



CITY OF ATLANTA

Kasim Reed
Mayor

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DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP,
CIPC, CISCC, CIGPM
Chief Procurement Officer
asmith@atlantaga.gov

December 28, 2015

INTERESTED PROPONENT:

Re: FC-8510, Branded Coffee Concession- Concourse A

Attached is one (1) copy of **Addendum No. 5**, which is hereby made a part of the above-referenced project.

For additional information, please contact the following personnel for the respective solicitation: Mano Smith, CPPO, CPPB, CPPM, CPP, Contract Administrator, at (404) 330-6351, or via email at mosmith@atlantaga.gov.

Sincerely,

Adam L. Smith

ALS:mas

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Addendum No. 5

Re: FC- 8510, Branded Coffee Concession- Concourse A

December 28, 2015

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This Addendum forms a part of the Request for Proposal and modifies the original solicitation package as noted below.

Responses to Second Set of Questions

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Proposals are due **Wednesday, January 13, 2016**, and should be time stamped no later than 2:00 p.m. EST on this day, and delivered to the address below:

Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP, CIPC, CISCC, CIGPM
Chief Procurement Officer
Department of Procurement
55 Trinity Avenue, S.W.
City Hall South, Suite 1900
Atlanta, Georgia 30303

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*****All other information remains unchanged*****

Addendum No. 5

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Acknowledgement of Addendum No. 5

Proponents must sign below and return this form with its proposal to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgement of receipt of this addendum on this ____day of _____, 20____.

Legal Company Name of Respondent

Signature of Authorized Representative

Title

Date

Responses to Questions
FC-8510, Branded Coffee Concession Concourse A
Addendum #5

1. On Page 113-117 of the RFP Exhibit D.1 Attachments 1 &2 Performance and Payment Bond. Should this document be submitted with the package on the RFP Deadline which is 1/13/16? Should the paperwork be signed? Or should the supporting documentation IE Bond Quote from Surety company be included with the submission of RFP? Or is this something that will be asked for if the proponent is a finalist? Or are they a part of the Agreement that will be signed when the contract is awarded and will be requested after the contract is award and additional paperwork is processed.

Response: The Performance and Payment Bonds are not required at the time proposals are submitted; but, if a contract is awarded, the concessionaire will be required to return a completed Performance and Payment Bond with the executed Concessions Lease Agreement.

2. Page 118-121 of RFP Exhibit E, Dispute Resolution Procedure-Should this RFP include a Narrative about this when it is submitted on 1/13/16? Should we write something to address these items? Or are they a part of the Agreement that will be signed when the contract is awarded?

Response: Exhibit E is not subject to negotiation or edit. Exhibit E is a standard attachment to the City's Concessions Lease Agreement.

3. Page 119-121 Exhibit D.2 Construction Safety & Health Plan-Should this RFP include a Narrative about this when it is submitted on 1/13/16? Should we write something to address these items? Or are they a part of the Agreement that will be signed when the contract is awarded?

Response: Exhibit D.2 is not subject to negotiation or edit. Exhibit D.2 is a standard attachment to the City's Concessions Lease Agreement.

4. In regards to section 4.2, can you clarify if double space is the preferred style for Word documents?

Response: Please follow the directions stated in section 4.2 of the RFP regarding spacing.