



CITY OF ATLANTA

SUITE 1900

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ATLANTA, GA 30303

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Kasim Reed
Mayor

DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPF
Chief Procurement Officer
asmith@atlantaga.gov

December 3, 2015

INTERESTED PROPONENT:

**Re: FC-8484 Food & Beverage Concessions Concourse C Midpoint at
Hartsfield-Jackson Atlanta International Airport**

Attached is one (1) copy of **Addendum No. 4**, which is hereby made a part of the above-referenced project.

For additional information, please contact the following personnel for the respective solicitation: for FC-8484, Mr. Leslie Page, Contracting Officer via email at lpag@atlantaga.gov.

Sincerely,

A handwritten signature in cursive script that reads "Adam L. Smith".

Adam L. Smith

ALS:lhq

Addendum No. 4

**Re: FC-8484 Food & Beverage Concessions Concourse C Midpoint at
Hartsfield-Jackson Atlanta International Airport**

December 3, 2015

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This Addendum forms a part of the Request for Proposals and modifies the original solicitation package as noted below:

- Attached is Form 5 to be added as a required submittal.

.....
Proposals are due **Wednesday, December 16, 2015**, and should be time stamped no later than 2:00 p.m. EST on this day, and delivered to the address below:

Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP, CIPC, CISCC, CIGPM
Chief Procurement Officer
Department of Procurement
55 Trinity Avenue, S.W.
City Hall South, Suite 1900
Atlanta, Georgia 30303

.....
*****All other information remains unchanged*****
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Addendum No.4

**Re: FC-8484, FC-8484 Food & Beverage Concessions Concourse C
Midpoint at Hartsfield- Jackson Atlanta International Airport**

December 3, 2015

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Acknowledgement of Addendum No. 4

Proponents must sign below and return this form with its proposal to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgement of receipt of this addendum on this _____ day of _____, 2015.

Legal Company Name of Respondent

Signature of Authorized Representative

Title

Date

FORM 5

Acknowledgment of Insurance and Bonding Requirements

I, _____, on behalf of _____, Proponent, acknowledge that if selected as the successful Proponent for **FC-8017: American Airlines Ticket/Airline Ticket Office (ATO) Relocation and Concourse T North Optimization Performance Audit at HJAIA**. Proponent shall comply completely and promptly with all insurance requirements contained in the Agreement attached to this Solicitation and appendices thereto, pertaining to insurance.

Proponent understands that it is expected to share these requirements with potential sureties and insurance brokers, agents, underwriters, etc. prior to any award of an Agreement and to take all necessary steps to ensure compliance with the applicable requirements without delay. Proponent understands, acknowledges and agrees that any failure to fully comply with these requirements within ten (10) days of the date Proponent receives a final Agreement document from the City may result in the forfeiture of the Proposal guarantee submitted with this Proposal and/or the disqualification of Proponent from further consideration for the Agreement.

By executing this Acknowledgement of Insurance Requirements, I represent that the Proponent understands and agrees to comply unconditionally with all requirements related to insurance contained in the Agreement attached to this Solicitation. Further, by signing below, I represent that I am authorized to make the representations contained herein on behalf of Proponent.

Dated this _____ day of _____, 20____.

Corporate Proponent:
[Insert Corporate Name]

By: _____

Print Name: _____

Title: _____

Corporate Secretary/Assistant
Secretary (Seal)

Non-Corporate Proponent:
[Insert Proponent Name]

By: _____

Print Name: _____

Title: _____

Notary Public (Seal)

My Commission Expires: _____