



## CITY OF ATLANTA

Kasim Reed  
Mayor

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DEPARTMENT OF PROCUREMENT  
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP,  
CIPC, CISCC, CIGPM  
Chief Procurement Officer  
[asmith@atlantaga.gov](mailto:asmith@atlantaga.gov)

September 25, 2015

Dear Potential Proponents:

**Re: FC-8420, Design-Build MLK, Jr. Recreational and Aquatic Facility**

Attached is one (1) copy of **Addendum Number 2**, which is hereby made a part of the above-referenced project.

For additional information, please contact Ms. Jill Watkins, Contracting Officer, at (404) 865-8703 or by email at [jewatkins@atlantaga.gov](mailto:jewatkins@atlantaga.gov).

Sincerely,

Adam L. Smith

ALS/jew



**ADDENDUM NO. 2**

This Addendum No. 2 forms a part of the Request for Proposals (“RFP”) and modifies the original solicitation package and any prior Addenda as noted below and is issued to incorporate the following:

- 1. Revised due date: Wednesday, October 14, 2015 @ 2:00 P.M. EDT.**
- 2. Revision:** Part 1, Information and Instructions to Proponent, Paragraph 33, Conflict of Interest; Delete Paragraph 33 in its entirety.
- 3. Revision:** Part 3, Evaluation of Proposals; Replace Part 3 in its entirety with **Attachment No. 6.**

All questions and inquiries concerning this project should be directed in writing to Jill Watkins, Contracting Officer, Department of Procurement, 55 Trinity Avenue, S.W., City Hall South, Suite 1900, Atlanta, Georgia 30303 or questions may be e-mailed to [jewatkins@atlantaga.gov](mailto:jewatkins@atlantaga.gov) or by efax to (404) 739-4683.

The last day for questions was Tuesday, September 8, 2015 at 5:00 P.M. EDT.

**The Proposal due date HAS been modified and Proposals are due on Wednesday, October 14, 2015 and should be time stamped in no later than 2:00 P.M. EDT and delivered to the address listed below:**

Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP,  
CIPC, CISCC, CIGPM  
Chief Procurement Officer  
Department of Procurement  
55 Trinity Avenue, S. W.  
City Hall South, Suite 1900  
Atlanta, Georgia 30303

**\*\*All other pertinent information is to remain unchanged\*\***



**Acknowledgment of Addendum No. 2**

Proponents must sign below and return this form with Proposal to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgment of receipt of this Addendum.

This is to acknowledge receipt of Addendum No. 2 for **FC-8420, Design-Build MLK, Jr. Recreational and Aquatic Facility** on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Legal Company Name of Proponent

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



# **ATTACHMENT 6**

**PART 3; EVALUATION OF PROPOSALS** (Revised 09/25/15)

**PART 3: EVALUATION OF PROPOSALS**

All Proposals will be evaluated in accordance with the City’s Code of Ordinances and the criteria specified on the Percentage Evaluation Form and considering the information required to be submitted in each Proposal. An Evaluation Committee will review the Proposals in accordance with this RFP.

All Proposals will be evaluated using the following Evaluation Form:

<b>Relative Weight</b>	<b>Graded Item</b>	<b>Score</b>
5	Executive Summary / Organizational Structure	
20	Key Personnel, Overall Experience, Qualifications and Performance on Previous Projects	
10	Management Plan	
25	Conceptual Submittal (Project Approach)	
5	Sustainability Elements	
15	OCC Requirements	
10	Financial Capability	
10	Cost Proposal	
<b>100%</b>	<b>TOTAL SCORE</b>	