



CITY OF ATLANTA

Kasim Reed
Mayor

SUITE 1900
55 TRINITY AVENUE, SW
ATLANTA, GA 30303
(404) 330-6204 Fax: (404) 658-7705
Internet Home Page: www.atlantaga.gov

DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP,
CIPC, CISCC, CIGPM
Chief Procurement Officer
asmith@atlantaga.gov

June 19, 2015

Dear Potential Bidders:

**Re: FC-8248, Annual Contract for the Maintenance and Repair of Sidewalks,
Curbs, Driveway Aprons & Associated Infrastructure**

Attached is one (1) copy of **Addendum Number 2**, which is hereby made a part of the above-referenced project.

For additional information, please contact Lloyd A. Richardson, Contracting Officer, at (404) 864-8504, or by email at larichardson@atlantaga.gov.

Sincerely,

Adam L. Smith

ALS/lar



ADDENDUM NO. 2

This Addendum No. 2 forms a part of the Invitation to Bid and modifies the original solicitation package and any prior Addenda as noted below and is issued to incorporate the following:

- **Questions and Answers**
Total of six (6) questions attached hereto as Attachment No. 1.
- **Revision of Instructions to Bidders, Item 4, Georgia Utility Contractor's License**
Instruction to Bidders, Item 4, Georgia Utility Contractor's License is hereby revised to read: *The Bidder shall provide a Bidder's Georgia Utility Contractor's License Number on the outside of the Sealed Envelope. A utility Contractor's license number held by a Subcontractor or issued by another state does NOT fulfill this requirement in lieu of the Bidder's Georgia Utility Contractor's License. Failure to provide the Bidder's Georgia Utility Contractor License Number on the outside of the sealed envelope will result in a rejection of the Bid at the Opening. The Bidder is required to submit the certificate included in Exhibit D, Additional Contract Documents.*
- **Inclusion of the Georgia Utility Contractor's License Form to Exhibit D, Additional Contract Documents.**
The Georgia Utility Contractor's License Form is hereby incorporated and made part of Exhibit D, Additional Contract Documents and attached hereto as Attachment No. 2.
- **Revision of Required Submittals, Form 8, Required Submittal Checklist**
Required Submittals, Form 8, Required Submittal Checklist is hereby removed and replaced with Attachment No. 3 dated 6/19/15.
- **Revision of Instructions to Bidders, Item 42, Multiple Awards**
Instruction to Bidders, Item 42, Multiple Awards is hereby revised to read: *The City will only award one (1) contract in response to this solicitation. The City is contemplating additional solicitations for the Maintenance and Repair of Sidewalks, Curbs, Driveway Aprons & Associated Infrastructure in the near future which will result in additional awards to the most responsive, responsible bidder per solicitation.*

The Bid due date **HAS NOT been modified** and Bids are due on **Wednesday, July 1, 2015** and should be time stamped in no later than **2:00 P.M. EDT** and delivered to the address listed below:

Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP
Chief Procurement Officer
Department of Procurement
55 Trinity Avenue, S. W.
City Hall South, Suite 1900
Atlanta, Georgia 30303

****All other pertinent information is to remain unchanged****

**FC-8248, Annual Contract for the Maintenance and
Repair of Sidewalks, Curbs, Driveway Aprons &
Associated Infrastructure
Addendum No. 2
June 19, 2015
Page 3**

Acknowledgment of Addendum No. 2

Bidders must sign below and return this form with Bid response to the Department of Procurement.

Bidders must sign below and return this form with Bid to the Department of Procurement, 55 Trinity Avenue S.W., City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgment of receipt of this Addendum.

This is to acknowledge receipt of **FC-8248, Annual Contract for the Maintenance and Repair of Sidewalks, Curbs, Driveway Aprons & Associated Infrastructure** on this the _____ day of _____, 20__.

Legal Company Name of Bidder

Signature of Authorized Representative

Printed Name

Title

Date

Attachment No. 1

Questions and Answers

Question 1: Appendix B section E Property Coverage/Inland Marine - This requirement gets confusing to the insurance Agents and Underwriters. The City does require umbrella coverage. Also the job is bonded. Any under-performed job is covered by the bonding. Furthermore, this section gets into the methods and means of construction which is the sole responsibility of the Contractor. I am requesting that this requirement be eliminated as it is covered in other areas.

Answer: Appendix B, Section B, Property Coverage/Inland Marine will not be removed from the Insurance and Bonding Requirements. This policy covers the successful bidder's (Contractor) personal property in the event the contractor's equipment is damaged, stolen etc. while on the City's construction site.

Question 2: The work will be continued during the two-year or will have stages brake during the work performing.

Answer: Work will continue for the initial two (2) years. However, there may be short breaks during project planning periods.

Question 3: We could get an idea of how it will work out in the field? Some details of locations streets.

Answer: This work will consist of maintenance and repair of Sidewalks, Curbs, Driveway Aprons & Associated Infrastructure throughout the City of Atlanta. Specific project locations will be provided once task orders are issued.

Question 4: The requirement to be a licensed utility contractor does NOT apply to this project. Part 1, section 4.

Answer: No, the Georgia Utility Contractor's License does apply and is a required submittal. The Georgia Utility Contractor's License Form has been incorporated and provided as Attachment No.2. Form 8, Required Submittal Checklist is hereby removed and replaced with a revised Form 8 dated 6/19/15 as Attachment No. 3.

Question 5: What would be the terms of payment for Prime Contractor by owner and Subcontractor by General Contractor, for each progressive payment?

Answer: The City's payment term to Prime Contractors is Net 30. Per Section 2-1456 of the City's Code of Ordinances, "A contractor is required to pay subcontractors or suppliers funds due from progress payments within three business days of receipt of payment from the City."

Question 6: Is it a requirement that the bidder hold a State of Georgia Utility Contractor's License as stated in ITB FC-8248? And is it a required submittal?

Answer: Yes, the Georgia Utility Contractor's License is a requirement and a required submittal. The Georgia Utility Contractor's License Form has been incorporated and provided as Attachment No.2. Form 8, Required Submittal Checklist is hereby removed and replaced with a revised Form 8 dated 6/19/15 as Attachment No. 3.

Attachment No. 2

**Georgia Utility Contractor's License
Form**

**GEORGIA UTILITY CONTRACTOR'S
LICENSE CERTIFICATION**

NOTE: The Utility Contractor's License Number is also required on the Bid Envelope.

Contractor's Name: _____

Utility Contractor's License Number: _____

Expiration Date of License: _____

FC Number and Project Name: FC-8248, Annual Contract for the Maintenance and Repair of
Sidewalks, Curbs, Driveway Aprons & Associated
Infrastructure

Attachment No. 3

Required Submittal Checklist

Required Submittal Form 8
Required Submittal Checklist

The following submittals shall be completed and submitted with each Bid see table below “Required Bid Submittal Check Sheet.” Please verify that these submittals are in the envelope before it is sealed. *Disclaimer:* It is each Bidders sole responsibility to ensure that their Bid to the City is inclusive of all required submittal documents outlined on the below- referenced checklist; as well as within other parts of the solicitation document.

Submit one (1) Original Bid, signed and dated, and seven (7) complete copies of the Original Bid including all required attachments.

In addition to the hard copy submissions, each Bidder shall submit two (2) digital versions of its Bid Submission in Adobe Portable Document Format (“PDF”) on compact disk (CDs). CD One (1) version should be a duplicate of the hard copy of the Bid with no deviations in order or layout of the hard copy Bid. CD Two (2) version should be a redacted version of the hard copy Bid Submission. Please refer to the Georgia Open Records Acts (O.C.G.A. § 50-18-72) for information not subject to public disclosure.

The City assumes no liability for differences in information contained in the Bidder’s printed Bid Submission and that contained on the CDs. In the event of a discrepancy, the City will rely upon the information contained in the Bidder’s printed material (Hard Copy). Each CD should be labeled with the Project Number, Project Name, and the CD Number.

Required Submittal Form 8

	Required Bid Submittal Check Sheet	Check (√)
1	Part I – Instruction to Bidders (Bid Guarantee Included)	()
2	Appendix A - Office of Contract Compliance (Required Submittals Included)	()
3	<p>Part I, Section 2 – All Required Submittal Forms (if any of the required submittal documents are not submitted or incomplete within your Bid submittal package, your firm may be deemed non-responsive). Required Submittals include but are not limited to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Form 1; Illegal Immigration Reform and Enforcement Act Forms <input type="checkbox"/> Form 2; Contractor Disclosure Form <input type="checkbox"/> Form 3; Bid Bond <input type="checkbox"/> Form 4.1; Certification of Insurance Ability <input type="checkbox"/> Form 4.2; Certification of Bonding Ability <input type="checkbox"/> Form 5; Acknowledgment of Addenda <input type="checkbox"/> Form 6; Bidder’s Contact Directory <input type="checkbox"/> Form 7; Reference List <input type="checkbox"/> Form 8; Required Submittal Checklist <input type="checkbox"/> Exhibit A.1; Compensation and Fee Schedule <input type="checkbox"/> Authority to Transact Business in the State of Georgia <input type="checkbox"/> Georgia Utility Contractor’s License <input type="checkbox"/> Bidder’s Qualifications – Experience Statement <input type="checkbox"/> Bidder’s Qualifications – Lower Tier Experience Statement <input type="checkbox"/> Bidder’s Qualifications – Work in Progress <input type="checkbox"/> Bidder’s Qualifications – Safety and Health History Form <input type="checkbox"/> Bidder’s Qualifications – Key Personnel 	()
4	<p>Bidder’s Official Company Name: Company Physical Address:</p>	
5	<p>President/Vice President/Owner Name: _____ Title: _____ Office Telephone Number: _____ Direct Cell Telephone Number: _____ Email Address: _____</p>	
6	<p>Primary Point-of-Contact Concerning ITB: _____ Title: _____ Office Telephone Number: _____ Direct Cell Telephone Number: _____ Email Address: _____</p>	