) parts will be delivered within four (4) hours of receipt at the vendor's warehouse.		
2.4	The successful bidder shall supply 90% of parts required to maintain this vehicle within 24 hours and have access to the remaining 10% within 72 hours.		

### 3.5 MINIMUM SPECIFICATIONS – ¾ TON PICKUP TRUCK

Item Number	¾ TON PICKUP TRUCK Description	Comply	Exception
<b>1. Power Train</b>			
1.1	This unit shall be equipped with a V-8 diesel engine with 300-horsepower (minimum).		
1.2	This unit shall be equipped with an electronic automatic transmission with auto over driver. This transmissions can be four (4) to six (6) speeds.		
1.3	This unit shall be equipped with rear wheel drive.		
1.4	This unit shall be delivered with five (5)-years/100,000 miles warranty.		
1.5	This unit will be equipped with a heavy-duty radiator package.		
<b>2. Emission</b>			
2.1	This unit must meet the current Federal emissions standards for Low Emissions Vehicles (LEV) Please indicate the emissions standards this unit meets_____		
<b>3. Fuel System</b>			
3.1	This unit shall be equipped with an electronic fuel injection system.		
3.2	This unit shall be equipped with a 34-gallon fuel tank capacity (minimum).		
3.3	This vehicle shall operate on diesel fuel.		
<b>4. Specifics</b>			
4.1	This vehicle shall have a minimum gross vehicle weight of 8,800 pounds.		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Item Number	¾ TON PICKUP TRUCK Description	Comply	Exception
4.2	This vehicle shall have a minimum wheelbase of 132"		
4.3	This vehicle shall have a maximum overall length of 227"		
4.4	This unit shall have a maximum width of 80"		
4.5	This unit shall have a maximum overall height of 77" inches.		
<b>5. Suspension</b>			
5.1	This unit shall be equipped with power rack and pinion steering.		
5.2	This unit shall be equipped with both a heavy-duty suspension system and a heavy-duty steering system components.		
5.3	This unit shall be equipped with power steering.		
5.4	This unit shall be equipped with a tilt steering wheel.		
<b>6 Brakes</b>			
6.1	This unit shall be equipped with dual hydraulic power assisted brakes and an anti-lock braking system.		
6.2	This unit shall be equipped with four (4) wheel disc brakes.		
<b>7 Tires and Wheels</b>			
7.1	This unit shall be equipped with five (5) heavy duty steel 16 or 17 inch wheels.		
7.2	This unit shall be equipped with full wheel covers if wheels are not custom design.		
7.3	This unit shall be equipped with five (5), 16 or 17 inch tires, steel belted radial tires.		
7.4	This unit shall be equipped with one (1) full size spare tire and wheel to be mounted.		
7.5	This unit shall be equipped with a jack and all accessories for changing a flat tire to be mounted in the vehicle.		
<b>8. Electrical System</b>			
8.1	This unit shall be equipped with a heavy-duty maintenance free battery rated at a minimum of 900 cold cranking amps.		
8.2	This unit shall be equipped with two (2)-volt power points.		
8.3	This unit shall be equipped with a heavy-duty alternator with a minimum of 135 amps.		
8.4	This unit shall be equipped with a two (2) speed electric windshield wipers with an intermittent mode.		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Item Number	¾ TON PICKUP TRUCK Description	Comply	Exception
8.5	This unit shall be equipped with windshield washers.		
8.6	This unit shall be equipped with a cigarette lighter.		
8.7	This unit shall be equipped with power door locks.		
8.8	This unit shall be equipped with high capacity air conditioning, heating, and defrosting systems.		
8.9	This unit shall be equipped with a rear window defroster.		
8.10	This unit shall be equipped with an AM/FM radio C/D stereo.		
8.11	This unit shall be equipped with an electric brake controller.		
8.1	Ignition switch for this unit shall have three (3) sets of keys and three (3) remotes if applicable.		
<b>9. Body Exterior</b>			
9.1	Cargo bed length for this unit shall be 98 inches, the width shall be 63 inches, and include four (4) tie down hooks inside cargo area.		
9.2	This unit shall be equipped with body drip moldings.		
9.3	This unit shall be equipped with a standard front bumper.		
9.4	This unit shall be equipped with a rear step bumper.		
9.5	All glass shall be tinted/ privacy glass max. tint 20%.		
9.6	This unit shall be equipped with Dual outside mirrors/ electrically operated and heated.		
9.7	This unit shall be equipped with a Trailer equipment package, heavy duty trailer hitch Class-III, wired with a seven (7)-prong/pin round connector, and a slide-in combination pintle hook and 2" ball.		
9.8	This unit shall be equipped with a fleet side cargo bed.		
9.9	This unit shall be equipped with a spray in bed liner.		
9.10	Both front doors on this unit shall have key-operated, external door locks.		
9.11	This unit shall be equipped with tubular step bars, or running boards.		
9.12	This unit shall be equipped with a Headache Rack/Model # 658B or 659B made by GO Industries or a Backrack model 10316 or 10311 (or equivalent). It shall be heavy-duty steel, painted black, capable of mounting lights on top.		
<b>10. Body Interior</b>			
10.1	This unit shall be equipped with a vinyl bench seat.		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Item Number	¾ TON PICKUP TRUCK Description	Comply	Exception
10.2	This unit shall be equipped with a three (3) point active safety belts for outside passengers lap belt for the center position.		
10.3	This unit shall be equipped with vinyl floor covering.		
10.4	This unit shall be equipped with a full insulation package.		
10.5	This unit shall be equipped with a driver's side air bag.		
10.6	This unit shall be equipped with floor mats.		

**MINIMUM SPECIFICATIONS – GENERAL**

Item Number	¾ TON PICKUP TRUCK Description	Comply	Exception
<b>1. Warranty</b>			
1.1	This unit shall come with a manufacturer's standard warranty or warranty for a minimum of 24 months or 2,000 hours, whichever is greater.		
1.2	The successful bidder shall provide information associated with an extended warranty to include terms and conditions and pricing.		
1.3	The successful bidder shall provide copies of standard warranty for assembled and delivered unit(s).		
1.4	The successful bidder shall provide forms for delayed warranty start if unit(s) delivery to the City is delayed due to upfit of special equipment or modification.		
1.5	The successful bidder shall provide copies of standard and extended warranty for systems and components as provided by individual suppliers.		
1.6	The successful bidder shall provide information and cost estimate for a five (5) year or 100,000 mile warranty on the vehicle or other extended warranty period.		
<b>2. Delivery</b>			
2.1	All units shall be delivered complete, fully serviced, inspected for safety and safe operation, and ready to perform the work for which they are being purchased, <b>with no less than a full tank of fuel.</b>		
2.2	All units shall be serviced, inspected, and delivered from the successful bidder's nearest service facility. Factory direct deliveries are not acceptable.		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Item Number	¾ TON PICKUP TRUCK Description	Comply	Exception
2.3	<u>Delivery Location:</u> Office of Fleet Services Technical Services Branch 23 Claire Drive, S.E. Atlanta, GA 30315		
2.4	<u>Contact Information:</u> Ms. Tracey Woods, Fleet Services Assistant Director, at (404) 546-0003 ext. 60003 to schedule delivery date and time.		
<b>3. Documentation</b>			
3.1	The successful bidder shall provide manufacturer's certificate of origin for each unit.		
3.2	The successful bidder shall provide one (1) operator's manual per unit.		
3.3	The successful bidder shall provide two (2) sets of service manuals, illustrated parts breakdown, wiring schematics and wiring diagrams per lot of units ordered.		
3.4	The successful bidder shall provide one "build sheet" per unit listing all parts used in assembling each unit(s). (if available).		
3.5	The successful bidder shall provide a list of filters and other wear items by type and part number per unit typically carried to ensure timely repair and return to service.		
3.6	The successful bidder shall provide electronic media (CD, DVD, or "thumb" drive), on-line access or printed media, illustrated parts breakdown, service and overhaul manuals, technical service bulletins and recall notices throughout the service life of the unit(s).		
<b>4. Decals, Badges, Advertisements</b>			
4.1	No dealer emblems, decals, or any other form of advertisement or identification shall be attached to the unit.		
<b>5. Training</b>			
5.1	The successful bidder shall provide a minimum of 24 hours (3 days) of training to selected number of City of Atlanta technicians covering each major component, electrical systems, and diagnostics. This training shall be provided by an OEM factory representative at their designated training facility, and at the successful bidder's expense.		

FIRM NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_

Item Number	¾ TON PICKUP TRUCK Description	Comply	Exception
5.2	The successful bidder shall provide a schedule detailing the time and cost requirement to achieve factory-trained certification for additional Office of Fleet Services technicians. This training is to be priced separately from the cost of the proposed unit and is additional to the maintenance personnel training specified in this section.		
<b>6. Diagnostics</b>			
6.1	The successful bidder shall provide two (2) sets of diagnostic software and associated interface cables kit for unit(s) bid (if applicable).		
6.2	The successful bidder shall provide any other component needed to communicate between the vehicle and a personal computer.		

**MINIMUM SPECIFICATIONS – REPAIR SERVICES AND PARTS**

Item Number	¾ TON PICKUP TRUCK Description	Comply	Exception
<b>1. Service Provider Responsibilities</b>			
1.1	The successful bidder shall provide shall pick-up unit(s) at the Office of Fleet Services Vehicle Maintenance Facility at the assigned maintenance shop location to transport for repair at the vendor's facility. Same day pick-up shall occur for requests made before 12:00 noon. Delivery of unit(s) back to the Office of Fleet Services facility shall be made within 24 hours of completed repair, excluding weekends and holidays.		
1.2	The successful bidder shall indicate in the invoice any warranty for labor and/or parts supplied.		
1.3	The successful bidder shall provide under normal circumstances, begin work on unit(s) delivered to their repair facility within four (4) hours.		
1.4	Vendor shall maintain a minimum of 80% turnaround time within 24 hours and a 90% turnaround time within 48 hours for repairs.		
1.5	The successful bidder shall provide personnel on duty to repair/service units between the hours of 8:00 am and 5:00 pm, Monday through Friday. <b>State your hours of operation:</b> _____		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Item Number	¾ TON PICKUP TRUCK Description	Comply	Exception
1.6	The successful bidder shall fax an estimate of repair to the Director of Office of Fleet Services, or his designee, to obtain an authorizing work order number prior to performing any repair.		
1.7	All replacement parts shall meet or exceed Original Equipment Manufacturer quality and specifications. Use of Non- Original Equipment Manufacturer parts must be approved by the Director of Office of Fleet Services, or his designee.		
1.8	All invoices for repair/service/wreck shall indicate: MSLP, discounted price to the city of all parts, labor rate charges, number of hours required performing the service/repair, City decal number of unit receiving service/repair, and Office of Fleet Services work order number authorizing service/repair.		
1.9	A copy of the service/repair invoice shall be faxed to the Office of Fleet Services vehicle maintenance facility at the assigned maintenance shop location upon completion of the work.		
<b>2. Repair Parts</b>			
2.1	The successful bidder shall provide replacement parts which meet or exceed Original Equipment Manufacturer quality and specifications to the City as needed at a discount off of list price.		
2.2	The successful bidder shall provide list prices for their Original Equipment Manufacturer and aftermarket products. The list prices can be provided via electronic media (CD, DVD, or "thumb" drive), on-line access or printed media.		
2.3	The successful bidder will deliver parts to the Office of Fleet Services Vehicle Maintenance Facility at the assigned maintenance shop location. Items stocked in the vendor's inventory will be delivered within four (4) hours of request. Non-stock (ordered) parts will be delivered within four (4) hours of receipt at the vendor's warehouse.		
2.4	The successful bidder shall supply 90% of parts required to maintain this vehicle within 24 hours and have access to the remaining 10% within 72 hours.		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

### 3.6 MINIMUM SPECIFICATIONS – ½ TON VAN

Item Number	½ TON VAN Description	Comply	Exception
<b>1. Power Train</b>			
1.1	This unit shall be equipped with a V8 engine with 250 net horsepower (minimum).		
1.2	This unit shall be equipped with an electronic automatic transmission with over-drive. It can be 4 to 6 speeds.		
1.3	This unit shall be equipped with rear wheel drive.		
1.4	This unit shall be delivered with five (5)-years/100,000 miles Power train warranty.		
1.5	This unit will be equipped with a heavy-duty radiator package.		
<b>2. Emissions</b>			
2.1	This unit must meet the current Federal emissions standards for Low Emissions Vehicles (LEV) Please indicate the emissions standards this unit meets _____		
<b>3. FUEL SYSTEM</b>			
3.1	This unit shall be equipped with an electronic fuel injection system.		
3.2	This unit shall be equipped with a Fuel tank capacity of 30 gallons (minimum).		
<b>4. Specifics</b>			
4.1	This vehicle shall have a minimum gross vehicle weight of approximately 8,500 pounds.		
4.2	This vehicle shall have a minimum wheelbase of 135" inches.		
4.3	This vehicle shall have a maximum overall length of 210"		
4.4	This vehicle shall have a maximum overall width of 75"		
4.5	This vehicle shall have a minimum overall height of 80"		
<b>5. Suspension and Steering</b>			
5.1	This unit shall be equipped with power rack and pinion steering.		
5.2	This unit shall be equipped with both a heavy-duty suspension system, and a heavy-duty steering system components.		
5.3	This unit shall be equipped with power steering.		
5.4	This unit shall be equipped with a tilt steering wheel.		
<b>6 Brakes</b>			

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Item Number	½ TON VAN Description	Comply	Exception
6.1	This unit shall be equipped with dual hydraulic power assisted brakes and an anti-lock braking system.		
6.2	This unit shall be equipped with four (4) wheel disc brakes.		
<b>7 Tires and Wheels</b>			
7.1	This unit shall be equipped with five (5) heavy duty steel 16 or 17 inch wheels.		
7.2	This unit shall be equipped with full wheel covers if wheels are not custom design.		
7.3	This unit shall be equipped with five (5), 16 or 17 inch steel belted radial tires.		
7.4	This unit shall be equipped with one (1) full size spare tire and wheel to be mounted.		
7.5	This unit shall be equipped with a jack and all accessories for changing a flat tire and mounted in the vehicle.		
<b>8. Electrical System</b>			
8.1	This unit shall be equipped with a heavy-duty maintenance free battery rated at a minimum 700 cold cranking amps.		
8.2	This unit shall be equipped with two (2)-volt power or 12-volt power points.		
8.3	This unit shall be equipped with a heavy-duty alternator with a minimum of 115-amps.		
8.4	This unit shall be equipped with a two (2)-speed electric windshield wipers with an intermittent mode.		
8.5	This unit shall be equipped with windshield washers.		
8.6	This unit shall be equipped with a cigarette lighter.		
8.7	Ignition switch for this unit shall have three (3) sets of keys and three (3) remotes if applicable.		
8.8	This unit shall be equipped with high capacity air conditioning, heating, and defrosting systems.		
8.9	This unit shall be equipped with a rear window defroster.		
8.10	This unit shall be equipped with an AM/FM radio C/D stereo .		
8.11	This unit shall be equipped with 12-volt power points.		
8.12	This unit shall be equipped with corner strobe lights.		
<b>9. Body Exterior</b>			
9.1	This unit shall be equipped with standard front and rear bumpers.		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Item Number	½ TON VAN Description	Comply	Exception
9.2	This unit shall be equipped with body drip molding.		
9.3	This unit shall be equipped with side barn doors without glass.		
9.4	This unit shall be equipped with rear barn doors without glass.		
9.5	This unit shall be equipped with two (2) outside rearview mirrors power operated and heated.		
9.6	All glass on this unit shall be tinted privacy glass, max tint 20%.		
9.7	This unit shall be equipped with running boards on the driver's side door and full length on the passenger side.		
9.8	Both front doors on this unit shall have key operated external door locks.		
<b>10. Body Interior</b>			
10.1	This unit shall be equipped with two (2) standard vinyl front seats.		
10.2	This unit shall be equipped with vinyl floor covering full length.		
10.3	This unit shall be equipped with three (3) point active safety belts for both the driver and passenger.		
10.4	Cargo area of this unit shall be 112" long , 75" wide, and 53" in height, (maximum).		
10.5	This unit shall be equipped with a full insulation package.		
10.6	This unit shall be equipped with drivers and passenger air bags.		
10.7	This unit shall be equipped with a dome light in cargo area.		
10.8	This unit shall be equipped with floor mats.		

**MINIMUM SPECIFICATIONS – GENERAL**

Item Number	½ TON VAN Description	Comply	Exception
<b>1. Warranty</b>			
1.1	This unit shall come with a manufacturer's standard warranty or warranty for a minimum of 24 months or 2,000 hours, whichever is greater.		
1.2	The successful bidder shall provide information associated with an extended warranty to include terms and conditions and pricing.		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Item Number	½ TON VAN Description	Comply	Exception
1.3	The successful bidder shall provide copies of a standard warranty for assembled and delivered unit(s).		
1.4	The successful bidder shall provide forms for delayed warranty start if unit(s) delivered to the City are delayed due to upfit of special equipment or modifications.		
1.5	The successful bidder shall provide copies of standard and extended warranty for systems and components as provided by individual suppliers.		
1.6	The successful bidder shall provide information and cost estimates for a five (5) year, or 100,000 mile warranty on the vehicles or other extended warranty periods.		
<b>2. Delivery</b>			
2.1	All units shall be delivered complete, fully serviced, inspected for safety and safe operation, and ready to perform the work for which they are being purchased; <b>with no less than a full tank of fuel.</b>		
2.2	All units shall be serviced, inspected, and delivered from the successful bidder's nearest service facility. Factory direct deliveries are not acceptable.		
2.3	<u>Delivery Location:</u> Office of Fleet Services Technical Services Branch 23 Claire Drive, S.E. Atlanta, GA 30315		
2.4	<u>Contact Information:</u> Ms. Tracey Woods, Fleet Services Assistant Director, at (404) 546-0003 ext. 60003 to schedule delivery date and time.		
<b>3. Documentation</b>			
3.1	The successful bidder shall provide manufacturer's certificate of origin for each unit.		
3.2	The successful bidder shall provide one (1) operator's manual per unit.		
3.3	The successful bidder shall provide two (2) sets of service manuals, illustrated parts breakdown, wiring schematics and wiring diagrams per lot of units ordered.		
3.4	The successful bidder shall provide one "build sheet" per unit listing all parts used in assembling each unit(s). (If available)		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Item Number	½ TON VAN Description	Comply	Exception
3.5	The successful bidder shall provide a list of filters and other wear items by type and part numbers per unit typically carried to ensure timely repairs and returned to service.		
3.6	The successful bidder shall provide electronic media (CD, DVD, or “thumb” drive), on-line access or printed media, illustrated parts breakdown, service and overhaul manuals, technical service bulletins and recall notices throughout the service life of the unit(s).		
<b>4. Decals, Badges, Advertisements</b>			
4.1	No dealer emblems, decals, or any other form of advertisement or identification shall be attached to the unit.		
<b>5. Training</b>			
5.1	The successful bidder shall provide a minimum of 24 hours (3 days) of training to a selected number of City of Atlanta technicians covering each major component, electrical systems, and diagnostics. This training shall be provided by an OEM factory representative at their designated training facility, and at the successful bidder’s expense.		
5.2	The successful bidder shall provide a schedule detailing the time and cost requirements to achieve factory-trained certification for additional Office of Fleet Services technicians. This training is to be priced separately from the cost of the proposed unit and is additional to the maintenance personnel training specified in this section.		
<b>6. Diagnostics</b>			
6.1	The successful bidder shall provide two (2) sets of diagnostic software and associated interface cables kit for unit(s) bid (if applicable).		
6.2	The successful bidder shall provide any other components needed to communicate between the vehicle and a personal computer.		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

**MINIMUM SPECIFICATIONS – REPAIR SERVICES AND PARTS**

Item Number	½ TON VAN Description	Comply	Exception
<b>1. Service Provider Responsibilities</b>			
1.1	The successful bidder shall pick-up unit(s) at the Office of Fleet Services vehicle maintenance facility at the assigned maintenance shop location to transport for repair at the Vendor’s facility. Same day pick-up shall occur for requests made before 12:00 noon. Delivery of unit(s) back to the Office of Fleet Services facility shall be made within 24 hours of completed repair, excluding weekends and holidays.		
1.2	The successful bidder shall indicate in the invoice any warranty for labor and/or parts supplied.		
1.3	The successful bidder shall provide under normal circumstances, begin work on unit(s) delivered to their repair facility within four (4) hours.		
1.4	Vendor shall maintain a minimum of 80% turnaround time within 24 hours and a 90% turnaround time within 48 hours for repairs.		
1.5	The successful bidder shall provide personnel on duty to repair/service units between the hours of 8:00 am and 5:00 pm, Monday through Friday. <b>State your hours of operation:</b> _____		
1.6	The successful bidder shall fax an estimate of repairs to the Director of Office of Fleet Services, or his designee, to obtain an authorizing work order number prior to performing any repair.		
1.7	All replacement parts shall meet or exceed Original Equipment Manufacturer quality and specifications. Use of Non- Original Equipment Manufacturer parts must be approved by the Director of Office of Fleet Services, or his designee.		
1.8	All invoices for repair/service/wreck shall indicate: MSLP, discounted price to the city of all parts, labor rate charges, number of hours required performing the service/repair, City decal number of unit receiving service/repair, and Office of Fleet Services work order number authorizing service/repair.		
1.9	A copy of the service/repair invoice shall be faxed to the Office of Fleet Services vehicle maintenance facility at the assigned maintenance shop location upon completion of the work.		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Item Number	½ TON VAN Description	Comply	Exception
<b>2. Repair Parts</b>			
2.1	The successful bidder shall provide replacement parts which meet or exceed Original Equipment Manufacturer quality and specifications to the City as needed at a discount off of list price.		
2.2	The successful bidder shall provide a list of prices for their Original Equipment Manufacturer and aftermarket products. The list prices can be provided via electronic media (CD, DVD, or "thumb" drive), on-line access or printed media.		
2.3	The successful bidder will deliver parts to the Office of Fleet Services vehicle maintenance facility at the assigned maintenance shop location. Items stocked in the vendor's inventory will be delivered within four (4) hours of request. Non-stock (ordered) parts will be delivered within four (4) hours of receipt at the vendor's warehouse.		
2.4	The successful bidder shall supply 90% of parts required to maintain this vehicle within 24 hours and have access to the remaining 10% within 72 hours.		

**3.7 MINIMUM SPECIFICATIONS – 12,000 GVW SERVICE TRUCK**

Item Number	12,000 GVW SERVICE TRUCK Description	Comply	Exception
<b>1. Specifics</b>			
1.1	Gross Vehicle Weight Rating: 11,400 pounds		
1.2	CA Dimension: 60 inches		
1.3	Wheelbase: 135 inches minimum		
<b>2. Frame</b>			
2.1	RBM: 243,360 inch/pound		
2.2	Section Modulus: 6.76 inches		
2.3	Yield Strength: 39,000-PSI		
<b>3. Front Axle</b>			
3.1	4,800 pounds minimum		
<b>4. Rear Axle</b>			
4.1	9,200 pounds minimum		
4.2	Rear axle ratio shall be as required for geared speed of sixty (60) mph on a hilly terrain (State ratio _____).		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Item Number	12,000 GVW SERVICE TRUCK Description	Comply	Exception
<b>5. Suspension</b>			
5.1	Front independent coil springs or torsionars.		
5.2	Rear multi-leaf springs.		
5.3	Heavy duty shock absorbers on front and rear.		
5.4	Auxiliary springs installed on rear.		
<b>6. Brakes</b>			
6.1	Front disc type.		
6.2	Rear self-adjusting disc type.		
6.3	Hydraulic power or vacuum booster assist.		
<b>7. Wheels</b>			
7.1	Eight (8) lugs steel disc, seventeen (16) inches by 6.5 inches.		
7.2	One (1) spare wheel (ship loose).		
<b>8. Tires</b>			
8.1	LT225/75R x 17E minimum		
8.2	Ten (10) ply, tubeless radials		
8.3	Duals on rear.		
8.4	Front tires and wheels shall be balanced.		
8.5	Rear tires shall be on/off highway design.		
<b>9. Engine</b>			
9.1	Diesel engine, minimum 6.4-liter		
9.2	Block heater		
9.3	Super engine cooling package.		
9.4	Engine tachometer/hour meter.		
9.5	Five (5) year engine warranty.		
<b>10. Fuel Tank</b>			
10.1	Forty (40) gallon capacity system.		
10.2	Markings "DIESEL FUEL ONLY" at filler neck.		
<b>11. Electrical System</b>			
11.1	Twelve (12) volt batteries, negative ground, sealed type, dual batteries with a minimum of 1,460 CCA.		
11.2	Alternator to be a 130 amp minimum.		
11.3	Electronic backup beeper (ECCO Model #SA914).		
<b>12. Steering</b>			
12.1	Steering shall be power type.		
12.2	Tilt steering wheel.		
<b>13. Transmission</b>			
13.1	Four (4) or five (5) speed automatic.		
13.2	Heavy-duty transmission cooler.		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Item Number	12,000 GVW SERVICE TRUCK Description	Comply	Exception
<b>14. Cab and Accessories</b>			
14.1	Cab type: Conventional design.		
14.2	Heater and defrost shall be deluxe best quality, fresh air with variable temperature controls combined with factory installed all weather air conditioner.		
14.3	Front arm rests.		
14.4	Interior panel lights with rheostat.		
14.5	Front ash receptacles.		
14.6	Dual padded sun-visors.		
14.7	Camper mirrors		
14.8	Interior lighting (dome).		
14.9	Safety belts for driver and passengers with retractors.		
14.10	Windshield washer system.		
14.11	Ansual, self-rechargeable dry chemical fire extinguisher (Model RPIA-10G) mounted in cab.		
14.12	Three (3) reflective triangles in a plastic box mounted in cab behind the seat.		
14.13	AM/FM radio with weather band.		
<b>15. Body Specifications</b>			
15.1	Flip-top service body.		
15.2	Fourteen (14) gauge steel.		
<b>16. Body Dimensions</b>			
16.1	Length: 108 inches		
16.2	Width: 88 inches		
16.3	Width of cargo area: 48.5 inches		
16.4	Overall height: 36.5 inches		
16.5	Floor to compartment top: 23 inches		
<b>17. Body Dimensions</b>			
17.1	Front vertical shall be 35 inches by 37 inches by 20 inches with three (3) shelves and five (5) dividers.		
17.2	Horizontal shall be 54 inches by 15 inches by 20 inches with one (1) shelf and five (5) dividers (Door shall have chain retainer).		
17.3	Rear vertical shall be 27 inches by 37 inches by 20 inches with no shelf.		
17.4	Top compartment along entire length shall be 20 inches wide with 15 dividers.		
17.5	Compartments shall be identical on both sides with all shelves and dividers removable and adjustable.		
17.6	Compartment doors shall be full double panel construction with automotive neoprene seals on each		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Item Number	12,000 GVW SERVICE TRUCK Description	Comply	Exception
	door (Bulb type flange mounted).		
17.7	Compartment locks shall be rivetted on, slam-action, with recessed handles and all keyed alike (two (2) point locking) include master locking system. If more than one (1) body ordered all bodies must be keyed differently.		
17.8	Hinge pins shall be continuous concealed.		
17.9	All vertical doors shall have spring door retainers.		
<b>18. Special Equipment and Paint</b>			
18.1	Heavy duty grip strut step bumper with angle braced reinforcement and pintle hook recess.		
18.2	Heavy-duty tailgate 12 inches.		
18.3	Rear lights shall be recessed into body		
18.4	Full length and height diamond tread plate inside body including tailgate.		
18.5	Two (2) amber LED lights shall be mounted to a rigid jacketed square bar installed at the front of the body area (Whelen, L21HAC with brush guard).		
18.6	Paint or undercoat the understructure and bare metal areas as needed to prevent corrosion.		
18.7	Spray-in polyurethane bedliner on floor /side walls.		
18.8	Paint to be specified on order.		
18.9	A two (2) inch reflective stripe shall extend down both sides and across the rear of the body.		
18.10	Combination pintle hitch with 2-inch ball shall be provided.		
18.11	Seven (7) prong Vel-Vac trailer light connector.		
18.12	Rear LED brake, tail, backup and turn signal lights.		
18.13	Electric trailer brake controller installed in the cab.		

**MINIMUM SPECIFICATIONS – GENERAL**

Item Number	12,000 GVW SERVICE TRUCK	Comply	Exception
<b>1. Warranty</b>			
1.1	Manufacturer's standard warranty or warranty for a minimum of 24 months or 2,000 hours, whichever is greater.		
1.2	Vendor shall provide information associated with an extended warranty to include terms and conditions and pricing.		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Item Number	12,000 GVW SERVICE TRUCK	Comply	Exception
1.3	Vendor shall provide copies of standard warranty for assembled and delivered unit(s).		
1.4	Vendor shall provide forms for delayed warranty start if unit(s) delivery to City is delayed due to upfit of special equipment or modification.		
1.5	Vendor shall provide copies of standard and extended warranty for systems and components as provided by individual suppliers.		
1.6	Vendor shall provide information and cost estimate for a five (5) year or 100,000 mile warranty on the vehicle or other extended warranty period.		
<b>2. Delivery</b>			
2.1	All units shall be delivered complete, fully serviced, inspected for safety and safe operation, and ready to perform the work for which they are being purchased, <b>with no less than a full tank of fuel.</b>		
2.2	All units shall be serviced, inspected, and delivered from the successful bidder's nearest service facility. Factory direct deliveries are not acceptable.		
2.3	<u>Delivery Location:</u> Office of Fleet Services Technical Services Branch 23 Claire Drive, S.E. Atlanta, GA 30315		
2.4	<u>Contact Information:</u> Ms. Tracey Woods, Fleet Services Assistant Director, at (404) 546-0003 ext. 60003 to schedule delivery date and time.		
<b>3. Documentation</b>			
3.1	The successful bidder shall provide manufacturer's certificate of origin for each unit.		
3.2	The successful bidder shall provide one (1) operator's manual per unit.		
3.3	The successful bidder shall provide two (2) sets of service manuals, illustrated parts breakdown, wiring schematics and wiring diagrams per lot of units ordered.		
3.4	The successful bidder shall provide one "build sheet" per unit listing all parts used in assembling each unit(s) (if available).		
3.5	The successful bidder shall provide list of filters and other wear items by type and part number per unit typically carried to ensure timely repair and return to		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Item Number	12,000 GVW SERVICE TRUCK	Comply	Exception
	service.		
3.6	The successful bidder shall provide electronic media (CD, DVD, or "thumb" drive), on-line access or printed media, illustrated parts breakdown, service and overhaul manuals, technical service bulletins and recall notices throughout the service life of the unit(s).		
<b>4. Decals, Badges, Advertisements</b>			
4.1	No dealer emblems, decals, or any other form of advertisement or identification shall be attached to the unit.		
<b>5. Training</b>			
5.1	The vendor shall provide factory training for COA technicians on the unit(s) bid. Training to be provided by factory OEM representatives at their training facility at the vendor's expense.		
5.2	The successful bidder shall provide a schedule detailing the time and cost requirement to achieve factory-trained certification for additional OFS technicians. This training is to be priced separately from the cost of the proposed unit and is additional to the maintenance personnel training specified in this section.		
<b>6. Diagnostics</b>			
6.1	The successful bidder shall provide two (2) sets of diagnostic software and associated interface cables kit for unit(s) bid (if applicable).		
6.2	The successful bidder shall provide any other component needed to communicate between the vehicle and a PC.		

**MINIMUM SPECIFICATIONS – REPAIR SERVICES AND PARTS**

Item Number	12,000 GVW SERVICE TRUCK	Comply	Exception
<b>1. Service Provider Responsibilities</b>			
1.1	The Vendor shall pick-up unit(s) at the OFS Vehicle Maintenance Facility at the assigned maintenance shop location to transport for repair at Vendor's facility. Same day pick-up shall occur for requests made before 12:00 noon. Delivery of unit(s) back to the OFS facility shall be made within 24 hours of completed repair, excluding weekends and holidays.		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Item Number	12,000 GVW SERVICE TRUCK	Comply	Exception
1.2	Vendor shall indicate in the invoice any warranty for labor and/or parts supplied.		
1.3	Vendor shall under normal circumstances, begin work on unit(s) delivered to their repair facility within four (4) hours.		
1.4	Vendor shall maintain a minimum of 85% turnaround time within 24 hours and a 95% turnaround time within 48 hours for repairs.		
1.5	Vendor shall have personnel on duty repair/service units between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. <b>State your hours of operation:</b> _____		
1.6	Vendor shall fax an estimate of repair to the Director of OFS, or his designee to obtain an authorizing work order number prior to performing any repair.		
1.7	Replacement parts shall meet or exceed OEM quality and specifications. Use of Non-OEM parts must be approved by the Director of OFS, or his designee.		
1.8	All invoices for repair/service/wreck shall indicate: MSLP, discounted price to the city of all parts, labor rate charges, number of hours required performing the service/repair, City decal number of unit receiving service/repair, and OFS work order number authorizing service/repair.		
1.9	A copy of the service/repair invoice shall be faxed to the OFS at assigned COA shop upon completion of the work.		
<b>2. Repair Parts</b>			
2.1	Vendor will provide replacement parts which meet or exceed Original Equipment Manufacturer (OEM) quality and specifications to the City as needed at a discount off of list price.		
2.2	Vendor will provide list prices for their OEM and aftermarket products. The list prices can be provided via electronic media (CD, DVD, or "thumb" drive), on-line access or printed media.		
2.3	Vendor will deliver parts to the OFS vehicle maintenance facility at the assigned maintenance shop location. Items stocked in the vendor's inventory will be delivered within four (4) hours of request. Non-stock (ordered) parts will be delivered within four (4) hours of receipt at the vendor's warehouse.		

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Item Number	12,000 GVW SERVICE TRUCK	Comply	Exception
2.4	Vendor to supply ninety percent (90%) of parts required to maintain this vehicle within 24 hours and have access to the remaining ten percent within 72 hours.		

- 3.8 If you quote, please sign each “Bid Sheet” in blue ink, DO NOT ‘white out’ entries or your bid may be deemed non-responsive. And, put the name of your company on each of the bid sheets or your bid may be deemed non-responsive.

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Compliance

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Exception

- 3.9 Submit the original and one (1) copy of the bid and required attachments.

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Compliance

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Exception

- 3.10 **Pre-Bid Conference-** There will be a pre-bid conference held for all interested bidders on Wednesday, July 27, 2016 at 10:00 A.M., City of Atlanta, 55 Trinity Avenue, Suite 1900, Atlanta, GA 30303. Whereas the pre-bid conference is not mandatory, we do encourage all interested vendors to attend. If you have questions, please contact Senior Buyer, Annette Pllum, 404-330-6273; or you may email her at [apllum@atlantaga.gov](mailto:apllum@atlantaga.gov).

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Compliance

\_\_\_\_\_

Exception

#### 4. APPLICABLE DOCUMENTS, STANDARDS AND SPECIFICATIONS

- 4.1 Material(s), goods or service(s) covered by this Invitation for Bid shall comply with all Federal Occupational Safety and Health Acts, FAA Standards and Georgia Occupational Safety and Health Act requirements, where applicable and in effect at time of delivery.

#### 5. QUALITY ASSURANCE PROVISIONS

- 5.1 **Test and Inspection** -It shall be the vendor's responsibility to perform all tests and inspections required by this specification unless otherwise stated in the purchase order, data sheet, and/or contract. The vendor may use in the process their own facility or any recognized independent laboratory acceptable to the City

FIRM NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_

of Atlanta. The City of Atlanta reserves the right to perform any of the tests and inspection requirements where such tests and inspections are needed to further determine compliance with this specification.

- 5.2 Certification - Material covered by this specification shall comply with all Federal Occupational Safety and Health Acts and Georgia Occupational Safety and Health Acts Requirement where applicable and in effect at time of shipment.
- 5.3 Sampling - It shall be the vendor's responsibility to submit a random sample testing in accordance with this specification. Material furnished shall be identical to the sample submitted for performance test and shall comply with the requirements set forth herein. If the material does not comply with the requirements of this specification, or is not identical to the original sample submitted, the vendor shall be required to replace all such materials at their own expense. This includes all handling charges and transportation, with the material that does so comply.
- 5.4 Quality and Quantity Control - A system of test and inspection shall be used to insure receipt of the quality and quantity of items supplied. Goods will be promptly unpacked and inspected; any discrepancies from purchase order or supplier invoice will be reported immediately to the Chief Procurement Officer of the Department of Procurement.
- 5.5 Plant and Facility Inspections - The Department of Procurement may require the vendor to make their plant and facilities available for inspection, or may require additional information concerning the vendor's ability to comply with the requirements of this specification, or its ability to perform in accordance with delivery requirements and within budget. In addition to the above, vendor may be required to produce shop orders and backlog orders documentation. Failure to comply with this requirement may cause rejection of the bid package.
- 5.6 Protection - The vendor shall assume all costs arising from the use of patented materials, devices, or processes incorporated in the materials furnished. The vendor further agrees to indemnify and hold harmless the City of Atlanta and its duly authorized agents from suits of law or actions of any nature for or on account of the use of any patented materials, equipment devices or processes.
- 5.7 Travel Expense - The City of Atlanta may require one or more visits to the vendor's plant to assure compliance with the City requirement. The cost of such visits shall be absorbed by the supplier after the purchase order has been assigned.

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

**6. PREPARATION FOR DELIVERY**

- 6.1 **Packing** - Packing shall be accomplished in accordance with acceptable commercial practices for domestic shipments, unless otherwise stated in the contract or purchase order. The vendor shall make shipments using the minimum number of containers consistent with the requirements of safe transit, available mode of transportation and routing. It shall be the vendor's responsibility to determine that packing is adequate to assure that all materials shall arrive at destination in an undamaged condition ready for intended use.
- 6.2 **Marking** - All packages shall be identified with the City of Atlanta purchase order number and the using Bureau. Sealed packing lists must be affixed to all cartons showing its content.
- 6.3 **Shipping** - The vendor shall follow shipping instructions as stated on the purchase order or contract.
- 6.4 **Delivery Schedule and Liability** - It shall be the vendor's responsibility to maintain delivery schedule as stated on bid. The City must be notified of any change at least ten (10) days prior to original delivery date. Notification of shippage, however, shall not relieve the vendor from late delivery penalties as outline below. The vendor is urged to realistically and accurately state its proposed delivery for the items called for in the Invitation for Bid Pricing Sheet.

Split delivery may be accepted, if it is found to be in the best interest of the City but shall not be made in quantities of less than fifty percent (50%) of the total purchase order or contract quantity.

The vendor shall not, for any reason, delay delivery of items necessary to the upkeep of the City. The City of Atlanta reserves the right to enforce a **Late Delivery Penalty** to a delinquent vendor. Late delivery penalties are in the amount of one percent (1%) for each day of delay to a maximum of five percent (5%) of the total purchase order or contract amount beginning after a ten (10) day grace period from the expired delivery date.

**7. WARRANTY**

It shall be the vendor's responsibility to submit, at time of shipment, the original manufacturer's warranty of the materials(s) supplied.

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

**8. GUARANTEE**

The material shall be guaranteed to be free from defects of construction, conception and workmanship for a period of at least twelve (12) months from date of acceptance. Any part or portion found not in accordance with this specification will be rejected and returned to vendor at vendor's expense for immediate replacement.

**9. FACE SHEET AND ALL PAGES OF THIS SPECIFICATION, SIGNED BY AN AUTHORIZED REPRESENTATIVE, MUST BE RETURNED WITH YOUR BID; OTHERWISE BID MAYBE CONSIDERED INVALID.**

**10. IF YOU DO NOT QUOTE, PLEASE RETURN THE COVER SHEET WITH YOUR COMPANY NAME AND THE REASONS YOU ARE NOT QUOTING. OTHERWISE, AFTER THREE (3) NO RESPONSES YOUR COMPANY'S NAME MAY BE REMOVED FROM OUR VENDOR LIST.**

**11. A COMPLETE CONTRACT EMPLOYMENT REPORT OR CURRENT LETTER OF CERTIFICATION FROM THE CITY OF ATLANTA MUST ACCOMPANY EACH BID. FAILURE TO COMPLY WILL RENDER BID INVALID.**

**12. IF YOU QUOTE, PLEASE SIGN EACH "BID SHEET" IN BLUE INK, DO NOT 'WHITE OUT' ENTRIES OR YOUR BID MAY BE DEEMED NON-RESPONSIVE. AND, PUT THE NAME OF YOUR COMPANY ON EACH OF THE BID SHEETS OR YOUR BID MAY BE DEEMED NON-RESPONSIVE.**

**13. SUBMIT THE ORIGINAL AND ONE (1) COPY OF THE BID AND REQUIRED ATTACHMENTS.**

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**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

VENDOR REFERENCES

PROJECT TYPE: Streetcar ITB/FC NO.: 9072-AP BUYER/CO: Annette Pellum

PROJECT NAME: Support Vehicle for the Atlanta Streetcar

Department of Procurement Employees cannot be listed as a Vendor Reference.

\*\*\*\*\*

1. \_\_\_\_\_

Company Name	Contact Person
_____	
Address	City/State/Zip
_____	
Phone Number	County
_____	
COMMENTS: _____	
_____	

2. \_\_\_\_\_

Company Name	Contact Person
_____	
Address	City/State/Zip
_____	
Phone Number	County
_____	
COMMENTS: _____	
_____	

3. \_\_\_\_\_

Company Name	Contact Person
_____	
Address	City/State/Zip
_____	
Phone Number	County
_____	
COMMENTS: _____	
_____	

FIRM NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_

**EXHIBIT-A**  
**REQUIRED FEDERAL CLAUSES**

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**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

## **DRUG AND ALCOHOL POLICY**

The Federal government published 49 CFR Part 32, "The Drug-Free Workplace Act of 1988," which required the establishment of drug-free workplace policies and the reporting of certain drug-related offenses to the FTA. CITY OF ATLANTA STREETCAR maintains compliance with this Act and all personnel conducting business on CITY OF ATLANTA STREETCAR property are subject to CITY OF ATLANTA STREETCAR's drug-free workplace policy guidelines.

## **SUSPENSION OF WORK DURING ALERTS ISSUED UNDER THE NATIONAL TERRORISM ADVISORY SERVICE (NTAS)**

When the Secretary of Homeland Security announces an alert under the National Terrorism Advisory Service (NTAS), whether such alert issued publically or otherwise, the Atlanta Streetcar shall have the right to suspend or delay completion of work under this Agreement and take additional action as the Atlanta Streetcar deems necessary to secure the Atlanta Streetcar's facilities as follows:

- a. **Elevated Threat Alert:** The Atlanta Streetcar shall have the right to delay or suspend work, as determined in its sole discretion, monitor all work areas and Supplier's personnel and equipment entering work areas until such alert expires.
- b. **Imminent Threat Alert:** The Atlanta Streetcar shall have the right to suspend all work, as determined in its sole discretion, and to restrict or deny access to work areas until such alert expires.

The Atlanta Streetcar shall provide notice to the Supplier, as soon as is practicable, of the receipt of a NTAS Alert and the effect such alert will have upon the work of the Supplier. To facilitate the provision of such notice, the Supplier is required to provide the Program Manager with emergency contact information in the form of cell phone numbers, facsimile numbers and e-mail addresses to which such notices may be forwarded, and to keep said numbers current. Notice or attempted notice given to the most recent points of contact shall be deemed to be sufficient notice to the Supplier that work shall be delayed or suspended in accordance with this paragraph. Any delay or suspension of work required under this paragraph shall not entitle the Supplier to any claims for additional compensation under this Agreement.

Should the Federal Transit Administration (FTA) or the Secretary of Homeland Security adopt a different method of identifying threats to homeland security, or if the FTA or the Secretary of Homeland Security

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

adopt rules binding upon the Atlanta Streetcar for the suspension of work which differ from those set forth herein, this Agreement shall be modified by written agreement of the parties to reflect such changes.

**NO FEDERAL GOVERNMENT OBLIGATION TO THIRD PARTIES**

(1) The Supplier acknowledges and agrees that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying Contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this Contract and shall not be subject to any obligations or liabilities to the City, the Supplier, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying Contract.

(2) The Supplier agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clause shall not be modified, except to identify the subsupplier who will be subject to its provisions.

**FALSE STATEMENTS OR CLAIMS – CIVIL AND CRIMINAL FRAUD**

(1) Civil Fraud. The Supplier acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. §§ 3801 et seq., and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 C.F.R. Part 31, apply to its actions pertaining to this Contract.

Upon execution of the underlying Contract, the Supplier certifies or affirms the truthfulness and accuracy of each statement it has made, it makes, or it may make, or causes to be made, pertaining the underlying Contract or the FTA assigned project for which this Contract work is being performed. In addition to other penalties that may apply, the Supplier furthers acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose penalties of the Program Fraud Civil Remedies Act of 1986, as amended, on the Supplier to the extent the Federal Government deems appropriate.

(2) Criminal Fraud. The Supplier also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the City under 49 U.S.C. Chapter 53 or any other Federal law, the Federal Government reserves the right to impose the penalties of 49 U.S.C. § 5323(l), 18 U.S.C. § 1001, or other applicable Federal law on the Supplier to the extent the Federal Government deems appropriate.

(3) The Supplier agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

further agreed that the clauses shall not be modified, except to identify the sub-supplier who will be subject to the provisions.

**SUSPENSION AND DEBARMENT**

(1) This Contract is a covered transaction for purposes of Executive Orders Nos. 12549 and 12689, "Debarment and Suspension," 31 U.S.C. § 6101 note, and U.S. DOT regulations, "Non-procurement Suspension and Debarment," 2 C.F.R. Part 1200, which adopts and supplements the provisions of U.S. Office of Management and Budget (U.S. OMB) "Guidelines to Agencies on Government-wide Debarment and Suspension (Non-procurement)," 2 C.F.R. Part 180. As such, the Supplier agrees to provide a debarment and suspension certification containing information about the debarment and suspension status of itself and its principals. The Supplier agrees that it shall refrain from entering into any contract of any amount to a debarred or suspended sub-supplier, and to obtain a similar certification from any sub-suppliers, seeking a contract exceeding \$25,000. Supplier agrees to and assures its sub-suppliers, and other participant at any tier of the underlying Contract will review the "Excluded Parties Listing System" at <http://epls.gov/> before entering into any agreement or other arrangement in connection with the underlying Contract.

(2) The certification is a material representation of fact upon which reliance will be placed when this transaction is entered into. If it is later determined that the Supplier knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the City may pursue available remedies, including suspension and/or debarment.

The Supplier shall provide immediate written notice to the City if at any time the Supplier learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(3) The Supplier also agrees to include these requirements in each subcontract exceeding \$25,000 financed in whole or in part with Federal assistance provided by FTA.

**LOBBYING**

The Contractor agrees to comply with the requirements of 31 U.S.C. § 1352(a), the Byrd Anti Lobbying Amendment, which prohibits the use of Federal assistance to pay the costs of influencing any officer or employee of a Federal agency, Member of Congress, officer of Congress or employee of a member of Congress, in connection with making or extending the Grant Agreement or Cooperative Agreement.

The Contractor shall file the certification required by U.S. DOT regulations, "New Restrictions on Lobbying," 49 C.F.R. Part 20, modified as necessary by 31 U.S.C. 8 1352.

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

Each tier certifies to the tier above that it will not and has not used Federally appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any public agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U. S. C. 1352.

Each tier shall also disclose the name of any registrant under the Lobbying Disclosure Act of 1995 who has made lobbying contracts on its behalf with non-Federal funds with respect to that Federal contract, grant or award covered by 31 U. S. C. 1352. Such disclosures are forwarded from tier to tier up to the CITY OF ATLANTA.

**ENERGY CONSERVATION**

The Supplier agrees to comply with applicable mandatory energy efficiency standards and policies of applicable state energy conservation plans issued in accordance with the Energy Policy and Conservation Act, as amended, 42 U.S.C. §§ 6321 et seq., except to the extent that the Federal Government determines otherwise in writing. To the extent applicable, the Supplier agrees to perform an energy assessment for any maintenance facility constructed, reconstructed, or modified with FTA assistance, as provided in FTA regulations, "Requirements for Energy Assessments," 49 C.F.R. Part 622, Subpart C.

**TERMINATION FOR CONVENIENCE**

In the event that the CITY OF ATLANTA determines that this Contract is no longer in its best interest for any reason, including but not limited to the withdrawal or otherwise unavailability of financial assistance expected to be provided by the FTA (U.S. DOT), The CITY OF ATLANTA may terminate this Contract, in whole or in part, without any liability whatsoever upon the CITY OF ATLANTA, by giving thirty (30) days written notice of its election to do so. If the Contract is terminated by the CITY OF ATLANTA, Supplier will only be paid for the Contract price for goods, equipment and supplies delivered and accepted on or before the effective date of the termination.

**ACCESS TO THIRD PARTY CONTRACT RECORDS**

(1) The Supplier agrees to maintain all book, records, accounts and reports required under this Contract for a period of not less than three (3) years after the date of termination or expiration of this Contract.

In the event of litigation or settlement of claims arising from the performance of this Contract, the Supplier agrees to maintain such records until the City, the FTA Administrator, the Comptroller General, or any of the duly authorized representatives have disposed of all such litigation, appeals, claims or exceptions related thereto.

**FIRM NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_