



CITY OF ATLANTA

SUITE 1900

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ATLANTA, GA 30303

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DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP,
CIPC, CISCC, CIGPM, CPPC
Chief Procurement Officer
asmith@atlantaga.gov

Kasim Reed
Mayor

April 22, 2016

Dear Potential Bidders:

**Re: FC-8807, Emergency On-Call Repairs and Maintenance For Atlanta
Streetcar Overhead Contact System and Traction Power Substations**

Attached is one (1) copy of **Addendum No. 2**, which is hereby made a part of the above-referenced project.

For additional information, please contact Elvis G. Gibbs, Business and Federal Transit Administration (FTA) Procurement Manager, at (404) 865-8704, or by email at eggibbs@atlantaga.gov.

Sincerely,

Adam L. Smith

ALS/egg



ADDENDUM NO. 2

This Addendum No. 2 forms a part of the Invitation To Bid and modifies the original solicitation package and any prior Addenda as noted below and is issued to incorporate the following:

1. Revision of Part I, Section 1, Instructions To Bidders, Par. 2, Receipt and Opening of Bids

Part I, Section 1, Instructions To Bidders, Par. 2, Receipt and Opening of Bids is hereby revised to read:

“Sealed Bids for FC-8807, Emergency On-Call Repairs and Maintenance For Atlanta Streetcar Overhead Contact System and Traction Power Substations will be received by designated staff of the Department of Procurement, Suite 1900, City Hall South, 55 Trinity Avenue, S.W., Atlanta, Georgia 30303, no later than 2:00 P.M., EDT, (as verified by the Bureau of National Standards), on Friday, May 13, 2016.”

2. Revision of Part I, Section 1, Instructions To Bidders, Par. 4, Georgia Utility Contractor’s License

Part I, Section 1, Instructions To Bidders, Par. 4, Georgia Utility Contractor’s License is hereby revised to read:

“A Georgia Utility Contractor’s License is not required.”

3. Revision of Part I, Section 1, Instructions To Bidders, Par. 25, Addenda and Interpretations

Part I, Section 1, Instructions To Bidders, Par. 25, Addenda and Interpretations of Bids is hereby revised to read:

“All questions by prospective Bidders as to the interpretations of the Bidding Documents must be submitted in writing to: Elvis G. Gibbs, Business and Federal Transit Administration Procurement Manager, City of Atlanta, Department of Procurement, 55 Trinity Avenue, S.W. Suite 1900, Atlanta, Georgia 30303, or faxed to (404) 865-8504 or emailed to eggibbs@atlantaga.gov, and must be received by Monday, May 2, 2016 at 2:00 P.M. EDT. Every interpretation made to a Bidder will be in the form of an addendum to the Bidding Documents, and when issued, will be on file in the Department of Procurement. In addition, all addenda will be mailed to each person holding Bidding Documents, but it shall be the Bidder's responsibility to make inquiry as to the addenda issued. All such addenda shall become part of the Agreement and all Bidders shall be bound by such addenda, whether or not received by the Bidders.

The City shall not be bound by any information, explanation, clarification, or any interpretation, oral or written, by whosoever made, that is not incorporated into an addendum to the Bidding Documents. No response shall be made to inquiries received later than 2:00 P.M. EDT on May 2, 2016.

4. **Revision of Part I, Section 1, Instructions To Bidders, Par. 28, Time For Receiving Bids**

Part I, Section 1, Instructions To Bidders, Par. 28, Time For Receiving Bids is hereby revised to read:

“Sealed Bids for this project will be received by designated staff of the Department of Procurement, Suite 1900, City Hall South, 55 Trinity Avenue, S.W., Atlanta, GA 30303, no later than 2:00 P.M. EDT, (as verified by the Bureau of National Standards) on Friday, May 13, 2016. ABSOLUTELY NO BIDS WILL BE RECEIVED AFTER 2:00 P.M. EDT ON THE RESPECTIVE DATE. All Bids received by the time and date set forth will be opened publicly and read at 2:01 P.M. EDT in the Department of Procurement Bid Conference Room, Suite 1900, at the aforementioned address.

Bids received prior to the advertised hour of opening will be kept secured and sealed. The contracting officer whose duty it is to open them will decide when the specified time has arrived, and no Bid received thereafter will be considered, except that when a Bid arrives by mail after the time fixed for opening, but before the reading of all other Bids is completed, and it is shown to the satisfaction of the City that the non-arrival on time was due solely to delay in the mail for which the Bidder was not responsible, such Bid will be received and considered.”

5. **Revision of Part I, Section 1, Instructions To Bidders, Par. 36, Agreement Terms**

Part I, Section 1, Instructions To Bidders, Par. 36, Agreement Terms is hereby revised to read:

“The terms of this Agreement shall be for a period of one (1) year with the option to renew for two (2) additional one (1) year periods.”

6. **Revision of Part I, Section 2, Required Submittals, Checklist**
Part I, Section 2, Required Submittals Checklist, is hereby removed and replaced with a revised Part I, Section 2, Required Submittals checklist dated 4/22/16 attached hereto as Attachment No. 1.

7. **Removal of Appendix E, Georgia Utilities License Certification**
Appendix E, Georgia Utilities License Certification, is hereby removed in its entirety.

8. **Revision of Appendix E, Supplemental Instructions, Par. 1.1, Eligibility For Award**
Appendix E, Supplemental Instructions, Par. 1.1, Eligibility For Award is hereby revised to read:

“In order to be eligible for award, the contractor must submit the following with the bid:

 - a. *An Electrical Contractor Class 2 Unrestricted License.”*

Addendum No. 2 for **FC-8807, Emergency On-Call Repairs and Maintenance For Atlanta Streetcar Overhead Contact System and Traction Power Substations** is available for pick-up in the Plan Room: City Hall, 55 Trinity Avenue, Suite 1900.

The Bids due date **HAS NOT been modified** and Bids are due on **Friday, May 13, 2016** and should be time stamped in no later than **2:00 P.M. EDT** and delivered to the address listed below:

Adam L. Smith, Esq., CPPO, CPPB, CPPM,
CPP, CIPC, CISCC, CIGPM, CPPC
Chief Procurement Officer
Department of Procurement
55 Trinity Avenue, S. W.
City Hall South, Suite 1900
Atlanta, Georgia 30303

**** All other pertinent information is to remain unchanged****

**FC-8807, Emergency On-Call Repairs and Maintenance For Atlanta Streetcar
Overhead Contact System and Traction Power Substations
Addendum No. 2
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Acknowledgment of Addendum No. 2

Bidders must sign below and return this form with their bids to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303, as acknowledgment of receipt of this Addendum.

This is to acknowledge receipt of **Addendum No. 2, FC-8807, Emergency On-Call Repairs and Maintenance For Atlanta Streetcar Overhead Contact System and Traction Power Substations** on this the _____ day of _____, 201__.

Legal Company Name of Bidder

Signature of Authorized Representative

Printed Name

Title

Date

Attachment No. 1

Revised Required Submittals Checklist

Required Submittal (FORM 8)

Required Submittal Checklist

The following submittals shall be completed and submitted with each Bid see table below "Required Bid Submittal Check Sheet." Please verify that these submittals are in the envelope before it is sealed. *Disclaimer:* It is each Bidders sole responsibility to ensure that their Bid to the City is inclusive of all required submittal documents outlined on the below-referenced checklist; as well as within other parts of the solicitation document.

Submit one (1) Original Bid, signed and dated, and five (5) complete copies of the Original Bid including all required attachments.

In addition to the hard copy submissions, each Bidder shall submit two (2) digital versions of its Bid Submission in Adobe Portable Document Format ("PDF") on compact disk (CDs). CD One (1) version should be a duplicate of the hard copy of the Bid with no deviations in order or layout of the hard copy Bid. CD Two (2) version should be a redacted version of the hard copy Bid Submission. Please refer to the Georgia Open Records Acts (O.C.G.A. § 50-18-72) for information not subject to public disclosure.

The City assumes no liability for differences in information contained in the Bidder's printed Bid Submission and that contained on the CDs. In the event of a discrepancy, the City will rely upon the information contained in the Bidder's printed material (Hard Copy). Each CD should be labeled with the Project Number, Project Name, and the CD Number.

	Required Bid Submittal Checklist	Check (v)
1	Part I – Instruction to Bidders (Bid Guarantee Included)	()
2	Appendix A - Office of Contract Compliance (Required Submittals Included)	()
3	<p>Part I, Section 2 – All Required Submittal Forms (if any of the required submittal documents are not submitted or incomplete within your Bid submittal package, your firm may be deemed non-responsive). Required Submittals include but are not limited to:</p> <ul style="list-style-type: none"> Form 1; Illegal Immigration Reform and Enforcement Act Forms Form 2; Contractor Disclosure Form Form 3; Bid Bond Form 4.1; Certification of Insurance Ability Form 4.2; Certification of Bonding Ability Form 5; Acknowledgment of Addenda Form 6; Bidder’s Contact Directory Form 7; Reference List Form 8; Required Submittal Checklist Exhibit A.1; Compensation and Fee Schedule Authority to Transact Business in the State of Georgia Electrical Contractor Class II Unrestricted License Certification Bidder’s Qualifications – Experience Statement Bidder’s Qualifications – Lower Tier Experience Statement Bidder’s Qualifications – Work in Progress Bidder’s Qualifications – Safety and Health History Form Bidder’s Qualifications – Key Personnel Certification of Primary Participant Regarding Debarment & Suspension Certification of Lower-Tier Participant Regarding Debarment & Suspension Certification Regarding Lobbying Disclosure of Lobbying Activities 	()
4	Bidder’s Official Company Name: _____ Company Physical Address: _____ _____	
5	President/Vice President/Owner Name: _____ Title: _____ Office Telephone Number: _____ Direct Cell Telephone Number: _____ Email Address: _____	
6	Primary Point-of-Contact Concerning ITB: _____ Title: _____ Office Telephone Number: _____ Direct Cell Telephone Number: _____ Email Address: _____	