



CITY OF ATLANTA

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Mayor

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DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP,
CIPC, CISCC, CIGPM, CPPC
Chief Procurement Officer
asmith@atlantaga.gov

April 5, 2016

Dear Bidders:

Re: FC-8854, Summer Food Meals Delivery Services

Attached is one (1) copy of **Addendum No. 1**, which is hereby made a part of the above-referenced project.

For additional information, please contact Mr. Philippe Jefferson, Contracting Officer at (404) 865-8565, or via e-mail at pejefferson@atlantaga.gov.

Sincerely,

A handwritten signature in blue ink that reads "Adam L. Smith".

Adam L. Smith

ALS:pej



Addendum No. 1

Re: **FC-8854, Summer Food Meals Delivery Services**

April 4, 2016

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This Addendum forms a part of the Invitation to Bid and modifies the original solicitation package and any prior addenda as noted below.

1. To provide revisions to the original ITB as stated in the attached documents.

Bids are due Wednesday, April 13, 2016, should be time stamped in no later than 2:00 p.m., and delivered to the address below:

Adam L. Smith, Esq., CPPO, CPPB,
CPPM, CPP, CIPC, CISCC, CIGPM, CPPC
Chief Procurement Officer
Department of Procurement
55 Trinity Avenue, S.W.
Suite 1900
Atlanta, Georgia 30303

**** All other information remains unchanged ****



Addendum No. 1

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Acknowledgment of Addendum No. 1

Bidders must sign below and return this form with Bids to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgment of receipt of this Addendum.

This is to acknowledge receipt of Addendum No. 1 for **FC-8854, Summer Food Meals Delivery Services at Hartsfield-Jackson Atlanta International Airport** on this the _____ day of _____, 2016.

Legal Company Name of Proponent

Signature of Authorized Representative

Printed Name

Title

Date



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THE FOLLOWING ARE CHANGES AND/OR MODIFICATIONS TO THE PROPOSAL DOCUMENTS

1. CLARIFICATION TO PART 1; INFORMATION AND INSTRUCTIONS TO BIDDERS

Statement: Part 1, Section 3.1, Minimum Qualification- Each bidder participating in this procurement must provide proof of valid driver's licenses.

Clarification: *All drivers' licenses are not needed until after contract is executed*

2. REVISION TO PART 1, INFORMATION AND INSTRUCTION TO BIDDERS, REQUIRED BID SUBMITTAL CHECK SHEET

Delete: Form 4; Certificate of Insurance Ability

Delete: Form 6.2; Certification of bonding Ability, from

Replace with: *Revised Required Bid Submittal Check Sheet, attached to this Addendum No 1.*

***The revised Bid Submittal Check Sheet contains all required submittals by Bidders.**



Addendum No. 1

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1.1. The following submittals must be completed and submitted on Wednesday, April 13, 2016:¹

Item #	Required Bid Submittal Check Sheet	Check (v)
1.	Form 1; Illegal Immigration Reform and Enforcement Act Forms	
2.	Form 2; Contractor Disclosure Form	
3.	Form 3; Bid Bond	
4.	Form 5; Acknowledgement of Insurance & Bonding	
5.	Form 6.1; Certification of Insurance Ability	
6.	Form 7; Acknowledgement of Addenda	
7.	Form 8; Bidder Contact Directory	
8.	Exhibit "A.1", Delivery Pricing Sheet	
9.	Exhibit "F", Resumes of Key Personal	
10.	Documents evidencing Bidder's authority to transact business in State of Georgia	
11.	Statement demonstrating years of experience	
12.	Appendix "A": SBE Forms 1 through 5	

1 This table is included for Bidder's convenience and may be used to track the preparation and submittal of certain required information with its Bid.

