



CITY OF ATLANTA

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Kasim Reed
Mayor

DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPF
Chief Procurement Officer
asmith@atlantaga.gov

October 30, 2015

INTERESTED PROPONENT:

**Re: FC-8484 Food & Beverage Concessions Concourse C Midpoint at
Hartsfield-Jackson Atlanta International Airport**

Attached is one (1) copy of **Addendum No. 1**, which is hereby made a part of the above-referenced project.

For additional information, please contact the following personnel for the respective solicitation: for FC-8484, Mr. Leslie Page, Contracting Officer via email at lpag@atlantaga.gov.

Sincerely,

A handwritten signature in black ink that reads "Adam L. Smith".

Adam L. Smith

ALS:lhv

Addendum No. 1

**Re: FC-8484 Food & Beverage Concessions Concourse C Midpoint at
Hartsfield-Jackson Atlanta International Airport**

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This Addendum forms a part of the Request for Proposals and modifies the original solicitation package as noted below:

- Prospective proponents attending the Site Tour for this solicitation must submit their **full name, date of birth, company name, and personnel phone number** to the Department of Procurement **no later than close of business on Wednesday, November 4, 2015 at 5:00 pm.**
- Those attendees that have current airport badging **must** submit their information as well.
- Please submit this information to Mr. Leslie Page, Contracting Officer via email at lp@atlantaga.gov.
- All names will be submitted to Aviation Security for screening prior to the site tour.
- **Delete** page 4 of Appendix A and **replace** with attached page 4.

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Proposals are due **Wednesday, December 2, 2015**, and should be time stamped no later than 2:00 p.m. EST on this day, and delivered to the address below:

Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP, CIPC, CISCC, CIGPM
Chief Procurement Officer
Department of Procurement
55 Trinity Avenue, S.W.
City Hall South, Suite 1900
Atlanta, Georgia 30303

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*****All other information remains unchanged*****

Addendum No.1

**Re: FC-8484, FC-8484 Food & Beverage Concessions Concourse C
Midpoint at Hartsfield- Jackson Atlanta International Airport**

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Acknowledgement of Addendum No. 1

Proponents must sign below and return this form with its proposal to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgement of receipt of this addendum on this _____ day of _____, 2015.

Legal Company Name of Respondent

Signature of Authorized Representative

Title

Date

**AIRPORT CONCESSIONS DISADVANTAGED BUSINESS ENTERPRISE
CONTRACT GOALS**

PROJECT # FC-8484, Food & Beverage Concessions Concourse C Midpoint at Hartsfield-Jackson Atlanta International Airport

The Airport Concessions Disadvantaged Business Enterprise (ACDBE) contract goal for this project is:

41.0%

ACDBE participation may be in the form of a prime contractor, joint venture, or sub-contractor arrangement. The above referenced goal will be measured against **total gross revenue earned (prior to the deduction of any expenses, e.g., advertising, insurance, equipment, etc.)** throughout the life of the project.

*****NOTE:** Once a successful proponent has been identified, OCC will work with that proponent to ensure that opportunities are maximized in the utilization of **certified ACDBE firms** during the construction build-out of the concession space(s), as well as any on-going supply opportunities. Participation in these areas must be contemplated independently, and not be included in the participation plan proponents submit in their efforts to meet the 41.0% goal stated above.

MONITORING OF ACDBE POLICY

The City of Atlanta will require prime contractors to maintain records, documents, and receipts of gross revenue attributed to ACDBEs for three years following the performance of the contract. Those records must be made available for inspection upon request by any authorized representative of the City of Atlanta or DOT. This reporting requirement also extends to any certified DBE subcontractor.

The City of Atlanta will keep a running tally of actual gross receipts attributed to the ACDBE firms from the time of the contract award.

The City of Atlanta's Office of Contract Compliance, or its designee, will perform interim audits of gross receipts and contract payments to ACDBEs if applicable. The audit will review payments to ACDBE subcontractors to ensure that the actual amount paid to ACDBE subcontractors equals or exceeds the dollar amounts stated in the schedule of ACDBE participation.