



## CITY OF ATLANTA

SUITE 1900  
55 TRINITY AVENUE, SW  
ATLANTA, GA 30303  
(404) 330-6204 Fax: (404) 658-7705  
Internet Home Page: [www.atlantaga.gov](http://www.atlantaga.gov)

Kasim Reed  
Mayor

DEPARTMENT OF PROCUREMENT  
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP  
Chief Procurement Officer  
[asmith@atlantaga.gov](mailto:asmith@atlantaga.gov)

July 2, 2015

Dear Proponents:

**Re: FC-8096 On-Call Commercial Real Estate Consultant at  
Hartsfield-Jackson Atlanta International Airport**

Attached is one (1) copy of **Addendum No. 1**, which is hereby made a part of the above-referenced project.

For additional information, please contact Mr. Leslie H. Page, Contracting Officer, at (404) 330-6107, or via e-mail at [lpage@atlantaga.gov](mailto:lpage@atlantaga.gov).

Sincerely,

Adam L. Smith

ALS:LHP/jab

**Addendum No. 1**

**Re: FC-8096 On-Call Commercial Real Estate Consultant at Hartsfield-  
Jackson Atlanta International Airport**

July 2, 2015

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This Addendum No. 1 modifies and forms a part of the Request for Proposals for Project Number FC-8096 ("RFP").

**Pre-Proposal Conference date changed from Thursday, July 9, 2015 to Tuesday, July 14, 2015.**

**Site Tour release form to be filled out and returned in order to go on site tours. Atlanta City site tour scheduled for Tuesday, July 14, 2015 after Pre-Proposal conference. Paulding property site tour scheduled for Wednesday, July 15, 2015 at 10:00 a.m.. Dawson property site tour scheduled for Thursday, July 16, 2015 at 10:00 a.m**

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Proposals are due **Wednesday, August 5, 2015**, should be time stamped in no later than 2:00 p.m., and delivered to the address below:

Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP  
Chief Procurement Officer  
Department of Procurement  
55 Trinity Avenue, S.W.  
Suite 1900  
Atlanta, Georgia 30303

**\*\* All other information remains unchanged \*\***

**Addendum No. 1**

**Re: FC-8096 On-Call Commercial Real Estate Consultant at Hartsfield-  
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**Acknowledgment of Addendum No. 1**

Proponents must sign below and return this form with proposal to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgment of receipt of this Addendum.

This is to acknowledge receipt of Addendum No. 1 for **FC-8096 On-Call Commercial Real Estate Consultant at Hartsfield-Jackson Atlanta International Airport** on this the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Legal Company Name of Proponent

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**SITE TOUR RELEASE FOR-FC# 8096    On-Call Commercial Real Estate Consultant**

**Release and Waiver:** Prospective Proponents (“**Proponent**”) agrees to accept and assume all risks arising directly or indirectly out of any visit or entry by Proponents or its Authorized Persons to the Airport City, Paulding and Dawson properties (hereinafter, called “**Facilities**”). Proponent agrees that the City of Atlanta (the “**City**”) and its agents, employees and consultants shall have no duty of care to keep the Facilities safe for entry or use. Proponent agrees that the City does not, grant its permission, assume responsibility or incur liability for any injury, death, loss or damage to any person or property arising out of the activities of Proponent or its Authorized Persons on the Facilities, and Proponent hereby releases the City and its employees, consultants and other agents from any and all actions, causes of action, suits, claims, liabilities, losses, damages, judgments and executions of any kind arising after the date hereof that Proponent, its Authorized Agents, or their respective employees, representatives, affiliates and/or agents may have by reason of, arising out of, related to, or resulting from any visit, entry, inspection, study, test or other action by Proponent or its Authorized Persons.

**Indemnity:** Notwithstanding any general liability or other insurance that may be maintained by Proponent, Proponent shall defend, indemnify and hold the City harmless (using counsel reasonably satisfactory to the City) from any and all actions, causes of action, suits, claims, liens, demands, liabilities, losses, costs, expenses (including, without limitation, reasonable attorneys’ fees) and damages of any kind or nature that the City sustains or incurs by reason of or in connection with any visit, entry, inspection, study, test or other actions by Prospective Proponent or its Authorized Persons; provided, however, that the indemnity obligations of Proponent shall not apply to any liability of damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence or willful misconduct of the City and its agents or employees.

**Confidential Information:** Proponent recognizes that their employee and/or agent may be exposed to Confidential Information and that the City desires to prevent unauthorized disclosure of such information. Except as required by law or by a court of competent jurisdiction, each party agrees that it will not disclose any Confidential Information of the other party and further agrees to take appropriate action to prevent such disclosure by its employees or agents.

**PROSPECTIVE PROPONENT:**

Company Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Fax Number: \_\_\_\_\_