



CITY OF ATLANTA

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Internet Home Page: www.atlantaga.gov

DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP,
CIPC, CISCC, CIGPM, CPPC
Chief Procurement Officer
asmith@atlantaga.gov

Kasim Reed
Mayor

June 7, 2016

Dear Potential Bidders:

Re: FC-8953, IT Service Management Project

Attached is one (1) copy of **Addendum Number 3**, which is hereby made a part of the above-referenced project.

For additional information, please contact Mr. Clinton L. Johnson, Contracting Officer, at (404) 330-6099 or by email at cljohnson@atlantaga.gov.

Sincerely,

A handwritten signature in blue ink that reads "Adam L. Smith".

Adam L. Smith

ALS/clj

FC-8953, IT Service Management Project

Addendum No. 3

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ADDENDUM NO. 3

This Addendum No. 3 forms a part of the Invitation to Bid and modifies the original solicitation package and any prior Addenda as noted below and is issued to incorporate the following:

Extending the Deadline to Submit Bids. The new deadline to submit bids has been extended to Wednesday, June 22, 2016 at 2:00 p.m. EST.

Addendum No. 3 for **FC-8953, IT Service Management Project on behalf of the Department of Atlanta Information Management** is available for pick-up in the Plan Room: City Hall, 55 Trinity Avenue, Suite 1900.

The bid due date been modified. Bids are due on Wednesday, June 22, 2016 and should be time stamped in no later than 2:00 p.m. EST and delivered to the address listed below:

Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP,
CIPC, CISCC, CIGPM, CPPC
Chief Procurement Officer
Department of Procurement
55 Trinity Avenue, S. W.
City Hall South, Suite 1900
Atlanta, Georgia 30303

****All other pertinent information is to remain unchanged****

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Acknowledgment of Addendum No. 3

Bidders must sign below and return this form with their bid to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgment of receipt of this Addendum.

This is to acknowledge receipt of **FC-8953, IT Service Management Project on behalf of the Department of Atlanta Information Management** on this the _____ day of _____, 20__.

Legal Company Name of Bidder

Signature of Authorized Representative

Printed Name

Title

Date