



CITY OF ATLANTA

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Mayor

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DEPARTMENT OF PROCUREMENT
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CIPC, CISCC, CIGPM
Chief Procurement Officer
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December 18, 2015

Dear Potential Proponents:

Re: FC-8367, Large Diameter Waterline Condition Assessment

Attached is one (1) copy of **Addendum Number 4**, which is hereby made a part of the above-referenced project.

For additional information, please contact Mr. Karl Walbrook, Contracting Officer, at (404) 865-6517 or by email at kwalbrook@atlantaga.gov.

Sincerely,

Adam L. Smith

ALS/kpw



FC-8367, Large Diameter Waterline Condition Assessment

Addendum No. 4

December 18, 2015

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Acknowledgment of Addendum No. 4

Proponents must sign below and return this form with Proposal to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgment of receipt of this Addendum.

This is to acknowledge receipt of Addendum No. 4 for **FC-8367, Large Diameter Waterline Condition Assessment** on this the _____ day of _____, 20__.

Legal Company Name of Proponent

Signature of Authorized Representative

Printed Name

Title

Date



ATTACHMENT NO. 1

QUESTIONS & ANSWERS

Question 1

Please elaborate on Section B, Page A-2. Are any of the items in Section B deliverables of the vendor or are these the overall goals for the project?

Answer

These refer to the overall goals of the project.

Question 2

Section C, Point #2: Does the client intend for the vendor to create a comprehensive list of priorities or is the intention for the vendor to assist the client in creating the list?

Answer

The vendor is to create a priority list based on discussions with the Department of Watershed Management (DWM).

Question 3

Section C, Point #5: Please explain what is meant by 'Identify relative flow-rates'? Does this refer to leak flow-rates or flow monitoring of the mains.

Answer

This refers to flow rate in the mains. However, leak rates are desired as one component of these services.

Question 4

What asset management system does data need to be compatible with?

Answer

DWM uses Hansen to maintain water main and repair data. DWM-GIS uses ESRI geodatabase or ESRI shapefiles.

Question 5

Is the pricing table format fixed or can it be manipulated to show other pricing options?

Answer

The Cost Proposal Form format is fixed.

The expectation is that –

- a. Item 1.a. in the Cost Proposal Form - the cost per linear foot by diameter range for each technology - is all inclusive (labor, equipment, inspection, data/report deliverables, etc.) except for support services (i.e., services that may be provided by the City) such as traffic control, access pits, valve/hydrant operations, etc.***
- b. Item 1.d. is for the cost of support services if the City chooses not to provide these support services.***

Question 6

Is Atlanta interested in having permanent monitoring for small diameter distribution mains or is the requirement for transmission mains only (as described in the RFP)?

Answer

The permanent monitoring requirements are for the large diameter (16"-48") water mains.

Question 7

Appendix 1, Professional Services Goal - Large Diameter Waterline Condition Assessment involves highly specialized services and is a niche market. Some bidders may self-perform nearly all of the work, making it extremely difficult to subcontract 18.1 % to AABBE's, APABE's, and HABE's, and 8.3% to FBE's. Please clarify whether these percentages are mandatory requirements (resulting in non-responsiveness), or whether a bidder demonstrating good faith efforts to achieve as much participation as possible is sufficient.

Answer

All proponents are required to document all good faith non-discriminatory outreach efforts with the intent of maximizing COA Certified MBE/FBE participation at a minimum of the availability stated in the solicitation. The Office of Contract Compliance will make any determination of non-responsiveness to the "Appendix A" requirements. The covenant of non-discrimination, the outreach efforts documentation, the subcontractor project plan, and any other information required by OCC in the solicitation document pursuant to section 2-1448 must be completed in their entirety by each bidder and submitted with the other required bid documents in order for the bid to be considered as a responsive bid. Failure to timely submit these forms, fully completed, will result in the bid being considered as a non-responsive bid, and therefore, excluded from consideration.

Question 8

Appendix 1 , Joint Venture Participation - The OCC documents state that "On selected projects valued at five million dollars and over, the Office of Contract Compliance shall determine on a project-by-project basis whether non-discriminatory outreach efforts to enter into a joint venture shall be required." If the proposal price is below five million dollars, please confirm whether all bidders are required to enter into a Joint Venture, or if following the subcontracting practices is sufficient to meet the requirements.

Answer

The City of Atlanta encourages, where economically feasible, the establishment of joint ventures to ensure prime contracting opportunities for all businesses, including good faith outreach efforts to utilize certified minority and female business enterprises on Eligible Projects. On projects valued at five (5) million dollars or greater, the Office of Contract Compliance shall determine on a project-by-project basis whether non-discriminatory outreach efforts to enter into a joint venture shall be required. OCC has made the determination that all proponents must document and submit non-discriminatory outreach efforts to enter into a joint venture for this solicitation. Please refer to the Appendix A section of the referenced solicitation for more detailed information regarding the structure of joint ventures. The joint venture requirement is separate and apart from the subcontractor requirements.

Question 9

If a bidder plans to enter into a joint venture agreement but not form a legal entity for this purpose (which approach we understand is permissible), how should the bidder comply with Appendix A, which stipulates that any joint venture agreement include at a minimum items (such as "the initial capital investment of each venture partner" and "the proportional allocation of profits and losses to each venture partner") that are only applicable to the formation of a legal entity (i.e. there would be no initial capital investment if the bidder does not form a legal entity)?

Answer

OCC does not require firms to form a separate legal entity as they form joint ventures in pursuit of City of Atlanta contracting opportunities. The executed JV agreement spells out the terms, roles and responsibilities with respect to the JV relationship. If there are no initial capital investment requirements for each venture partner, then the JV agreement should specify as such. There must be

percentages assigned to the majority and minority interest holder in the JV agreement. Please refer to the Appendix A section of the referenced solicitation for more detailed information regarding the structure of joint ventures. The joint venture requirement is separate and apart from the subcontractor requirements.

Question 10

In the original RFP documents provided, the section titled "Appendix A - Office of Contract Compliance" lists 5 forms on the checklist; however, only Form 2 and Form 3 were included in the RFP documents. Can you confirm that five (5) forms are required for Appendix A – Office of Contract Compliance and how will these forms be provided to respondents?

Answer

There are three (3) forms required to be completed and submitted for OCC. The two AWDA forms that usually appear in the Appendix A section, were not included as they were not applicable for this particular procurement. See Addendum No. 4 Item 4 and 5.

Question 11

Based on discussions held during the pre-proposal meeting held on 11/23/2015, the City is requiring Joint Venture Agreements (JVA) for project teams. There are multiple forms listed as required in "Part IV – Required Submittals Forms". Per the list of forms below, can the City confirm which forms must be completed by all firms in the Joint Venture and which firms can be completed by one firm to cover the entire submittal? In addition, are these same forms required by each sub-consultant or only the JVA.

- Form 1; Illegal Immigration Reform and Enforcement Act
- Form 2; Contractor Disclosure Form
- Form 3; Proponent Financial Disclosure
- Form 4.1; Certification of Insurance Ability
- Form 4.2; Certification of Bonding Ability
- Form 5; Acknowledgement of Addenda
- Form 6; Proponent Contact Directory
- Form 7; Reference List -
- Form 8; Proposal Bond (N/A)
- Form 9; Required Submittal Checklist
- Authority to Transact Business in the State of Georgia

Answer

Forms above are not required by sub-consultants at the time of Bid. The forms are required for the Bidder as defined in the Instruction to Bidder and further defined in the instructions for each form.

Question 12

One of the required forms in Part IV is an acknowledgement of Addenda, where all addenda can be listed at one time. However Addendum 1 issued by the City on November 16, 2015 also contained a page to be included in the response as acknowledgement of receipt. Can the City confirm that the Form 5 included in the RFP will be sufficient to cover all addenda or will the respondent be required to complete both forms?

Answer

Both forms are required.

Question 13

Exhibit A.1, Cost Proposal Form, Item 1a – The goal of this project is to match condition assessment technology to pipelines based on risk and material to optimize the City's available funding for the program. Based on the information provided in Exhibit A, Part 1.01 and the Cost Proposal Form, it is unclear how the City has determined which 100,000 ft is to be inspected and the variability between diameter and material dictate available Technologies. Is it the intent of the City to receive proposal for each inspection technology (by material and diameter) at a quantity of 100,000 ft total or assume 100,000 individually. The variability in technologies provided by each JVA will also impact the overall cost proposal.

Answer

The proposal should be for an estimated quantity of 100,000 ft. total. It is not 100,000 ft. per technology. The cost/ft is the cost by technology per diameter-range.

Question 14

Exhibit A.1, Cost Proposal Form, Item 1c – Are the rates required in this line item to include billing categories for the JVA team? Can five (5) separate categories be submitted for each JVA team member?

Answer

The rates are for professional staff that will perform the high level analysis and consultation regarding decisions about selecting the critical pipes to be assessed as the project advances.

Question 15

Exhibit A.1, Cost Proposal Form, Other Categories The quantities, locations and project variability are unknown at this time and cannot be estimated for this response. Therefore, is it the City's intent to allow negotiation of unit pricing for ancillary activities (such as Maintenance of Traffic, excavation, surface restoration, external field validations, material testing, and Long Term Monitoring Program for selected large diameter water lines using remote sensing and related technologies) following selection and contract award.

Answer

See response for Question 5.

Question 16

Please confirm the City will be responsible for furnishing, tapping and installing all appurtenances and structures required for pipeline access.

Answer

Should the City be not available to provide these items and labor effort, it may choose to either utilize its standby contractors or request a quote for these items to be provided under this contract funding.

Question 17

In the original RFP documents provided, the section titled "Appendix A - Office of Contract Compliance" lists 5 forms on the checklist; however, only Form 2 and Form 3 were included in the RFP documents. Can you confirm that five (5) forms are required for Appendix A – Office of Contract Compliance and how will these forms be provided to respondents?

Answer

See Addendum No. 4 Item No. 5.

Question 18

RFP page A-2, 1.01/B/l.c. – identify the location requirements desired for the water mains – is this to be GPS, survey grade or some other standard, both vertical and horizontal positions?

Answer

The location requirements shall be survey grade.

Question 19

RFP page A-3, 1.01/C/2. – are all the proposed mains to be prioritized for inspection by the selected proponent?

Answer

See response for Question 2.

Question 20

RFP page A-3, 1.02/A/7. – identify any long-term or permanent monitoring requirements such as interface to existing SCADA or simply available in a data cloud for the City to poll. Also will a cost line item be added to the Cost Proposal Form for this monitoring?

Answer

The long term monitoring should integrate to existing SCADA.

Question 21

RFP page Cost Proposal Form – confirm that a breakdown for each type/inspection technology can be provided for line item 1a. as there will be several techniques used depending on pipe material, diameter, etc.

Answer

Item 1.a. in the Cost Proposal Form - the cost per linear foot is by diameter range for each technology.

Question 22

RFP page Cost Proposal Form – advice if on line item 1d. a \$ cost of a % of cost is to be applied per LF.

Answer

The subcontractor markup requirement has been eliminated in the revised Cost Proposal Form.

Question 23

1.01B. – Does “Purpose” refer to the purpose of the Large Diameter Waterline Condition Assessment?

Answer: Yes.

Question 24

1.01C.4 - If verification of asset location is required does it have to be survey grade?

Answer: Yes, it has to be survey grade.

Question 25

1.01C.5 - Does flow rate refer to leak rate or flow rate in pipe?

Answer: It refers to flow rate in pipe.

Question 26

1.02.7. – Is cost for permanent monitoring of large diameter pipe required at the time of submitting proposal?.

Answer: Yes. The cost should be provided in Exhibit A.1 “Cost Proposal” Item 1.f.

Question 27: Exhibit A.1 - Cost Proposal

Item 1.d. of original Cost Proposal sheet– Should markups for subcontractors be in dollar value or as a percentage?

Answer: This requirement has been done away with in the new Exhibit A.1 “Cost Proposal” sheet.

ATTACHMENT NO. 2

COVENANT OF NON DISCRIMINATION (EB01)

COVENANT OF NON-DISCRIMINATION

The undersigned understands that it is the policy of the City of Atlanta to promote full and equal business opportunity for all persons doing business with the City of Atlanta. The undersigned covenants that we have not discriminated, on the basis of race, gender or ethnicity, with regard to prime contracting, subcontracting or partnering opportunities. The undersigned further covenants that we have completed truthfully and fully the required forms EBO-2 and EBO-3. Set forth below is the signature of an officer of the bidding entity with the authority to bind the entity.

Signature of Attesting Party

Title of Attesting Party

On this _____ day of _____, 20____, before me appeared _____, the person who signed the above covenant in my presenee.

Notary Public

Seal

FORM EBO-1

ATTACHMENT NO. 3

EXHIBIT A - COST PROPOSAL FORM

**CITY OF ATLANTA
DEPARTMENT OF WATERSHED MANAGEMENT**

**FC-8367, LARGE DIAMETER WATERLINE CONDITION ASSESSMENT
COST PROPOSAL FORM**

ALL ITEMS LISTED BELOW SHALL INCLUDE PERFORMING ALL LABOR AND UTILIZING EQUIPMENT NECESSARY TO COMPLETE THE LARGE DIAMETER WATERLINE CONDITION ASSESSMENT IN LINE WITH SCOPE OF WORK.

NOTE: PROJECTED FEES/RATES WILL INCLUDE ALL DATA ANALYSIS AND OVERHEAD COSTS BY METHODOLOGY USED (INVASIVE/NON-INVASIVE TECHNOLOGIES)

Item Number	Approximate Quantity*	Unit	Description	Rate Written	Rate Figures
1a.	100,000	ft	Inspection rate per foot by diameter range for each technology. (Includes labor, equipment, field work, etc.)		
1b.	Each	hr	Special rates, if any, for field work performed during non-business hours and weekends/holidays.		
1c.	Each	hr	Professional services fees by position or labor category (no more than 5 categories allowed). Category: 1. 2. 3 4. 5. (For use as needed)		
1d.	Each	ea	Additional costs for: a. Access pits b. Traffic control per day c. Valve/hydrant operations per day d. Other (identify type and unit)		

Item Number	Approximate Quantity*	Unit	Description	Rate Written	Rate Figures
1e.	5	ea	Applicable mobilization and demobilization rates.		
1f.	Each	ea	a. Permanent monitoring including design, installation, and advance event notification. (minimum: pressure and leak detection) b. Monthly operation and maintenance fee.		

* Quantities are approximate and will be adjusted as needed. They represent program-wide numbers and are not proponent/vendor specific

Please include any other category/cost criteria and associated cost that will impact the total cost of service
