# CITY OF ATLANTA

Kasim Reed
Mayor

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DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP, CIPC, CISCC, CIGPM
Chief Procurement Officer
asmith@atlantaga.gov

November 2, 2015

**INTERESTED PROPONENT:**

**Re: FC-8512, Branded Hamburger Concession- Concourse B**

Attached is one (1) copy of **Addendum No. 1**, which is hereby made a part of the above-referenced project.

For additional information, please contact the following personnel for the respective solicitation: Mano Smith, CPPO, CPPB, CPPM, CPP, Contract Administrator, at (404) 330-6351, or via email at mosmith@atlantaga.gov.

Sincerely,

Adam L. Smith

ALS:mas

This Addendum forms a part of the Request for Proposal and modifies the original solicitation package as noted below.

- Prospective proponents attending the Site Tour for this solicitation must submit their full name, date of birth, company name, and phone number to the Department of Procurement no later than the close of business on **Thursday, November 5, 2015 at 5:00 pm.**

- Those attendees that have current airport badging must submit their information as well.

- Please submit this information to Mano Smith, CPPO, CPPB, CPPM, CPP, Contract Administrator, via email at mosmith@atlantaga.gov.

- All names will be submitted to Aviation Security for screening prior to the site tour.

- Delete page 4 of Appendix A and replace with attached page 4.

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Proposals are due **Wednesday, December 2, 2015,** and should be time stamped no later than 2:00 p.m. EST on this day, and delivered to the address below:

Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP, CIPC, CISCC, CIGPM
Chief Procurement Officer
Department of Procurement
55 Trinity Avenue, S.W.
City Hall South, Suite 1900
Atlanta, Georgia 30303

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*****All other information remains unchanged*****

**Acknowledgement of Addendum No. 1**

Proponents must sign below and return this form with its proposal to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgement of receipt of this addendum on this _____day of _____, 2015.

_____
Legal Company Name of Respondent

_____
Signature of Authorized Representative

_____
Title

_____
Date

Delete page 4 of Appendix A and replace with page 4 herein.

## AIPORT CONCESSIONS DISADVANTAGED BUSINESS ENTERPRISE CONTRACT GOALS

**PROJECT # FC-8512, Branded Hamburger Concourse B (RFP) at Hartsfield-Jackson Atlanta International Airport**

The Airport Concessions Disadvantaged Business Enterprise (ACDBE) contract goal for this project is:

# 41.0%

ACDBE participation may be in the form of a prime contractor, joint venture, or sub-contractor arrangement. The above referenced goal will be measured against **total gross revenue earned (prior to the deduction of any expenses, e.g., advertising, insurance, equipment, etc.)** throughout the life of the project.

***NOTE:** Once a successful proponent has been identified, OCC will work with that proponent to ensure that opportunities are maximized in the utilization of **certified ACDBE firms** during the construction build-out of the concession space(s), as well as any on-going supply opportunities. Participation in these areas must be contemplated independently, and not be included in the participation plan proponents submit in their efforts to meet the 41.0% goal stated above.

## MONITORING OF ACDBE POLICY

The City of Atlanta will require prime contractors to maintain records, documents, and receipts of gross revenue attributed to ACDBEs for three years following the performance of the contract. Those records must be made available for inspection upon request by any authorized representative of the City of Atlanta or DOT. This reporting requirement also extends to any certified DBE subcontractor.

The City of Atlanta will keep a running tally of actual gross receipts attributed to the ACDBE firms from the time of the contract award.

The City of Atlanta's Office of Contract Compliance, or its designee, will perform interim audits of gross receipts and contract payments to ACDBEs if applicable. The audit will review payments to ACDBE subcontractors to ensure that the actual amount paid to ACDBE subcontractors equals or exceeds the dollar amounts stated in the schedule of ACDBE participation.