



CITY OF ATLANTA

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Mayor

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DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP,
CIPC, CISCC, CIGPM
Chief Procurement Officer
asmith@atlantaga.gov

January 4, 2016

Dear Potential Proponents:

Re: FC-8662, Red Light Running Photo Enforcement System

Attached is one (1) copy of **Addendum Number 3**, which is hereby made a part of the above-referenced project.

For additional information, please contact Ms. Joyce Webb, Contracting Officer, at (404) 330-6893 or by email at jnwebb@atlantaga.gov.

Sincerely,

Adam L. Smith

ALS/jnw



ADDENDUM NO. 3

This Addendum No. 3 forms a part of the Request for Proposals and modifies the original solicitation package and any prior addenda as noted below, and is issued to incorporate the following:

- **Revision:** Part 5, Exhibit A, Scope of Work; Add the following paragraph to *Section 1. BACKGROUND* immediately following the last sentence: “The agreement shall be for a period of three (3) years commencing from the date this contract is fully executed by the City and the Contractor with two (2) two (2) year renewal options at the City’s sole discretion.”
- **Revision:** Part 5, Exhibit A, Scope of Work; Add the following paragraph to *Section 7. PROJECT WORK PLAN* immediately following the last sentence:

“Additionally, the Plan shall provide milestones, anticipated completion dates, and all events required as well as a safety plan detailing measures taken to secure the camera system and insure that same will remain in place if the camera set up is struck by a vehicle. The Project Work Plan should also address any and all other safety concerns that have arisen over the past decade related to the Red Light Camera system.”
- **Revision:** Part 5, Exhibit A, Scope of Work; replace *Section 20. PRICING/BIDS* in its entirety with the following:

“Use the following guidelines in developing pricing:

 1. Consultant’s pricing is to be cost neutral to the City.
 2. Consultant shall invoice the City on a monthly basis for amount due the proposer.
 3. The City will pay within thirty (30) days of receipt of an approved invoice.
 4. The proponent must submit their bid using a self-generated bid sheet in the following format:
 - a) A breakdown of any and all of the SERVICE and the cost of each service the proponent will provide under the contract. Services should be broken down into a per hour or per unit cost (based on one (1) hour or one (1) unit). The entire cost for one (1) hour or one (1) unit of services must be totaled at the end of the services portion of the proponent’s breakdown;
 - b) A breakdown of any and all EQUIPMENT and the cost of each piece of equipment that the proponent will provide under the contract. The entire cost for any and all of the equipment that the proponent will provide under the



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contract must be totaled at the end of the equipment portion of the proponent's breakdown;

- c) Any and all additional charges must be detailed and totaled in a column labeled MISCELLANEOUS COSTS; and
- d) All three (3) columns must be totaled to equal the proponent's bid for one hour or unit of SERVICE, one (1) piece of EQUIPMENT and any and all MISCELLANEOUS COSTS. This total will constitute the proponent's BID."

- **Revision:** Replace the word "proposer" with "proponent" throughout the entire document.

All questions and inquiries concerning this project should be directed in writing to Joyce Webb, Contracting Officer, Department of Procurement, 55 Trinity Avenue, S.W., City Hall South, Suite 1900, Atlanta, Georgia 30303 or questions may be e-mailed to jnwebb@atlantaga.gov.

The last day for questions is Thursday January 7, 2016, at 5:00 P.M. EST.

The Proposal due date has not been modified and Proposals are due on Wednesday, January 20, 2016 and should be time stamped in no later than 2:00 P.M. EST and delivered to the address listed below:

Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP,
CIPC, CISCC, CIGPM
Chief Procurement Officer
Department of Procurement
55 Trinity Avenue, S. W.
City Hall South, Suite 1900
Atlanta, Georgia 30303

****All other pertinent information is to remain unchanged****



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Acknowledgment of Addendum No. 3

Proponents must sign below and return this form with Proposal to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgment of receipt of this Addendum.

This is to acknowledge receipt of Addendum No. 3 for **FC-8662, Red Light Running Photo Enforcement System** on this the _____ day of _____, 20__.

Legal Company Name of Proponent

Signature of Authorized Representative

Printed Name

Title

Date

