

INVITATION FOR BID

BID NUMBER: 8083-PL-A1
RTG DATE: Thursday, April 30, 2015
VARIOUS DEPARTMENTS

SEALED BIDS FOR:

ADDENDUM #1 – THE SERVICES AND REPAIR OF EMERGENCY GENERATORS FOR THE CITY OF ATLANTA – TO BE ORDERED AS NEEDED FOR A PERIOD OF THREE (3) YEARS FROM THE DATE OF AWARD IN ACCORDANCE WITH THE ATTACHED SPECIFICATION

Sealed bids, for furnishing the supplies or services contained herein will be received by:

**CITY OF ATLANTA
DEPARTMENT OF PROCUREMENT
CITY HALL SOUTH, SUITE 1900
55 TRINITY AVENUE, S.W.
ATLANTA, GEORGIA 30303-0307**

First floor, **no later than 2:00 P.M.**, (OUR BID CLOCK TIME IS VERIFIED AND CALIBRATED WITH THE BUREAU OF NATIONAL STANDARDS TIME PRIOR TO EACH BID OPENING) **Tuesday, May 12, 2015** and at that time will be publicly opened and read in Suite 1900.

A Pre-Bid Conference/Site Visit – There will be two Site Visits on **Tuesday, May 5, 2015**. See page 3 of 3 for times and locations. **Questions** should be submitted via email to **Patricia Lowe**, Buyer, at plowe@atlantaga.gov. For information, call (404) 330-6583.

This form **MUST** be returned with all bids. Bids must be typed or printed in **blue ink**. Refer to Bid Number, Date and Time on the **enclosed return label**. All bids must be hand delivered, delivered by courier service or mailed via United States Postal Service. No facsimile will be accepted. One (1) original ITB in **blue ink** must be submitted and must be marked as an original as well as one (1) ITB copy which must be marked as copy. **If you quote, please sign each "Bid Sheet" in blue ink, DO NOT 'white out' entries or your bid may be deemed non-responsive and put the name of your company on each sheet and each pricing sheet page must be stamped "original"**. If you do not quote, return signed bid invitation sheet and state reason; otherwise, your name may be removed from our mailing list. **Failure to follow these instructions could result in your bid being rejected.**

ALL COMMUNICATION PERTAINING TO THIS BID MUST BE DIRECTED TO THE DEPARTMENT OF PROCUREMENT REFERENCING BID NUMBER. BIDDER MAY NOT CONTACT OTHER BUREAUS OR CITY EMPLOYEES REGARDING THIS BID PRIOR TO AWARD OF PURCHASE ORDER. VIOLATION OF THIS INSTRUCTION WILL RESULT IN NON-ACCEPTANCE OF YOUR BID.

_____	_____
Legal Name of Firm	Authorized Representative/Please Type/Print
_____	_____
Address	Signature/Title
_____	_____
City State Zip Code	Area Code/Telephone Number/Email Address
_____	_____
Date Submitted	COA Supplier ID#

BIDS MAY BE SUBMITTED FOR EVALUATION, BUT NO AWARD WILL BE MADE UNLESS YOU POSSESS A CURRENT BUSINESS LICENSE THAT AUTHORIZES BIDDER TO TRANSACT BUSINESS AT A LOCATION IN THE STATE OF GEORGIA. IN THE CASE OF AN OUT OF STATE BUSINESS WITH NO LOCATION OR OFFICE IN GEORGIA, WHICH EXERTS SUBSTANTIAL EFFORTS WITHIN THE STATE AND CITY, SUCH BUSINESS MUST OBTAIN A CITY OF ATLANTA, BUSINESS LICENSE AS REQUIRED BY CITY CODE SECTION 30-52, ET SEQ. TO OBTAIN A BUSINESS LICENSE, CONTACT: CITY OF ATLANTA, BUSINESS LICENSE DIVISION, CITY HALL SOUTH, SUITE 1350, 55 TRINITY AVENUE, S.W., ATLANTA, GEORGIA 30303-0307, and (404) 330-6213.

In compliance with the aforementioned, the bidder agrees to furnish and deliver the goods and/or services at the prices indicated. It is agreed that this bid shall constitute an offer, and if accepted by the City, delivered to the designated point(s) within the time specified.

PRICES CONSIDERED F.O.B. DESTINATION UNLESS OTHERWISE STATED.

MERCHANDISE/SERVICE TO BE DELIVERED: AS DIRECTED

NOTE: Read all instruction, conditions, specifications, etc., in detail. Acceptance of your quotation guarantees your price and it cannot be withdrawn. Check all figures before submitting bid. UPON REQUEST, A COPY OF THE BID TABULATION WILL BE MADE AVAILABLE TO YOU AT A COST OF \$.10 PER PAGE.

All Bids are subject to the following:

1. Compliance with City of Atlanta Code, Section 2-1413, Requirements for execution of City contracts and Section 2-1414, Equal Employment Opportunity clause. In conjunction with these Code sections, a completed Contract Employment Report or a current letter of certification from the City of Atlanta Office of Contract Compliance must accompany each bid.
2. Compliance with bidding instructions, terms, and conditions (pages 3 and 4).
3. Other provisions, certifications, Insurance, Payment and/or Performance Bonds, if incorporated by reference in this schedule.
4. Additional instructions, special conditions applicable to indefinite quantity invitations on Annual Contracts.
5. A completed W-9 Request for taxpayer identification number and Certification Form.
6. A Notarized E-Verify Contractor Affidavit and/or Subcontractor Affidavit, even if not applicable.
7. Enter your City of Atlanta Supplier ID number on page one (1) of the ITB. A Supplier number can be obtained by registering at www.atlantaga.gov.

FIRM NAME _____ SIGNATURE _____

*******ADDENDUM #1*******

**BID NUMBER 8083-PL-A1,
THE SERVICES AND REPAIR OF EMERGENCY
GENERATORS**

Changes to this Specification

- REPLACE ENTIRE SPECIFICATION AND PRICING SHEET
- SITE VISIT LOCATIONS ON MAY 5, 2015:
 - First location for the Atlanta Fire and Rescue Department will be at Fire Station One (1) at 71 Elliot Street, S.W., Atlanta, GA 30313 at 10:30 A.M.
 - Second location for the Department of Watershed Management will be at R.M. Clayton (WRC) at 2440 Bolton Road, Atlanta, GA 30318 at 1:30 P.M.

******* BID DUE DATE CHANGED TO MAY 12, 2015 *******

****ALL PAGES OF THIS ADDENDUM MUST BE RETURNED WITH YOUR ORIGINAL BID. ****

****FAILURE TO RETURN ALL PAGES OF THIS ADDENDUM WITH YOUR ORIGINAL BID, MAY DEEM BID AS INCOMPLETE AND COULD BE CAUSE FOR REJECTION OF BID AND AN AWARD.****

We apologize for any inconvenience this may have caused.

ABSOLUTELY NO BIDS WILL BE ACCEPTED AFTER 2:00 P.M.

Bids will be publicly opened and read at 2:00 P.M., in Suite 1900, 1st Floor, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia.

****ALL PAGES OF THIS ADDENDUM MUST BE SIGNED AND SUBMITTED WITH YOUR ORIGINAL BID. ****

FIRM NAME _____ SIGNATURE _____

CITY OF ATLANTA

DEPARTMENT OF PROCUREMENT

BIDDING INSTRUCTIONS, TERMS AND CONDITIONS

1. PREPARATION OF BIDS -

- (a) Bidders are expected to examine this invitation for bid, attached drawings, specifications, if any, and all instructions. Failure to do so will be at the bidder's risk.
- (b) Unit price for each unit bid on shall be shown and such price shall include packing, unless otherwise specified. A total shall be entered in the amount column for each item bid on. In case of a discrepancy between a unit price and extended price, the unit price will be presumed to be correct.
- (c) Specifications provided herein are intended to be open and non-restrictive. "Any" is used as a minimum standard of quality. When no reference or change is made on proposal by bidder, it is understood that the specific brand item named on proposal shall be furnished by bidder. If bidding on other than the make, model, brand or number as shown, and offered as an equal, complete technical information, specifications, manufacturer's name and catalog reference must be clearly stated on bid proposal or attached letter. Any deviation between brand offered and brand specified must also be clearly indicated.

The City of Atlanta, through the Chief Procurement Officer, Department of Procurement, shall be the sole judge in making determination as to equality.

- (d) Time of delivery is a part of the consideration and must be stated in specific calendar days that must be adhered to. If the time varies on different items, the bidder shall so state. Failure to state delivery may be cause for disqualification.
- (e) The City may accept any item or group of items or any bid, unless the bidder qualifies his bid by specific limitations. The right is reserved to reject any or all quotations and to waive technicalities.
- (f) Verify your quotations before submission, as they cannot be withdrawn or corrected after being opened.
- (g) If a prospective offer or elects to submit a NO BID, return the Invitation for Bid Cover sheet and state reason. Otherwise, the bidder may be removed from the mailing list.
- (h) If federal excise tax applies, show amount of same that has already been deducted in determining your net price. The City is also exempt from state and local sales tax.

2. **EXPLANATIONS TO BIDDERS** - Any explanation desired by a bidder regarding the meaning or interpretation of the invitation for bid, drawings, specifications, etc., must be requested in writing and with sufficient time allowed for a reply to reach bidders before the submission of their bids. Any information given to a prospective bidder concerning an Invitation for Bids will be furnished to all prospective bidders, as an amendment to the invitation, if such information is necessary to bidders in submitting bids on the Invitation or if the lack of such information would be prejudicial to uninformed bidders. Receipt of amendments by a bidder must be acknowledged on the bid and a signed addendum returned, attached to the bid.

3. **SUBMISSION OF BIDS** -
 - (a) **DEFAULT**: The award as a result of bids received under this invitation may be based in part on delivery factor. Accordingly, should a vendor fail to perform delivery within the time stated in your bid, he/she may then be declared in default of contract. In such an event, the City may then proceed to purchase in the open market the items from another source, and charge/collect from the defaulting vendor the excess cost to the City, which resulted from such open market purchase.

 - (b) **PATENT INDEMNITY**: Except as otherwise provided, the successful bidder agrees to indemnify the City and its officers, agents and employees against liability, including cost and expenses for infringement upon any letters patent of the United States arising out of the performance of this contract, or out of the use or disposal by or for the account of the City of supplies furnished or construction work performed hereunder.

4. **CERTIFICATION OF INDEPENDENT PRICE DETERMINATION** - By submission of this bid, the bidder certifies, and in the case of joint bid each party thereto certifies as to its own organization, that in connection with this procurement:
(1) The prices in this bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor; (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly to any other bidder or to any competitor; and (3) No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition.

5. **PROHIBITION AGAINST AND REPORTING OF ANTICOMPETITIVE PRACTICES** - Collusion and other anticompetitive practices among bidders and offer are prohibited by city, state and federal laws, and the City, therefore, establishes the following:

Certification of independent price determination. All bidders or offer shall identify a person having authority to sign for the bidder or offer who shall certify, in writing, as follows:

"I certify that this bid or offer is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid or offer for the same supplies, services, construction, or professional or consultant services, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of city, state and federal law and can result in fines, prison sentences, and civil damages awards. I agree to abide by all conditions of this bid or offer and certify that I am authorized to sign for this bidder or offer or." Compliance with this subsection shall be considered met if the certification of independent price determination, as provided in this subsection, is set forth in an exhibit attached to the bid or offer and appropriate language incorporating the exhibit into the bid or offer is set forth therein.

6. PROHIBITION AGAINST CONFLICTS OF INTEREST – Please identify any Personal or Financial Relationships that may give rise to a conflict of interest as defined below:

(1) Personal relationships: executives, board members and partners in firms submitting offers must disclose familial relationships with employees, officers and elected officials of the City of Atlanta. Familial relationships shall include spouse, domestic partner registered under section 94-133, mother, father, sister, brother, and natural or adopted children of an official or employee.

Yes _____

No _____

(2) Financial relationships: offerors must disclose any interest held with a City employee or official, or family members of a City employee or official, which may yield, directly or indirectly, a monetary or other material benefit to the offeror or the offeror's family members.

Yes _____

No _____

Please describe: _____

7. AWARD OF CONTRACT - The contract, if awarded, will be awarded to the responsible bidder whose bid will be most advantageous to the City, price and other factors considered. The contract will be awarded for a term of three (3) year(s) with the option to extend under the same terms and conditions for two (2), one (1) year extensions.

8. Failure to observe any of the instructions and conditions may constitute grounds for rejection of your bid.

9. **SECTION 2-1387, CERTIFICATION AS TO NON-DISCRIMINATION IN BIDS AND CONTRACTS.**

- (a) All persons, firms or corporations supplying goods, material, equipment, supplies, improvements to real property, or services of any kind or character to the City of Atlanta, in accordance with section 2-1109, shall certify in writing on all bids and contracts, except those involving federally assisted construction projects, the following words:

"We, the supplier of goods, materials, equipment or services covered by this bid or contract will not discriminate in any way in connection with this contract in the employment of persons, or refuse to continue the employment of any person, on account of race, creed, color, sex or national origin of such person."

- (b) The wording of subsection (a) herein shall be included as a specification and appear on all bid invitations and purchase orders or contracts prepared as issued by any and all using agencies of the City.
- (c) The federal guidelines, as related to non-discrimination in employment by government contracts and subcontractors promulgated by Executive Order No.11246 of September 24,1965, as amended with respect to sex by Executive Order No. 11375 of October 13, 1967, Sections 202, 203 and 204 of Part II of such orders, are hereby adopted by the City of Atlanta insofar as legally possible to do so, and those persons, firms or corporations set forth in subparagraph (a) above shall comply with same.
- (d) The City shall have the right to reject any or all bids, and shall not enter into any contract with any person, firm or corporation and shall refuse to purchase any or all goods, materials, equipment or services from any vendor or contractor who fails to comply with the provisions of subsection (a) and/or (c) herein.

10. **REJECTION OF BID** - Bids may be considered irregular and may be rejected if they show omissions, alterations of form, additions not called for, conditions, limitations, unauthorized alternate bids or other irregularities of any kind. The City reserves the right to waive minor informalities or irregularities of bid.

The City reserves the right to accept or reject any and all bids submitted and is in no way obligated to any bidder who submits a bid for the supplies, service or items as set forth in these specifications.

Special Conditions
Annual Contract for Commodities/Services

1. PURPOSE AND SCOPE:

To establish an indefinite quantity, firm fixed price contract to be used as the primary source for the commodity(ies)/service(s) listed in the attached specifications. Commodities/services will be ordered from time to time as such quantity as may be needed to fill any requirements of the City of Atlanta as shown in the bid invitation. **As it is impossible to determine the precise quantities that may be needed during the contract period, the contractor is obligated to deliver in minimum/maximum quantities the commodities or services of the kind contracted for in accordance with the specific conditions of this bid.**

2. SUPPLY REQUIREMENTS:

The contractor shall be able to delivery all items that might be requested during the contract period in accordance with the terms and conditions of this bid. In the event a contractor's source should fail to supply any item, at any time, for any reason during the contract term, it will be contractor's responsibility to temporarily supply another item of equivalent quality meeting all specifications of the contract, at contract prices, terms and conditions, as an emergency measure, subject to prior approval of the Chief Procurement Officer, whose decision shall be final. If requested, sufficient and reasonable time may be allowed the contractor to acquire adequate stock to perform on the contract after award is made.

3. DELIVERY REQUIREMENTS:

Delivery will be made within the time shown in the specific bid conditions or where called for in the invitation, the time stated by the bidder.

4. PLACEMENT OF ORDERS:

Orders will be placed using one of the following methods:

- a. Purchase orders will be issued as required for departments having a known requirement, fixed quantities, and one-time delivery, during the entire life of the contract.
- b. A blanket order will be issued to those bureaus that have a recurring need for item(s) covered by this Invitation for Bid and will be issued for "as needed" use. Each blanket order issued will state what is needed, as well as a "**not-to-exceed**" dollar amount. The bureau will be allowed to purchase only those items listed in the awarded contract. Authorization to supply item(s)/services covered by this blanket order may be verbal or written communication from the using department(s).

5. URGENT REQUIREMENTS:

In the case of a bona fide emergency, wherein immediate delivery of an order is needed and the successful vendor cannot meet such a requirement, the City reserves the right to order from any vendor that can meet such a delivery requirement without penalty to the City.

6. RIGHT TO TERMINATE:

In the event any of the provisions of the contract are violated, the City may serve written notice of its intention to terminate the contract. Such notice will state the reasons for such intention, and unless within ten (10) days after serving notice upon the contractor, such violation has ceased and satisfactory arrangements for correction made, the contract shall, upon expiration of ten (10) days, be terminated. Further, the City reserves the right to terminate any contract in whole or in part upon giving thirty (30) days prior written notice to the other party.

7. PLEASE COMPLETE THE FOLLOWING:

Should a contract result from this invitation:

TO PLACE VERBAL ORDERS CONTRACT:

Name

Telephone Number

CUSTOMER REPRESENTATIVE:

Name

Telephone Number

BID SIGNER:

Name

Address

Telephone

IF NOT LOCAL, WILL TOLL FREE TELEPHONE SERVICE BE PROVIDED BY THE VENDOR DURING THE EFFECTIVE PERIOD OF THE CONTRACT?

(NO) _____

(YES) _____

DELIVERS WILL BE MADE AGAINST THIS CONTRACT BY:

VENDOR OWNED EQUIPMENT:
(If yes, the frequency)

(NO) _____

(YES) _____

COMMERCIAL CARRIER:
OTHER (Specify)

(NO) _____

(YES) _____

Bidder hereby agrees to special conditions of this invitation to bid:

Firm Name: _____

By: _____

Title: _____

THIS SHEET MUST BE COMPLETED. FAILURE TO DO SO MAY BE REASON FOR REJECTION OF BID.

CITY OF ATLANTA
Contract Employment Report

PLEASE TYPE OR PRINT IN INK. EACH APPLICABLE ITEM ON THIS FORM MUST BE COMPLETED.
INCOMPLETE FORMS WILL NOT BE PROCESSED.

NAME OF FIRM: _____ **TELEPHONE No.** _____

NAME OF OWNER: _____ **FAX NO.** _____

MAILING ADDRESS: _____ **CITY:** _____

STATE: _____ **COUNTY:** _____ **ZIP CODE:** _____

PLEASE COMPLETE THE FOLLOWING INFORMATION

WHAT TYPE OF BUSINESS WOULD YOUR COMPANY BE ENGAGED IN WITH THE CITY OF ATLANTA?

IS YOUR COMPANY AN AFFILIATE OR DIVISION OF A PARENT COMPANY? _____

IF YOUR COMPANY IS A DIVISION OF A PARENT COMPANY, A CONTRACT EMPLOYMENT REPORT FORM MUST BE COMPLETED FOR THE PARENT COMPANY AS WELL AS THE ATLANTA AREA DIVISION.

HAS YOUR COMPANY PREVIOUSLY RECEIVED AN EEO CERTIFICATION FROM THE CITY OF ATLANTA? _____

PLEASE LIST THE NUMBER OF EMPLOYEES IN EACH CATEGORY

	Management/ Officials		Professionals Arch, Engineers, etc		Supervisors		Office/Clerical/Sales		Craftsmen/Laborers	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Black										
White										
Asian American										
Native American										
Hispanic										
Other										
TOTAL										

I CERTIFY THAT ALL REPRESENTATIONS ON THIS CONTRACT EMPLOYMENT REPORT FORM ARE CORRECT AS OF THE DATE STATED.

DATE **PRINT PREPARER'S NAME** **PREPARER'S SIGNATURE** **TITLE**

Request for Taxpayer Identification Number and Certification

Give form to the
requester. Do not
send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name, if different from above	
	Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	City, state, and ZIP code	
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number
OR
Employer identification number

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). Check the "Limited liability company" box only and enter the appropriate code for the tax classification ("D" for disregarded entity, "C" for corporation, "P" for partnership) in the space provided.

For a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line.

For an LLC classified as a partnership or a corporation, enter the LLC's name on the "Name" line and any business, trade, or DBA name on the "Business name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
2. The United States or any of its agencies or instrumentalities,
3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,
7. A foreign central bank of issue,
8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
9. A futures commission merchant registered with the Commodity Futures Trading Commission,
10. A real estate investment trust,
11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
12. A common trust fund operated by a bank under section 584(a),
13. A financial institution,
14. A middleman known in the investment community as a nominee or custodian, or
15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 7

¹See Form 1099-MISC, Miscellaneous Income, and its instructions.

²However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting www.irs.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt payees, see *Exempt Payee* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ³
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ³
5. Sole proprietorship or disregarded entity owned by an individual	The owner ³
For this type of account:	Give name and EIN of:
6. Disregarded entity not owned by an individual	The owner
7. A valid trust, estate, or pension trust	Legal entity ⁴
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

Call the IRS at 1-800-829-1040 if you think your identity has been used inappropriately for tax purposes.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS personal property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.consumer.gov/idtheft or 1-877-IDTHEFT(438-4338).

Visit the IRS website at www.irs.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Atlanta has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor: _____

Name of Project: _____

Name of Public Employer: City of Atlanta

I hereby declare under penalty of perjury that the forgoing is true and correct.

Executed on _____, _____, 20__ in _____ (city), _____ (state)

Signature of Authorized Officer or Agent

Printed name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE
ME ON THIS THE ____, DAY OF _____, 201__

NOTARY PUBLIC

My Commission Expires: _____

Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____ (name of contractor) on behalf of the City of Atlanta has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice of receipt of an affidavit from any sub-subcontractor that has contracted with a sub-subcontractor to forward, within five business days of receipt, a copy of such notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number Date of Authorization

Name of Subcontractor: _____

Name of Project: _____

Name of Public Employer: City of Atlanta

I hereby declare under penalty of perjury that the forgoing is true and correct.

Executed on _____, _____, 20__ in _____ (city), _____ (state)

Signature of Authorized Officer or Agent

Printed name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE
ME ON THIS THE ____, DAY OF _____, 201__

NOTARY PUBLIC
My Commission Expires: _____

Material Type: Generators
Item Number: 2853743
Revision Date: APRIL 30, 2015

**CITY OF ATLANTA SPECIFICATION FOR
THE SERVICES AND REPAIR OF EMERGENCY GENERATORS FOR THE
DEPARTMENT OF AVIATION**

1. SCOPE AND CLASSIFICATION

1.1 Scope - This specification describes the services and repair of emergency generators for Hartsfield- Jackson Atlanta International airport.

1.2 Classification – The material(s) shall be classified as follows:

GROUP	I	-	Generac Generators
GROUP	II	-	Onan Generators
GROUP	III	-	Kohler Generators
GROUP	IV	-	Caterpillar Generators
GROUP	V	-	Detroit Diesel Generators
GROUP	VI	-	Stanford Generators
GROUP	VII	-	On Site Energy Generators
GROUP	VIII	-	John Deere Generators (Department of Watershed Management- Exhibit C)
GROUP	IX	-	Caterpillar Generators
GROUP	X	-	Kohler Generators
GROUP	XI	-	Onan Generators
GROUP	XII	-	Cummins Generators

FIRM NAME _____ **SIGNATURE** _____

GROUP	XIII	-	Xylem-Godwin / John Generators
GROUP	XIV	-	Briggs and Stratton Generators
GROUP	XV	-	Olympian Generators
GROUP	XVI	-	Genset Generators (Atlanta Fire & Rescue Department- Exhibit D)
GROUP	XVII	-	Onan Generators
GROUP	XVIII	-	Olympian Generators
GROUP	XIX	-	Kohler Generators
GROUP	XX	-	Power Guard Generators
GROUP	XXI	-	Cummins Generators
GROUP	XXII	-	60-62W Commercial Generators

2. **NOTES**

IMPORTANT: INSTRUCTIONS TO ALL BIDDERS:

The City may consider valid only those bids, which comply with these instructions:

- 2.1 At numbered specific requirement section, all bidders must insert "Compliance" or "Exception" in each space provided.
- 2.2 Bidder "exceptions", further clarification, or notes must be detailed in these spaces or on an additional sheet referencing the numbered specification paragraph.

FIRM NAME _____ **SIGNATURE** _____

- 2.3 Report of Purchases - An itemized (monthly) report of all purchases made during the first nine (9) months of this contract is required to be submitted to the Chief Procurement Officer during the tenth (10th) month of this contract. Failure to submit "Report of Usage" may result in forfeiture of future contracts with the City of Atlanta.
- 2.4 The equipment to be furnished must be currently on production and shall be manufacturer's standard model complete with all standard equipment. When cost effective and consistent with operational needs of the department, all energy consuming equipment purchased will be energy efficient, defined as meeting either Energy Star specification of criteria that puts products in the upper 25% of energy efficiency, as well as meeting quality, performance and durability requirements.
- 2.5 All bidders must submit two (2) sets of descriptive literature (If applicable) plainly marked with:
- A - Company Name
 - B - Group to which literature pertains for each item and components bid.
- 2.6 This Invitation for Bid covers parts and service for one (1) year after delivery date. Bidder must submit price information for parts and service indicating schedule or rate of discount, which shall apply to the City of Atlanta.
- 2.7 Bidder (where applicable) must be able to supply ninety percent (90%) of parts required to maintain this equipment within 24 hours and have access to the remaining ten percent (10%) of parts within 72 hours.
- 2.8 Bidders will supply original manufacturer part crossover numbers for parts, which are not manufactured by the equipment manufacturer after the award of bid but prior to the delivery of equipment.
- 2.9 Successful bidder (where applicable) must provide a minimum of four (4) hours instruction in the proper and safe use of the equipment.
- 2.10 Successful bidder must provide parts, service and operating manuals for each unit provided.

FIRM NAME _____ **SIGNATURE** _____

- 2.11 Reserved
- 2.12 Without expressed or implied obligation on the part of the City of Atlanta to perform, the bidder may submit an option to the City for a multi-year purchase concept covering three (3) years' service and parts for equipment covered by this bid. State provisions of the multi-year purchase option including terms, price and expiration date. Attach a separate sheet.
 - 2.12.1 The Code of Ordinance of the City of Atlanta specifically prohibits obligating the City for future budget years.
 - 2.12.2 In the event options are exercised to purchase units in subsequent years the provisions as related to parts and services will apply as indicated above.
- 2.13 The City of Atlanta reserves the right to increase or decrease quantities shown without penalty.
- 2.14 Quantities - None of the various agencies, either individually or collectively, will be required to purchase any minimum amount during the term of this contract, nor will they be limited, either individually or collectively, to any maximum amount during the term of this contract.
- 2.15 Any quantities remaining undelivered may be automatically canceled at expiration of contract or purchase order.
- 2.16 The City prefers to make a single award for all of the items listed. Separate awards may be made by group or by line item, if it appears to be in the best interest of the City to do so.
- 2.17 Default - The contract may be canceled or annulled by the Chief Procurement Officer in whole or in part by written notice of default to the vendor upon non-performance or violation of contract terms. An award may be made to the next lowest bidder or articles specified may be purchased on the open market similar to those so terminated. In either event, the defaulting vendor (or his/her surety) shall be liable to the City for costs to the City in excess of the defaulted contract prices provided that the vendor shall continue the performance of this contract to the extent not terminated under the provision of this clause. Failure of the vendor to deliver materials

FIRM NAME _____ SIGNATURE _____

or services within the time stipulated on their bid, unless extended in writing by the Chief Procurement Officer, shall constitute contract default.

- 2.18 Escalation/De-Escalation Clause - Preference shall be given to the bidder submitting the lowest and best firm price as their bid. Should it be found that due to unusual market conditions it is to the best interest of the City of Atlanta to accept a price with an escalation/de-escalation clause, the following shall apply:
- 2.18.1 The contract price shall be frozen for a specified period. This period must be shown on your bid.
 - 2.18.2 Escalation - Cost data to support any proposed increase must be submitted to the Chief Procurement Officer of the Department of Procurement not less than thirty (30) days prior to the effective date of any such requested price increase.
 - 2.18.3 Any adjustment allowed shall consist only of bona fide cost increases resulting from such situations as unforeseen raw material cost increase which may be passed on to the consumer.
 - 2.18.4 No adjustment shall be made to compensate a supplier for inefficiency in operation, or for additional profit.
 - 2.18.5 De-Escalation – In the event that market media indicators show that the prices for those materials, goods or services have overall decreased but the vendor has failed to pass the price decrease onto the City, the City reserves the right to place the vendor in default for cause, cancel the awarded contract, remove the vendor from the City of Atlanta Bidders List for a period deemed suitable to the City, and recuperate any damages from the vendor.
- 2.19 Evaluation Criteria - Listed below are the criteria used to evaluate bids for the City of Atlanta. These criteria will carry as much weight as Low Bid so that the City of Atlanta, in evaluating bids will be able to determine the “Lowest Complete and Satisfactory Bidder” which will be in the best interest of the City. The criteria are as follows:
- a. Conformance to Specification
 - b. Low Bid
 - c. Price

FIRM NAME _____ SIGNATURE _____

- d. Training - (Amount of Hours and Level Offered)
- e. Parts Availability - (Local Source)
- f. Capability - of unit (s) offered to perform the tasks of the User Department(s). Field Demonstrations may be requested to insure that the equipment meets User and Engineering Specifications.
- g. Financial Capability
- h. Discount Offered
- i. Freight Charges
- j. Delivery Time
- k. Warranty
- l. Vendor Past Performance
- m. Vendor Availability to Perform
- n. Vendor Reference - Vendor shall submit three (3) references from individuals, entity or corporation for which a similar project was successfully completed within time and budget. Also to be of consideration in the evaluation of bid is the vendor's past performance of this contract/supply bid. **(Please see final page of this specification for Vendor Reference form)**

2.20 Will your company accept a portion of this contract? Please check in the appropriate space. _____ yes _____ no

2.21 Reserved

2.22 Brand Name or Trade Name Instructions - If items in this Invitation for Bid have been identified, described or referenced by a brand name or trade name description, such identification is intended to be descriptive, but not restrictive and is to indicate the quality and characteristics of products that may be offered. Products may be considered for award if such products are clearly identified in the bids and are determined by the City of Atlanta to meet its needs in all respects.

2.22.1 All bidders, including bidders whose products may be referenced, shall clearly indicate manufacturer/trade name and identifying number in space provided within Pricing Sheet of this Invitation for Bid.

2.22.2 If the bidder proposes to furnish another product, such products shall be clearly identified in the bid. The evaluation of bids and the determination as to equality of products offered shall be the responsibility of the City and will be based on information

FIRM NAME _____ **SIGNATURE** _____

furnished by the bidder. Accordingly, to insure that sufficient information is available the bidder may be required to submit literature and/or samples prior to award. These shall be supplied within seven days, if required.

- 2.22.3 The purchase of any item by the City as a result of this Invitation for Bid is not a judgment of one product against another. Consideration of application, need and price will constitute purchase determination.
- 2.23 Alternate Bid – Bidders, who have other items they wish to offer in lieu of or in addition to that required by this Contract, should submit a separate Bid marked "ALTERNATE BID FOR BID NO. ~~8083-PL-A1~~". Alternate Bids will automatically be deemed non-responsive and will not be considered for award of the subject Contract. Such bids however, may be examined prior to award the subject Contract and may result in either cancellation of all bids to permit rewriting of the Specifications to include the alternate item in a rebid or the alternate item may be considered for future requirements.
- 2.24 A careful and accurate account of labor, including the name(s) or identification of mechanic(s), helper(s), etc. and the hours of work applied to each job, listing actual parts used in the performance of each job, description of the City equipment as well as parts only purchased under this contract is to be maintained by the vendor for a period of not less than one year. Such account or record may be subject to audit by an authorized City official.
- 2.25 Invoices must be itemized to show hours of labor, parts, materials, accessories with unit price and extension, including the applicable purchase order number.
- 2.26 Audit - The vendor shall maintain all books, documents, papers and records pertaining to this contract and to make such books and records available for inspection and auditing, upon reasonable notice by the City. As a result of any such audits, overcharges will be adjusted and compensation made by the vendor as applicable under this contract. Such books and records shall be maintained and made available for inspection and auditing for the duration of this contract and for a period of not less than three (3) years after the expiration date of contract.

FIRM NAME _____ SIGNATURE _____

3. **REQUIREMENTS**

Please state "Compliance" or "Exception" pursuant the instructions contained in paragraph **NOTES**, 2.1 and 2.2 of the ITB. Check marks, dittos or any other markings may not be accepted and your bid could be rejected.

3.1 Definition - For the purpose of this bid, "Parts" shall be defined as components of a unit to be provided by the vendor to the City. "Service" shall be defined as the furnishing of labor time or effort by a vendor, to repair or rebuild (where applicable), a part, component, or (where applicable), the unit/item as a whole.

3.1.1 Technician One who has attended factory certified training on the equipment, which they are servicing or repairing. Certification must be verified and must accompany bid.

3.1.2 Vendor Chosen company to perform scheduled planned maintenance on the emergency generator sets, which belong to the City of Atlanta, located at Hartsfield-Jackson Atlanta International Airport.

A company who is able to perform on site engine repair.

A company who employs technicians that meet the definition stated above.

3.1.3 Scope of Work Level 1 inspection, inspections carried out per the scope of work labeled Level 1.

Level 2 annual inspections consist of Level 1 inspection plus items of service labeled Level 2 in the scope of work.

3.1.4 Parts Only **Original Equipment Manufacturer (OEM)** parts will be used for service and repair.

FIRM NAME _____ **SIGNATURE** _____

Only **OEM** certified items such as anti-freeze, oil, and coolant additives will be used.

3.1.5 Reports

Vendor will provide a detailed record of all services performed during the Level 1 or Level 2 inspections. A copy of such record will be provided with each invoice.

Any service work necessary beyond the Scope of Work will be submitted as a formal quote to the

City and be approved by City management before any work is done.

3.1.6 Quarterly

Three (3) Level 1 inspections and One (1) Level 2 service.

3.1.7 Annual

One (1) Level 2 service.

3.1.8 Oil Analysis

Vendor will collect oil samples during the Level 2 service on the three (3) Cummins K50 and one (1) Cat G3516A units. Only Fleet guard CC 2525 will be used.

3.1.9 Fuel Analysis

Vendor will collect fuel samples during the Level 2 service on the three (3) Cummins K50 and one (1) Cat G3516A units. Only Fleet guard CC 2631 will be used.

3.1.10 Emergency

Vendor must have at least one (1) emergency telephone number.

Vendor shall provide an emergency contact name.

Vendor must return call within one (1) hour.

Vendor must be on site within two (2) hours.

FIRM NAME _____ **SIGNATURE** _____

Vendor shall provide a unit cost per service/ travel fee.

Vendor will only be allowed one (1) service/ travel fee per visit even though they may be required to work on several generators during that visit.

Vendor must recognize that we are a 24/7 operation and that emergency service could be required at any time. The Owner will assess each situation to determine if emergency service could be done during regular working hours of 7:00 a.m. to 5:00 p.m.

3.2 DEFINITION OF TERMS

3.2.1 Technician One who has attended factory certified training on the equipment, which they are servicing or repairing. Certification must be verified and must accompany bid.

3.2.2 Vendor Chosen company to perform scheduled planned maintenance on the automatic transfer switch, which belong to the City of Atlanta, located at Hartsfield- Jackson Atlanta International Airport.

A company who is able to perform on site equipment repair.

A company who employs technicians that meet the definition stated above.

3.2.3 Scope of Work Provide function testing on equipment consisting of:

FIRM NAME _____ SIGNATURE _____

1. Manual Operation Testing
2. Voltage Checks
3. Electrical Operation
4. Automatic Transfer Operation

3.2.4 Parts Only **Original Equipment Manufacturer (OEM)** parts will be used for service and repair.

3.2.5 Reports Vendor will provide a detailed record of all services performed during the contract period.

A copy of such record will be provided with each invoice.

Any service work necessary beyond the Scope of Work will be submitted as a formal quote to the City and be approved by City management before any work is done.

3.2.6 Annual One comprehensive service per year is to be performed on each switch during this formal contract.

3.2.7 Emergency Service Same requirement for emergency generator service applies to the transfer switch services.

3.2.8 ATS Enclosure Brush and vacuum away any excessive dust accumulation. Remove any moisture with a clean cloth.

3.2.9 ATS Contacts Remove the transfer switch barriers and check contact condition. Replace the contacts if they become pitted or worn excessively. Reinstall the barriers carefully.

3.2.10 Lubrication If the transfer switch is subjected to severe dust or abnormal operating conditions, renew factory lubrication on all movements and

FIRM NAME _____ **SIGNATURE** _____

linkages.

Re-lubricate the solenoid operator if the TS coil is replaced.

Do not use oil; order *lubrication kit 75-100*.

Check all cable connections & retighten them.

- 3.3 Definition- for the purpose of this bid, "parts" shall be defined as components of a unit to be provided by the vendor to the city. "Service" shall be defined as the furnishing of labor time or effort by a vendor, to repair or rebuild (where applicable), a part, component, or (where applicable), the unit/item as a whole.

Compliance

Exception

- 3.4 A minimum of five (5) technicians certifications must accompany bid for verification or bid will be rejected. Certification must be from the manufacturer of the equipment that they are servicing.

Compliance

Exception

- 3.5 Vendor must be able to perform onsite repair/service.

Compliance

Exception

- 3.6 Only original equipment manufacturer (OEM) parts will be used for service and repair.

Compliance

Exception

FIRM NAME _____

SIGNATURE _____

3.7 Only OEM certified items such as anti-freeze, oil and coolant additives will be used.

Compliance

Exception

3.8 Vendor shall provide a minimum on-site response time of two (2) hours, and shall also provide with this bid response a twenty-four (24) hour phone number that will provide a response to the initial call within thirty (30) minutes.

Compliance

Exception

3.9 Vendor must have a local shop.

Compliance

Exception

3.10 Vendor must provide level one (1) and level two (2) services as described by exhibit (A).

Compliance

Exception

3.11 Vendor must provide a detailed record of all services performed during the level one (1) or level two (2) inspections.

Compliance

Exception

3.12 Vendor must provide comprehensive list of all parts for each generator listed on exhibit (B) that he/she proposes to service.

Compliance

Exception

FIRM NAME _____

SIGNATURE _____

- 3.13 Vendor must provide thirty-two (32) hours of generator trouble shooting procedures and operation to ten (10) City of Atlanta Employees to be scheduled per Departments request.

Compliance

Exception

- 3.14 Vendor must provide level one (1) and level two (2) services and defined by exhibit (B).

Compliance

Exception

3.15 Maintenance Record

Planned Maintenance Inspection for Emergency Power System Generators
The following are the generators to be serviced and the service levels required:

**3.15.1 EXHIBIT (A) – DEPARTMENT OF AVIATION
(GENERATORS)**

<u>Engine Model#/ Engine Serial#</u>	<u>Service Level 1</u>	<u>Service Level 2</u>
Generator "1A" ---Guard Post #1A		
Make: Cummins	Model: GGFD-5764267	Annually
Serial: E060925263	KW: 35	
Engine Make: Cummins	Fuel: Natural Gas	
Generator "A2"---North Parking Lot Office Area		
Make: Generac	Model:	Annually
Serial 30130829	KW: 500	
Engine Make: Cummings	Fuel Type: Diesel	
Generator "C" ---South Parking Lot Office Area		
Make: Onan	Model: 150DGCAL	Annually
Serial 8890205671	KW: 150	
Engine Make: Cummings	Fuel Type: Diesel	

FIRM NAME _____

SIGNATURE _____

Generator "CV" ---Commercial Vehicle Lot Lift Station
Make: Stamford Model: OSB5-G3NR3 Annually
Serial M1QC125946 KW: 75
Engine Make: Cummins Fuel Type: Diesel

Generator "02"---South Parking Deck
Make: Cummins Model: DFCE-5743227 Annually
Serial: K050852577 KW: 605
Engine Make: Cummins Fuel Type: Diesel

Generator "H2"---Guard Post 42A
Make: Generac Model: 5657340200 Annually
Serial: 2084623 KW: 30
Engine Make: John Deere Fuel Type: Diesel

Generator "12" ---Park-Ride Lot "A"
Make: Kohler Model: 150REOZJF Annually
Serial: SGM3228HG KW: 154
Engine Make: John Deere Fuel Type: Diesel

Generator "J2" ---Fire Station 24
Make: Generac Model: 7893540100 Annually
Serial: 2092571 KW: 300
Engine Make: Generac Fuel Type: Diesel

Generator "K2" ---Fire Station 32
Make: Generac Model: 4534020100 Annually
Serial: 2079948 KW: 180
Engine Make: Generac Fuel Type: Diesel

Generator "L2" ---Fire Station 35
Make: Generac Model: 5643760100 Annually
Serial: OD5703 KW: 200
Engine Type: (Unknown) Fuel Type: Diesel

Generator "LTPD"---Long Term Parking Deck
Make: Cummins Model: QHAB-9766821 Annually
Serial: L110287556 KW: 300
Engine Make: Cummins Fuel Type: Diesel

FIRM NAME _____ SIGNATURE _____

Generator "H2"---Guard Post 42A		
Make: Generac	Model: 5657340200	Annually
Serial: 2084623	KW: 30	
Engine Make: John Deere	Fuel Type: Diesel	
Generator "12" ---Park-Ride Lot "A"		
Make: Kohler	Model: 150REOZJF	Annually
Serial: SGM3228HG	KW: 154	
Engine Make: John Deere	Fuel Type: Diesel	
Generator "J2" ---Fire Station 24		
Make: Generac	Model: 7893540100	Annually
Serial: 2092571	KW: 300	
Engine Make: Generac	Fuel Type: Diesel	
Generator "K2" ---Fire Station 32		
Make: Generac	Model: 4534020100	Annually
Serial: 2079948	KW: 180	
Engine Make: Generac	Fuel Type: Diesel	
Generator "L2" ---Fire Station 35		
Make: Generac	Model: 5643760100	Annually
Serial: OD5703	KW: 200	
Engine Type: (Unknown)	Fuel Type: Diesel	
Generator "LTPD"---Long Term Parking Deck		
Make: Cummins	Model: QHAB-9766821	Annually
Serial: L110287556	KW: 300	
Engine Make: Cummins	Fuel Type: Diesel	

FIRM NAME _____ **SIGNATURE** _____

Generator "M" ---Building 7		
Make: Kohler	Model: 80ROZ272	Annually
Serial: 391544	KW: 80	
Engine: Ford	Fuel Type: Natural Gas	
Generator "N" --- Fire Station 40		
Make: Onan	Model: 7.5 JB	Annually
Serial: 116C927067	KW: 7.5	
Engine: Onan	Fuel Type: Natural Gas	
Generator "02" --- Park-Ride Lot C		
Make: Kohler	Model: 150REOZJF	Annually
Serial: SGM3228HF	KW: 154	
Engine: John Deere	Fuel Type: Diesel	
Generator "P" ---Park-Ride Lot "C"		
Make: Kohler	Model: 50RZ	Annually
Serial: 0659071	KW: 50	
Engine:	Fuel Type: Natural Gas	
Generator "Q" ---Behind Airport Operations		
Make: Onan	Model: 50DGCA39219F	Annually
Serial: J900352960	KW: 50	
Engine: Onan	Fuel Type: Diesel	
Generator "STPD"---Short Term Parking Deck		
Make: Onsite Energy	Model: DS00450D6SRAH1483	Annually
Serial: 331103-1-1-0311	KW: 450	
Engine Make: (Unknown)	Fuel Type: Diesel	
Generator "U"--- Fire Station #33		
Make: Cummins	Model: DGFC-5743880	Annually
Serial: K050854209	KW: 240	
Engine Make: Newage	Fuel Type: Diesel	
Generator "V"--- 1-285 Tunnel		
Make: Caterpillar	Model: 3406	Annually
Serial: 9DR05150	KW: 400	
Engine Make: Caterpillar	Fuel Type: Diesel	
Generator "W"--- Guard Post #59		
Make: Generac	Model: 6076600100	Annually
Serial: 2086342	KW: 35	
Engine Make: John Deere	Fuel Type: Diesel	

FIRM NAME _____ **SIGNATURE** _____

Generator "X"--- Guard Post #78A
Make: Generac Model: 6076400100 Annually
Serial: 2086430 KW: 20
Engine Make: John Deere Fuel Type: Diesel

Generator "Y"--- Guard Post #79
Make: Generac Model: 6076350100 Annually
Serial: 2086341 KW: 50
Engine Make: John Deere Fuel Type: Diesel

Generator "Z1" --- Lift Station #1 on Riverdale Road @ 10-28
Make: Caterpillar Model: D100P1 Quarterly Annually
Serial: OLYOOOOTNPS0052 KW: 100
Engine Make: Caterpillar Fuel: Diesel

Generator "Z2A" -Lift Station #2 on Riverdale Road@ G.L.C.C.
Make: Caterpillar Model: D100P2 Quarterly Annually
Serial: OLYOOOOJNPS00362 KW: 100
Engine Make: Caterpillar Fuel: Diesel

Generator "SL" --- Silver Lot
Make: Generac Model: 8029660100 Annually
Serial: 2093096 KW: 20
Engine Make: Hyundai Fuel: Diesel

Generator "TO" --- East End of Tunnel Under Taxiway Dixie
Make: Generac Model: 7875630200 Annually
Serial: 2092872 KW: 25
Engine Make: John Deere Fuel: Diesel

Generator "TV" ---Taxiway Victor Area
Make: Cummins Model: 500GFGA Annually
Serial: M06H116396-01 KW: 500
Engine Make: Cummins Fuel: Natural Gas

Generator "1" ---Portable (Trailer Mounted)
Make: Cummings Model: DGCA 4963822 Annually
Serial: H010269127 KW: 50
Engine: Fuel Type: Diesel

FIRM NAME _____ SIGNATURE _____

Generator #13---North Airfield Lighting Vault- Gen. #1			
Make: Onan	Model: KTA50-G3	Quarterly	Annually
Serial: 75685-61	KW: 1250		
Engine Make: Cummins	Fuel: Diesel		
Generator #14---North Airfield Lighting Vault- Gen. #2			
Make: Onan	Model: KTA50-G3	Quarterly	Annually
Serial: 75685-66	KW: 1250		
Engine Make: Cummins	Fuel: Diesel		
Generator #12-B-South Airfield Lighting Vault			
Make: Cummins	Model: 750DQFAA-6783	Quarterly	Annually
Serial: H070098057	KW: 750		
Engine Make: Cummins	Fuel: Diesel		
Generator #10-28---10-28 Airfield Lighting Vault			
Make: Caterpillar	Model: G3516A	Quarterly	Annually
Serial: JZBA00358	KW: 1084		
Engine Make: Caterpillar	Fuel: Natural Gas/LP		
Generator #C4- C4 Building 720 Doug Davis Dr., Hapeville			
Make: Cummins	Model: DFEK-772055	Quarterly	Annually
Serial: GQ90018480	KW: 515		
Engine Make: Stamford	Fuel: Diesel		

*Oil, filters, belts, fuel filters, hoses and clamps to be changed on each unit (once) annually

** Notes written in red is for emphasis and clarity

All service dates and times will be determined by the Hartsfield-Jackson Airport Maintenance Manager or his designee.

3.16 EXHIBIT (B) - MAINTENANCE

3.16.1 Listed below are the items covered under Service Level 1 and Service Level 2.

Maintenance Inspections:

FIRM NAME _____ SIGNATURE _____

FUEL SYSTEM

Service Level

- | | | |
|---|---|--|
| 1 | 2 | Main tank fuel level check |
| 1 | 2 | Day tank fuel level check |
| 1 | 2 | Transfer pump check and test |
| 1 | 2 | Tank vents and overflow piping unobstructed check |
| 1 | 2 | Fuel piping, day tank to engine inspect replace as needed |
| 1 | 2 | Flexible fuel lines and connections- replace (once) annually |
| 1 | 2 | Solenoid valve operation check and test replace as needed |
| | 2 | Day tank float switch/manual pump - lubricate |
| | 2 | Fuel filter and/or water separator- replace (once) annually |

LUBRICATION SYSTEM

Service Level

- | | | |
|---|---|--|
| 1 | 2 | Oil level- check/add if necessary (limit one (1) gallon) |
| 1 | 2 | Oil leakage-inspect and advise |
| 1 | 2 | Lube oil heater- check |
| | 2 | Crank case breather-check and clean |
| | 2 | Take engine oil sample on units over 400 KW for analysis, furnish results to maintenance manager or his designee |
| | 2 | Engine oil- change (once) annually |
| | 2 | Engine oil filter/gaskets - change (once) annually |

COOLING SYSTEM

Service Level

- | | | |
|---|---|--|
| 1 | 2 | Coolant level- check/add if necessary (limit one (1) gallon) |
| 1 | 2 | Antifreeze protection level-check and test |
| 1 | 2 | Check DCA level and adjust as necessary |
| 1 | 2 | Adequate fresh air to radiator/cooling water to heat exchanger |
| 1 | 2 | Water pump – check and inspect |
| 1 | 2 | Hoses and connections- replace (once) annually |
| 1 | 2 | Jacket water heater(s) and switches- check and inspect |
| 1 | 2 | Air louvers, motor and controls – check and inspect |
| 1 | 2 | Radiator and radiator cap – check and inspect |
| 1 | 2 | Water leakage-inspect and advise |
| 1 | 2 | Belts- replace (once) annually |

FIRM NAME _____ **SIGNATURE** _____

2 Water filters- change (once) annually where used

EXHAUST SYSTEM

Service Level

- 1 2 Condensation trap – drain
- 1 2 Flexible trap – drain
- 1 2 Insulation- inspect
- 1 2 Overall system for leakage – check and inspect
- 1 2 Rain cap – inspect

BATTERY SYSTEM

Service Level

- 1 2 Electrolyte level – check and top off with distilled water
- 1 2 Terminals clean, tighten and coat -check and inspect
- 1 2 Load test battery set
- 1 2 Battery charger – check and inspect
- 1 2 Battery charger- adjustment

ELECTRICAL SYSTEM

Service Level

- 1 2 Wires chafing where subject to movement-check, inspect and replace as needed
- 1 2 Transfer switch wiring- check, inspect and replace as needed
- 1 2 Control panel indicator lights – check and inspect
- 1 2 Transfer switch indicator lights- check
- 2 Engine safety shutdowns – inspect and test

- High Water Temperature
- Low Oil Pressure
- Overspeed
- Cycle Crank
- Low Water Temperature
- Pre-Alarms

2 Remote Annunciator-Operational Test

FIRM NAME _____ SIGNATURE _____

PRIME MOVER

Service Level

1 2 General inspection

Diesel Engine Checklist

- 1 2 Governor oil level/linkage - check and inspect
- 1 2 Governor operation - check speed setting
- 2 Governor oil- change (once) annually
- 2 Air filter- change (once) annually

Spark Ignited Engine Checklist

- 1 2 Wiring - check and inspect and replace as needed
- 1 2 Choke carburetor setting - check and inspect
- 1 2 Governor operation - check, inspect, advise condition of distributor cap, rotor, spark plug wires
- 2 Ignition system - replace and change plugs, condenser, points (once) annually
- 2 Ignition timing - check/set
- 2 Air filter- change (once) for units receiving only annual service or as needed for other units.

GENERATOR

Service Level

- 1 2 Generator wiring - check and inspect
- 2 T=Rear bearing- inspect/lubricate
- 2 Overspeed switch – lubricate

GENERAL CONDITIONS (Emergency Power System)

Service Level

- 1 2 Note any unusual conditions, vibrations, leakage, noise, temperature or deterioration and advise.

FIRM NAME _____ **SIGNATURE** _____

TESTING

Service Level

- 1 2 Test run units -with actual attached load (IF AUTHORIZED)
- 1 2 Voltage and frequency- check and adjust as necessary
- 1 2 Record test values

ENGINE READINGS

- 1 2 Oil pressure
- 1 2 Water temperature
- 1 2 Engine alternator

GENERATOR READINGS

- 1 2 Voltage
- 1 2 Frequency
- 1 2 Amperage

TRANSFER OPERATIONS

- 2 Time delay engine start
- 2 Time delay normal to emergency
- 2 Time delay emergency to normal
- 2 Time delay cool down
- 1 2 Restore system to automatic operation
- 1 2 Report to Maintenance Manager services performed
- 1 2 Report to Maintenance Manager services performed (Written Report)

Compliance

Exception

FIRM NAME _____

SIGNATURE _____

3.17 EXHIBIT (C) – DEPARTMENT OF WATERSHED MANAGEMENT

<u>Engine Model#/ Engine Serial#</u>	<u>Service Level 1</u>	<u>Service Level 2</u>
Pitts Road Station Generator - 7680 Benwell Rd. NE Roswell		
Make: John Deere Model: SD015 Yr: 2009	Semi-Annual	Annually
Serial: 4024HF285B KWE Rating: 15		
KWM: 36; 15 KW Single Phase		
Engine Make: Generac Fuel: Diesel		
Sandy Springs Generator - 255 Mount Vernon Hwy. NE Sandy Springs		
Make: John Deere Model: SD015 Yr: 2009	Semi-Annual	Annually
Serial: 4024HF285B KWE Rating: 15		
KWM: 36; 15 KW Single Phase		
Engine Make: Generac Fuel: Diesel		
Stonewall Generator - 5675 Mason Rd. College Pk 30349		
Make: John Deere Model: SD015 Yr: 2009	Semi-Annual	Annually
Serial: 4024HF285B KWE Rating: 15		
KWM: 36; 15 KW Single Phase		
Engine Make: Generac Fuel: Diesel		
Hemphill Station Generator (10 total see below) - 650 17 th Street Atlanta 30318		
Make: Caterpillar	Model: Semi-Annual	Annually
Serial:	KW Rating: 1.0 MW	
Engine Make:	Fuel: Natural Gas-Fired	
1. Model: G3516	Serial: 7263-8	
2. Model: G3516	Serial: 7263-10	
3. Model: G3516	Serial: 7263-7	
4. Model: G3516	Serial: 7263-2	
5. Model: G3516	Serial: 7263-4	
6. Model: G3516	Serial: 7263-3	
7. Model: G3516	Serial: 7263-1	
8. Model: G3516	Serial: 7263-5	
9. Model: G3516	Serial: 7263-6	
10. Model: G3516	Serial: 7263-9	
Radio Tower Generator - 1350 Howell Mill Rd. Atlanta 30318		
Make: Kohler Model: 60ROZ J61	Semi-Annual	Annually
Serial: 265931 Specification: 189401		
Engine Make: John Deere 300 Series Fuel: Diesel		

FIRM NAME _____ **SIGNATURE** _____

Generator #RMC -G1 - 2440 Bolton Road, Atlanta, GA 30318
Make: Onan Model: 1500DFLE Quarterly Annually
Serial: K990020620 KW: 1500.0
Engine Make: Cummings Fuel: Diesel

Generator #RMC -G2 - 2440 Bolton Road, Atlanta, GA 30318
Make: Onan Model: 1500DFLE Quarterly Annually
Serial: K990020619 KW: 1500.0
Engine Make: Cummings Fuel: Diesel

Generator #RMC -G3 - 2440 Bolton Road, Atlanta, GA 30318
Make: Onan Model: 1500DFLE Quarterly Annually
Serial: K990020618 KW: 1500.0
Engine Make: Cummings Fuel: Diesel

Portable Generator - #RMC P1 - 2440 Bolton Road, Atlanta, GA 30318 Annually
Make: Onan Model: 60QSGB38048A
Serial: F900328937 KW: Single phase 40, three phase 60
Engine Make: Cummings Fuel: Diesel

* Oil and filter to be changed on each unit (once) annually

Phillip Lee Pumping Station

Generator - 170209

MFG: Cummins, Make: Onan Model: 10DFJD Quarterly Annual
Serial: B980693222 KW: 1000, 3-Phase, Volts: 277/480
Engine: Diesel Fuel: Diesel -2000 Gallon Capacity

Flint River Pumping Station

Generator - 170209

MFG: Cummins, Make: Onan Model: 5000DFED Quarterly Annual
Serial: A980684114 KW: 500, 3-Phase, Volts: 277/480
Engine: Diesel Fuel: Diesel -1000 Gallon Capacity

Flint River Pumping Station

Diesel Pump - 170209

Vendor: Xylem - Godwin/John Deere Model: 6068TF275D Quarterly Annual

FIRM NAME _____ **SIGNATURE** _____

Serial: (Engine)
PE6068T456984

Hydraulic Oil Tank Cap: 75
Gals.

Engine: Diesel

Fuel: Diesel -175 Gallon
Capacity

**Bolton Road Pumping Station
Generator - 170209**

MFG: Cummins, Make: Onan

Model: 500DFED

Quarterly

Annual

Serial: F000110326

KW: 500, 3-Phase, Volts:
277/480

Engine: Diesel

Fuel: Diesel -1000 Gallon
Capacity

**Paul Avenue Generator -
170209**

MFG: Kohler, Make: Kohler

Model: 50R07J

Quarterly

Annual

Serial: 708876

KW: 55, 3-Phase, Volts:
120/240

Engine: Diesel

Fuel: Diesel -500 Gallon
Capacity

**Rebel Forest CSO Generator -
170209**

MFG: Kohler, Make: Kohler

Model: 150ROZJ

Quarterly

Annual

Serial: 667809

KW: 150, 3-Phase, Volts:
120/240

Engine: Diesel

Fuel: Diesel -1000 Gallon
Capacity

**Portable Trailer Mounted
Generator - 170209**

MFG: Cummins, Make: Onan

Model: 4478128

Quarterly

Annual

Serial: C000078

KW: 100, 3-Phase, Volts:
120/240

Engine: Diesel

Fuel: Diesel -100 Gallon
Capacity?

**Portable Trailer Mounted
Generator - 170209**

MFG: Cummins, Make: Onan

Model: BOSSI-20

Quarterly

Annual

FIRM NAME _____

SIGNATURE _____

Revised: 01/16/2013

8083-PL-A1

Serial: G99-11-1230

KVA: 25, 3-Phase, Volts:
240

Engine: Diesel????

Fuel: Diesel -10 Gallon
Capacity??

**Portable Trailer Mounted
Generator - 170209**

MFG: Cummins, Make: Onan

Model: DGBB-5857904

Quarterly

Annual

Serial: E070062113

KW: 35, 3-Phase, Volts:
277/480

Engine: Diesel

Fuel: Diesel -25 Gallon
Capacity??

**Proctor Creek Diversion
Structure Generator - 170209**

MFG: Kohler, Make: Kohler

Model: 45R2G

Quarterly

Annual

Serial: 2098771

KW: 41, 3-Phase, Volts:
120/240

Engine: Natural Gas

Fuel: Natural Gas

Portable Generator - 170209

MFG: Briggs and Stratton

Model: 030208

Quarterly

Annual

Serial: 1012157842

W: 3500, 1-Phase, Volts:
120/240

Engine: Gas

Fuel: Gas

**Custer Avenue CSO Generator
- 170207**

MFG: Cummins, Make: Onan

Model: DFCEB4482010

Quarterly

Annual

Serial: EDO110325

KW: 300, 3-Phase, Volts:
277/480

Engine: Diesel

Fuel: Diesel - 600 Gallon
Capacity

**Boulevard Chemical Feed
Facility Generator - 170207**

MFG: Cummins, Make: Onan

Model: DFCEB4482010

Quarterly

Annual

Serial: F000110326

KW: 300, 3-Phase, Volts:
277/480

FIRM NAME _____

SIGNATURE _____

Engine: Diesel

Fuel: Diesel - 320 Gallon Capacity

McDaniel Street CSO Generator - 170207

MFG: Cummins, Make: Onan

Model: DFED4481362
KW: 500, 3-Phase, Volts: 277/480

Quarterly Annual

Serial: B980693222

Engine: Diesel

Fuel: Diesel -925 Gallon Capacity

Intrenchment Creek WRC #1 Generator - 170207

MFG: Cummins, Make: Onan

Model: 1500DFLE3371616
KW: 1500, 3-Phase, Volts: 2400

Quarterly Annual

Serial: F990937252

Engine: Diesel

Fuel: Diesel -7500 Gallon Capacity

Intrenchment Creek WRC #2 Generator - 170207

MFG: Cummins, Make: Onan

Model: 1500DELE636
KW: 1500, 3-Phase, Volts: 2400

Quarterly Annual

Serial: I000148772

Engine: Diesel

Fuel: Diesel -7500 Gallon Capacity

Greens Ferry CSO Generator - 170207

MFG: Cummins, Make: Onan

Model: 350DFCC
KW: 1000, 3-Phase, Volts: 277/480

Quarterly Annual

Serial: B980694226

Engine: Diesel

Fuel: Diesel -1000 Gallon Capacity

Clear Creek CSO Generator - 170207

MFG: Kohler, Make: Kohler

Model: 850R0204
KW: 810, 3-Phase, Volts: 277/480

Quarterly Annual

Serial: 651205

FIRM NAME _____ SIGNATURE _____

Engine: Diesel Fuel: Diesel -1000 Gallon Capacity

North Avenue CSO Generator - 170207

MFG: Cummins, Make: Onan Model: 350DFCC Quarterly Annual
Serial: B980694224 KW: 350, 3-Phase, Volts: 277/480
Engine: Diesel Fuel: Diesel -1000 Gallon Capacity

Tanyard Creek CSO Generator - 170207

MFG: Cummins, Make: Onan Model: 350DFCC Quarterly Annual
Serial: B980694225 KW: 350, 3-Phase, Volts: 277/480
Engine: Diesel Fuel: Diesel -1000 Gallon Capacity

Confederate Chemical Feed Facility Generator - 170207

MFG: Cummins, Make: Onan Model: DGFB4481508 Quarterly Annual
Serial: E000107721 KW: 100, 3-Phase, Volts: 277/480
Engine: Diesel Fuel: Diesel -600 Gallon Capacity

South River WRC Generator – 420 S. River Industrial Blvd

Make: KOHLER Model: 880R0ZD4 Quarterly Annually
Power System 800 (DETROIT DIESEL)
GEN MODEL: 5M4036
SERIAL # 0706083 KW: 810.00
MFG DATE: 06/2001
SPEC: GM16978-GA1
SERVICE DUTY: STANDBY
HZ: 60 RPM: 1800 FUEL: DIESEL
KVA: 1,013.00

Utoy Pump Station Generator - 805 Selig Dr SW

Make: Olympian Model: 94A01198-2 Yr: 1994 Quarterly Annually
Serial: Z0011837 KW 150
Phase 3 480 Volts KVA 312

FIRM NAME _____ SIGNATURE _____

Utoy Headworks Generator - 805 Selig Dr SW

Make: Onan Model: 400DFEB96077M Yr: 1998 Quarterly Annually
Serial: H980281929 KW 400
Phase 3 480 Volts KVA 500

Bolton Road Generator - 805 Selig Dr SW

Make: Cummings Model: 500DFED Yr: 1998 Quarterly Annually
Serial: A980684115

Phillip Lee Generator - 805 Selig Dr SW

Make: Cummings Model: 10DFJD Yr: 1997 Quarterly Annually
Serial: B980693222

Paul Ave Generator - 805 Selig Dr SW

Make: Kohler Model: 50ROZJ Yr: 2001 Quarterly Annually
Serial: 708876

3.18 EXHIBIT (D) - ATLANTA FIRE & RESCUE DEPARTMENT
(GENERATORS)

3.18.1 AFRD MAINTENANCE RECORD

Planned Maintenance Inspection for Emergency Power System Generators

The following are the generators to be serviced and the service levels required

Engine Model#/ Engine Serial#

Station		1	Address	71 Elliot St. SW, 30313	
Make	Genset		Model:	20GGMA	Yr.
Serial :	E90000844		KWE Rating:		KWM:
KW		20	Phase		
Engine Make			Fuel:	Gas	
Station		2	Address	1568 Jonesboro Rd SE	
Make	Genset		Model:	20GGMA	Yr.
Serial :	E90000571		KWE Rating:		KWM:
KW		20	Phase		
Engine Make			Fuel:	Gas	

FIRM NAME _____ **SIGNATURE** _____

Station 3 Address 721 Phipps Blvd NE
Make Onan Model: DGAD Yr.
Serial : F910394134 KWE Rating: KWM:
KW 24 Phase
Engine Make Fuel: Diesel

Station 4 Address 309 Edgewood Ave. SE
Make Olympian Model: OLY00000PNS00438 Yr.
Serial : YB50496*U734523G KWE Rating: KWM:
KW 15 Phase
Engine Make Fuel: Diesel

Station 5 Address 2825 Campbellton Rd. SW
Make Kohler Model: 30ROZJ81 Yr.
Serial : 261121 KWE Rating: KWM:
KW 8 Phase
Engine Make Fuel: Diesel

Station 7 Address 535 W.Whitehall St. SW
Make Model: Yr.
Serial : KWE Rating: KWM:
KW Phase
Engine Make Fuel:

Station 8 Address 1711 Marietta Blvd NW
Make Onan Model: Yr.
Serial : KWE Rating: KWM:
KW Phase
Engine Make Fuel: Diesel

Station 9 Address 3501 Martin L. King Jr.Dr. NW
Make Power Guard Model: DAC 7 Yr.
Serial : KWE Rating: KWM:
KW 7 Phase
Engine Make Fuel: Diesel

FIRM NAME _____ SIGNATURE _____

Station		10	Address	447 Boulevard SE	
Make	Power Guard		Model:	DAC 7	Yr.
Serial :			KWE Rating:		KWM:
KW		7	Phase		
Engine Make			Fuel:	Diesel	
Station		11	Address	165 16th Street	
Make			Model:		Yr. 2010
Serial :			KWE Rating:		KWM:
KW			Phase		
Engine Make			Fuel:	Gas	
Station		12	Address	1288 Dekalb Ave. NE	
Make	Power Guard		Model:	DAC 7	Yr.
Serial :			KWE Rating:		KWM:
KW		7	Phase		
Engine Make			Fuel:	Diesel	
Station		13	Address	431 Flat Shoals Ave. SE	
Make	Onan		Model:		Yr. 2009
Serial :			KWE Rating:		KWM:
KW			Phase		
Engine Make			Fuel:	Diesel	
Station		14	Address	1203 Lee St. SW	
Make	Olympian		Model:	OLY00000PNS00438	Yr.
Serial :	124638-15		KWE Rating:		KWM:
KW		15	Phase		
Engine Make			Fuel:	Diesel	
Station		15	Address	170 10th St. NE	
Make	Power Guard		Model:	DAC 7	Yr.
Serial :			KWE Rating:		KWM:
KW		7	Phase		
Engine Make			Fuel:	Diesel	

FIRM NAME _____ **SIGNATURE** _____

Station 16 Address 1048 Joseph E. Boone Rd. NW
Make Power Guard Model: DAC 7 Yr.
Serial : D971751 KWE Rating: KWM:
KW 7 Phase
Engine Make Fuel: Diesel

Station 17 Address 1489 R.D. Abernathy Blvd SW
Make Onan Model: 20.0 ES-15 Yr.
Serial : A870863045 KWE Rating: KWM:
KW 20 Phase
Engine Make Fuel: Diesel

Station 18 Address 2007 Oakview Road
Make Model: Yr. 2009
Serial : KWE Rating: KWM:
KW Phase
Engine Make Fuel: Diesel

Station 19 Address 1063 N. Highland Ave. NE
Make Onan Model: Yr.
Serial : KWE Rating: KWM:
KW Phase
Engine Make Fuel: Diesel

Station 20 Address 590 Manford Rd. SW
Make Power Guard Model: DAC 7 Yr.
Serial : KWE Rating: KWM:
KW 7 Phase
Engine Make Fuel: Diesel

Station 21 Address 3201 Roswell Rd. NE
Make Cummins Model: Yr.
Serial : KWE Rating: KWM:
KW Phase
Engine Make Fuel:

FIRM NAME _____ SIGNATURE _____

Station 22 Address 817 Hollywood Rd. NW
Make Power Guard Model: DAC 7 Yr.
Serial : 973679 KWE Rating: KWM:
KW 7 Phase
Engine Make Fuel: Diesel

Station 23 Address 1545 Howell Mill Rd. NW
Make Power Guard Model: DAC 7 Yr.
Serial : 3203358 KWE Rating: KWM:
KW 7 Phase
Engine Make Fuel: Diesel

Station 25 Address 2349 Benjamin E. Mays Dr. SW
Make Power Guard Model: DAC 7 Yr.
Serial : KWE Rating: KWM:
KW 7 Phase
Engine Make Fuel: Diesel

Station 26 Address 2970 Howell Mill Rd. NW
Make Power Guard Model: DAC 7 Yr.
Serial : KWE Rating: KWM:
KW 7 Phase
Engine Make Fuel: Diesel

Station 27 Address 4260 Northside Dr. NW
Make Model: Yr.
Serial : KWE Rating: KWM:
KW Phase Diesel
Engine Make Fuel:

Station 28 Address 1925 Hollywood Road
Make Kohler Model: Yr. 2013
Serial : KWE Rating: KWM:
KW Phase
Engine Make Fuel: Diesel

FIRM NAME _____ SIGNATURE _____

Station 29 Address 2167 Monroe Dr. NE
Make Onan Model: Yr.
Serial : KWE Rating: KWM:
KW Phase
Engine Make Fuel: Gas

Station 30 Address 10 Cleveland Ave. SW
Make Genset Model: 20GGMA Yr.
Serial : KWE Rating: KWM:
KW 20 Phase
Engine Make Fuel: Gas

Station 31 Address 2406 Fairburn Rd. SW
Make Genset Model: 20GGMA Yr.
Serial : KWE Rating: KWM:
KW 20 Phase
Engine Make Fuel: Gas

Station 34 Address 3671 Southside Ind. Pk. SE
Make Generac Model: 88A01548-S Yr.
Serial : 861504 KWE Rating: KWM:
KW 15 Phase
Engine Make Fuel: Diesel

Station 38 Address 2911 Donald L. Hollowell Pk. NW
Make Onan Model: 12DJC4R11T984/OB Yr.
Serial : 472437623 KWE Rating: KWM:
KW 6 Phase
Engine Make Fuel: Diesel

FIRM NAME _____ SIGNATURE _____

3.18.2 FLUIDS

3.18.2.1 A For all Level 2

Compliance

Exception

3.19 FUEL SYSTEM

3.19.1 A Main tank fuel level

3.19.2 If there is a gauge, record the level. If it is a subbase record the level.

3.19.3 If there is not a gauge, verify that maintenance personnel are aware of the status of their fuel.

3.19.4 If, when changing the fuel filters, there is any sign of water, dip the day tank or subbase tank with water identification paste and advise maintenance personnel, in writing, of the presence of water.

Compliance

Exception

3.20 DAY TANK FUEL LEVEL

3.20.1 Manually operate the test switch and see if the transfer pump cycles.

3.20.2 Move the float arm, if possible, to see if the transfer pumping system cycles.

3.20.3 If possible, look into the tank.

3.20.4 On day tanks equipped with a manual emergency transfer pump, operate the pump and verify that it draws fluid properly.

Compliance

Exception

3.21 TRANSFER PUMP

3.21.1 If there is a clear Teflon tube, visually verify fuel movement.

3.21.2 Check for proper shaft alignment between the motor and transfer pump.

FIRM NAME _____

SIGNATURE _____

- 3.21.3 Check the rubber spacer between the pump and motor shafts. Look for rubber particles or debris, which would indicate spacer deterioration.
- 3.21.4 Check for any fuel leakage around the pump or motor.

Compliance

Exception

3.22 DAY TANK VENTS AND OVERFLOW PIPING

- 3.22.1 Check vents and overflow piping for obstructions. Report any obstructions to maintenance personnel in writing.

Compliance

Exception

3.23 SOLENOID VALVE OPERATION

- 3.23.1 Check the flow of fuel when the valve is energized.

Compliance

Exception

3.24 LUBRICATION SYSTEM

- 3.24.1 Check oil level
 - 3.24.1.1 Leave one (1) gallon of oil on a small set and three (3) gallons on K38 and K50 units.
 - 3.24.1.2 Bring oil level to the full mark on a level 1 inspection.

Compliance

Exception

- 3.24.2 Oil Leakage
 - 3.24.2.1 Look the entire engine over for seeping oil. Identify clearly, the location of any oil leaks detected.
 - 3.24.2.2 Inspect crank case breather

FIRM NAME _____

SIGNATURE _____

- 3.24.2.3 Check on the floor below breather tube for excessive oil.
- 3.24.2.4 Remove breather and clean with mineral spirits.

Compliance

Exception

3.25 ENGINE OIL CHANGE

- 3.25.1 Prior to test running the engine after an oil change, turn the engine over without cranking it for an adequate time period to fully charge the oiling.

Compliance

Exception

3.26 COOLING SYSTEM

- 3.26.1 Coolant check
 - 3.26.1.1 Remove cap and check fluid level. Add coolant if necessary to top off unit.
 - 3.26.1.2 Check condition of rubber seal in the cap.
 - 3.26.1.3 Check available records to determine when anti-freeze was last changed. Recommend, in writing, anti-freeze replacement if appropriate.

Compliance

Exception

- 3.26.2 Anti-Freeze test
 - 3.26.2.1 Test and record existing percentage of anti-freeze required for proper protection.
 - 3.26.2.2 If anti-freeze must be added to achieve proper protection, add it and record amount required/added.

Compliance

Exception

FIRM NAME _____

SIGNATURE _____

- 3.26.3 DCA
 - 3.26.3.1 Record DCA levels. If you add DCA record amount added.

Compliance

Exception

- 3.26.4 Radiator air circulation
 - 3.26.4.1 Check radiator for adequate airflow. Any restrictions noted should be recorded and reported to Maintenance personnel.
 - 3.26.4.2 Check flow of heat exchanger water during test run.

Compliance

Exception

- 3.26.5 Water pump
 - 3.26.5.1 Check for seepage of water from all hoses, gaskets or "O" rings. Check for seepage of water from water pump weep hole. Check for water on the floor under the engine.

Compliance

Exception

- 3.26.6 Hoses and Connections
 - 3.26.6.1 Replace all hoses and clamps (once) annually
 - 3.26.6.2 Record as much information as possible about the engines, CPL, number of belts, number of hoses or any special equipment on the unit.

Compliance

Exception

- 3.26.7 Jacket water heaters
 - 3.26.7.1 Before you run the engine, place your hand on the engine block to check for proper engine temperature.
 - 3.26.7.2 If the block is cold do the following:
 - 3.26.7.2.1 Check the circuit breaker.

FIRM NAME _____ **SIGNATURE** _____

3.26.7.2.2 Check the heater thermostat for proper operation.

3.26.7.2.3 Check the heater for proper operation.

Compliance

Exception

3.26.7.3 If the heater is determined to be faulty, record the following heater information:

3.26.7.3.1 Does the heater have inlet and outlet cut off valves?

3.26.7.3.2 Number of feet of heater hose required for heater replacement.

3.26.7.3.3 Number of new hose clamps required, if any.

Compliance

Exception

3.26.8 Louver

3.26.8.1 Observe any and all fresh air louvers. Lubricate as necessary.

Compliance

Exception

3.26.9 Belts

3.26.9.1 Replace all belts (once) annually and check for alignment and tightness and make adjustments as needed. Record and Report Findings.

Compliance

Exception

3.27 BATTERY SYSTEM

3.27.1 Electrolyte Level

3.27.1.1 Check electrolyte level. If additional water is needed, record amount added.

FIRM NAME _____ SIGNATURE _____

3.27.1.2 If excessive water has been added, perform appropriate additional testing to determine the extent of the problem and corrective actions which should be taken. Make all recommendations, in writing, to Maintenance personnel.

Compliance

Exception

3.27.2 Terminals

- 3.27.2.1 Remove connectors from the battery and clean the terminal and the connector with a wire brush designed for that purpose. Reattach connector and spray with protective film.
- 3.27.2.2 Clean tops of the batteries to remove any acid caused from over charging, etc.
- 3.27.2.3 Record the battery voltage with the charger turned off.
- 3.27.2.4 Record the battery voltage with the charger turned on.
- 3.27.2.5 On lead acid batteries, test with the charger on.
- 3.27.2.6 Look for a date stamp or other information, which would indicate the date the battery was installed. If the battery(s) are over two (2) years old, advise the Maintenance personnel, in writing. Record this information and recommendations.

Compliance

Exception

3.27.3 Load test batteries

- 3.27.3.1 Load test all batteries. Record and report test results and recommendations to Maintenance personnel.

Compliance

Exception

3.27.4 Battery charger

- 3.27.4.1 Check battery voltage and record readings. Adjust charger output as needed. Record new values.

Compliance

Exception

FIRM NAME _____

SIGNATURE _____

3.28 ELECTRICAL SYSTEM

3.28.1 Wire Chafing

3.28.1.1 Check all wiring where there can be movement and possible chafing of the insulation. Replace as needed and secure wiring and record repair.

3.28.2 Transfer Switch wiring

3.28.2.1 Where possible, look at wiring. Look for signs of heat on load leads.

3.28.2.2 If a transfer of the attached load is approved, watch moving mechanism for smooth movement.

Compliance

Exception

3.29 ENGINE SAFETY SHUTDOWNS

3.29.1 High water temperature

3.29.1.1 Cummins, refer to Troubleshooting and Repair Manual.

3.29.1.2 Onan; refer to Onan Troubleshooting and Repair Manual for recommended procedures.

Compliance

Exception

3.29.2 Low oil pressure

3.29.2.1 Cummins, of the Troubleshooting and Repair Manual

3.29.2.2 Onan; refer to Onan Troubleshooting and Repair Manual for recommended procedures.

Compliance

Exception

3.29.3 Overspeed

3.29.3.1 Cummins; refer to Cummins Troubleshooting and Repair Manual for recommended procedures.

FIRM NAME _____

SIGNATURE _____

3.29.3.2 Onan short overspeed switch and lubricate.

<u>Compliance</u>	<u>Exception</u>
3.29.4 Overcrank 3.29.4.1 Cummins and Onan; remove start signal to starter and time starting sequence. Record results and check that results are within the companies specified range for correct operation.	

<u>Compliance</u>	<u>Exception</u>
3.29.5 Low water temperature 3.29.5.1 Cummins; refer to Cummins Troubleshooting and Repair Manual for recommended procedures and make corrections. 3.29.5.2 Onan; refer to Onan Troubleshooting and Repair Manual for recommended procedures and make corrections.	

<u>Compliance</u>	<u>Exception</u>
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NOTE: These procedures would be applicable for all generator manufacturers.

3.30 PRIME MOVER Diesel

- 3.30.1 Governor Oil
 - 3.30.1.1 Check oil level. Check operation of control linkage.
 - 3.30.1.2 Change governor oil.

<u>Compliance</u>	<u>Exception</u>
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3.31 PRIME MOVER Spark Ignited

- 3.31.1 Wiring
 - 3.31.1.1 Check distributor cap for cracks or carbon trails.
 - 3.31.1.2 Check spark plug wires for age or damage.

FIRM NAME _____ **SIGNATURE** _____

3.31.1.3 Check mechanical governor for freedom of movement.

3.31.2 Generator

3.31.2.1 Check generator wiring and-connections.

3.31.2.2 Check rear bearing.

Compliance

Exception

3.32 EQUIPMENT MAINTENANCE REQUIREMENTS

3.32.1 The K50 units require the following services at the established intervals:

3.32.1.1 Anti-freeze change

3.32.1.2 Valve/injector adjustment on Cummins K50s

3.32.1.3 Injector flush/cleaning

3.32.1.4 Belt and hose change

3.32.1.5 Load bank testing on Cummins K50s

3.32.2 All other equipment (generators) shall require the following services at the established intervals:

3.32.2.1 Anti-freeze change

3.32.2.2 Injector flush/cleaning

3.32.2.3 Belt and hose change

Compliance

Exception

3.33 EMERGENCY RESPONSE

3.33.1 Inspection shall include a written report stating diagnosis of any/all problems, and identification of repair(s), if any, and shall be provided on site before conclusion of inspection to the Hartsfield-Jackson Airport Maintenance Manager or his designee.

3.33.2 Vendor shall provide minimum on-site response time of two (2) hours, and shall include acceptance of this term in its bid, as well as a twenty- four (24) hour phone number and response to initial call within thirty (30) minutes.

FIRM NAME _____

SIGNATURE _____

3.33.2.1 Contact Person Name: _____

3.33.2.2 Contact Person Phone No.1: _____

3.33.3 Provide price per hour for emergency response inspection.

Compliance

Exception

3.34 PARTS LIST

3.34.1 Prospective bidder shall provide a comprehensive list of all parts for each generator listed under Section 3.0.

3.34.2 This list shall include prices for every part listed by prospective bidder.

3.34.3 Prospective bidder shall also include a price per hour for installation as needed of any/all parts associated with the generators listed in Section 3.0.

Compliance

Exception

3.35 NEW GENERATORS ADDED

3.35.1 Vendor will provide a unit price for any new generators added during the duration of the contract for all sizes. These prices should include the same annual maintenance services as required and as stated above.

3.35.2 Generators requiring quarterly maintenance service will be identified.

Compliance

Exception

FIRM NAME _____

SIGNATURE _____

3.36 TRAINING

- 3.36.1 Vendor will provide thirty-two (32) hours of generator trouble shooting procedures and operation.
- 3.36.2 This training will be scheduled at Owner's request.
- 3.36.3 Vendor will provide all trouble shooting manuals and code scripts as required for existing and new generators.

Compliance

Exception

3.37 CHANGES IN GENERATOR TYPE AND/OR MANUFACTURER

- 3.37.1 Vendor shall notify the Owner of any changes to this contract where existing generators have been replaced.

Compliance

Exception

3.38 TURNING OVER DOCUMENTS

- 3.38.1 Vendor will turn over to the Owner a typewritten report of all the work performed as per this document in a three (3) ring binder. This report should be tabbed to coincide with each generator that work was performed on.
 - 3.38.1.1 All reports will be typewritten and turned over within thirty (30) calendar days of the last generator that was serviced as part of the contract.
 - 3.38.1.2 The Vendor will provide the additional sections for the quarterly service generators. These sections will be added to the three (3) ring binders within a week of the quarterly services/ inspections.
- 3.38.2 The report should reflect all parts that were replaced, all recommendations made, all data from required test reports, and any other pertinent information Owner may request from time to time.

FIRM NAME _____

SIGNATURE _____

3.38.3 The Vendor shall turn over all Manufacturer Operations and Maintenance Manuals. The Vendor will provide three (3) each different manufacturer, in three (3) separate three ring binders.

Compliance

Exception

3.39 TERMS OF CONTRACT

3.39.1 The contract shall be for three (3) years, with two-one (1) year extensions.

Compliance

Exception

3.40 Pre-Bid Conference – There will be a pre-bid conference held for all interested bidders on **Wednesday, April 22, 2015 at 10:30am.** at **Tech Campus, 1255 South Loop Road, College Park, GA 30337**. Whereas the pre-bid conference is not mandatory, we do encourage all interested vendors to attend. If you have questions, please contact Buyer, Patricia Lowe, 404-330-6583; or you may email her at plowe@atlantaga.gov.

Compliance

Exception

3.41 If you quote, please sign each “Bid Sheet” in blue ink, DO NOT ‘white out’ entries or your bid may be deemed non-responsive. And, put the name of your company on each of the bid sheets or your bid may be deemed non-responsive.

Compliance

Exception

3.42 Submit the original and one (1) copy of the bid and required attachments.

Compliance

Exception

FIRM NAME _____

SIGNATURE _____

3.42 Vendor shall provide like and similar goods not listed on pricing sheets at _____% discount from standard industry rates.

Compliance

Exception

3.43 Three (3) each 1500kW diesel generators 5kV, with housings and base fuel tanks. One (1) lot of paralleling and switching switchgear as required to perform CTT. Switchgear in NEMA 3R enclosure.

Compliance

Exception

3.44 Equipment Maintenance Services Contractor shall furnish City of Atlanta with all preventive and remedial maintenance services necessary to maintain the Equipment in satisfactory operating condition in accordance with applicable manufacturer descriptions and specifications. If the manufacturer's written instructions are not to be followed, a written maintenance plan must be provided (and approved prior to implementation). Such maintenance services shall be furnished in the manner set forth below.

3.44.1 Equipment Preventive Maintenance – Preventive maintenance shall be performed at City of Atlanta's installation sites on a regular scheduled basis at times mutually acceptable to Contractor and City of Atlanta during normal working hours (7:00a.m. to 5:00p.m. local time, Monday through Friday, excluding City of Atlanta holidays). Contractor shall cooperate with City of Atlanta in scheduling preventive maintenance to prevent unreasonable interference with the operation of any component. Preventative maintenance shall consist of the procedures recommended by the manufacturer and shall be performed in order to keep all components in continuous good working order. In order to meet the current regulatory requirements of Air Quality Permits, the following will need to be incorporated into the service of the Three (3) 1500kW diesel generators:

3.44.1.1 Change oil and filter annually or every 500 hours, whichever comes first.

3.44.1.2 Inspect air cleaner annually or every 1000 hours, whichever comes first and maintain/replace as needed.

FIRM NAME _____

SIGNATURE _____

3.44.1.3 Inspect all hoses and belts annually or every 500 hours, whichever comes first, and replace as necessary.

Compliance

Exception

3.44.2 Equipment Remedial Maintenance – Remedial maintenance necessary to restore any component to good working order shall be performed by Contractor. Contractor shall furnish City of Atlanta with designated points of contact to enable City of Atlanta to notify Contractor of the need for remedial maintenance. Contractor shall respond to requests for remedial action as soon as possible and shall continue such remedial action until all affected components are restored to good working order. Emergency Service (any instance that the generator will not run, will be responded to within 2 hours, any other instance shall be responded to within 2 business days).

3.44.3 Equipment Access – Subject to City of Atlanta security regulations and procedures, City of Atlanta shall give Contractor reasonable and free access to the installation site and all components to the extent necessary or appropriate for them to perform Equipment maintenance services.

3.44.4 City of Atlanta Assistance – City of Atlanta shall provide temporary storage space for spare parts for use by Contractor maintenance representatives.

3.44.5 Replacement Parts – Replacement parts shall be installed on an exchange basis at no additional charge to City of Atlanta. Parts removed on an exchange basis become the property of Contractor; parts installed become the property of the City of Atlanta.

3.45 Insurance Requirements- The vendor will be required to submit with their bid minimum liability insurance coverage in the amount of the million dollars (\$1,000,000.00). Proof of liability insurance coverage must be submitted with your bid. Failure to submit proof of liability insurance may be cause for reject of bid.

Compliance

Exception

FIRM NAME _____

SIGNATURE _____

3.46 60-62KW COMMERCIAL GENERATORS

3.46.1 Vendor shall provide five (5) year parts and labor limited warranty.

Compliance

Exception

3.46.2 Engine Specifications:

Engine Specifications

Engine Model Number	GM Vortec 5.7L Industrial Powertrain
Engine Type	8 Cylinder, 4-Cycle
Displacement (lit / cc)	5.7 / 5736
Rated RPM	1800
Induction System	Naturally Aspirated
EPA Emissions Certification	

Engine Cooling System Specifications

Max Ambient Temp (°F / °C)	104 / 40
Engine Coolant Capacity (gal / ltr)	2.3 / 8.5
Engine + Radiator Coolant Capacity (gal / ltr)	6.0 / 22.7

Engine Electrical System Specifications

Charging Alternator (volts dc)	12
Recommended Battery (volts dc)	12
Recommended Battery (cca)	630

Engine Fuel System Specifications

Recommended Fuel	
LP min LHV (btu/ft ³)	2260
NG min LHV (btu/ft ³)	890
Fuel Supply Pressure in-H ₂ O	7-11 (at full load)
Fuel Supply Line at Engine (in)	1"

Engine Lubrication Specifications

Lubrication Type	Full Pressure
Oil Pan Capacity (qts / ltr)	4.5 / 4.3
Oil Pan Capacity with Filter (qts / ltr)	5.0 / 4.7

LP Gas Fuel Consumption² - Standby Rating

100% Load (ft ³ /hr / gal/hr)	345 / 9.0
50% Load (ft ³ /hr / gal/hr)	200 / 5.2
No Load (ft ³ /hr / gal/hr)	83 / 22

NG Fuel Consumption² - Standby Rating

100% Load (BTU/hr / m ³ /ph)	788,000 / 22.3
50% Load (BTU/hr / m ³ /ph)	463,000 / 13.1
No Load (BTU/hr / m ³ /ph)	217,000 / 6.2

Alternator Specifications

Manufacturer	BSPPG, LLC
Type	4-pole, brushless
Voltage Regulator	Solid state, Volts/Hz
Insulation (material)	Class H
Designed Temperature Rise Limit	120°C
Bearing (quantity / type)	1, Sealed
Voltage Reg NL to FL	+/-1.0%
Frequency compensation	8WHZ voltage drop Below 55 Hz

FIRM NAME _____

SIGNATURE _____

Revised: 01/16/2013

8083-PL-A1

Engine Output Deratings - Standby

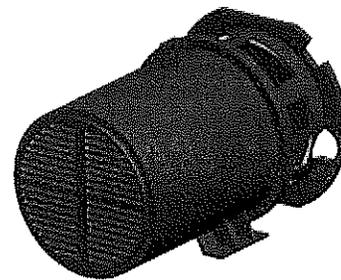
Rated Temp	77°F / 25°C
Rated Altitude	Sea Level
Max Altitude	15,000 ft
Temperature Derate	1% for each 10°F (5.6°C) above rated temp
Altitude Derate	3% / 1000 ft

Sound Rating at 7 Meter

25% of Full Load	66 dB(A)
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Alternator

Total temperature capability of 160°C, GE Generator Systems limit the temperature rise to 120°C above ambient temperature.



Compliance

Exception

4. APPLICABLE DOCUMENTS, STANDARDS AND SPECIFICATIONS

4.1 Material(s), goods or service(s) covered by this Invitation for Bid shall comply with all Federal Occupational Safety and Health Acts, FAA Standards and Georgia Occupational Safety and Health Act requirements, where applicable and in effect at time of delivery.

5. QUALITY ASSURANCE PROVISIONS

5.1 Test and Inspection -It shall be the vendor's responsibility to perform all tests and inspections required by this specification unless otherwise stated in the purchase order, data sheet, and/or contract. The vendor may use in the process their own facility or any recognized independent laboratory acceptable to the City of Atlanta. The City of Atlanta reserves the right to perform any of the tests and inspection requirements where such tests and inspections are needed to further determine compliance with this specification.

5.2 Certification -It shall be the vendor's responsibility to submit, in lieu of the certification, a Compliance Certificate. Full acceptance of the materials shall be subject upon findings of suitability as determined under Section 5.1.

FIRM NAME _____

SIGNATURE _____

- 5.3 Sampling - All samples may be tested by the purchaser who reserves the right to accept certified reports from other laboratories as necessary.
- 5.4 Quality and Quantity Control - A system of test and inspection shall be used to insure receipt of the quality and quantity of items supplied. Goods will be promptly unpacked and inspected; any discrepancies from purchase order or supplier invoice will be reported immediately to the Chief Procurement Officer of the Department of Procurement.
- 5.5 Plant and Facility Inspections - The Department of Procurement may require the vendor to make their plant and facilities available for inspection, or may require additional information concerning the vendor's ability to comply with the requirements of this specification, or its ability to perform in accordance with delivery requirements and within budget. In addition to the above, vendor may be required to produce shop orders and backlog orders documentation. Failure to comply with this requirement may cause rejection of the bid package.
- 5.6 Protection - The vendor shall assume all costs arising from the use of patented materials, devices, or processes incorporated in the materials furnished. The vendor further agrees to indemnify and hold harmless the City of Atlanta and its duly authorized agents from suits of law or actions of any nature for or on account of the use of any patented materials, equipment devices or processes.
- 5.7 Travel Expense - The City of Atlanta may require one or more visits to the vendor's plant to assure compliance with the City requirement. The cost of such visits shall be absorbed by the supplier after the purchase order has been assigned.

6. PREPARATION FOR DELIVERY

- 6.1 Packing - Packing shall be accomplished in accordance with acceptable commercial practices for domestic shipments, unless otherwise stated in the contract or purchase order. The vendor shall make shipments using the minimum number of containers consistent with the requirements of safe transit, available mode of transportation and routing. It shall be the vendor's responsibility to determine that packing is adequate to assure that all materials shall arrive at destination in an undamaged condition ready for intended use.

FIRM NAME _____ **SIGNATURE** _____

- 6.2 Marking - All packages shall be identified with the City of Atlanta purchase order number and the using Bureau. Sealed packing lists must be affixed to all cartons showing its content.
- 6.3 Shipping - The vendor shall follow shipping instructions as stated on the purchase order or contract.
- 6.4 Delivery Schedule and Liability - It shall be the vendor's responsibility to maintain delivery schedule as stated on bid. The City must be notified of any change at least ten (10) days prior to original delivery date. Notification of shippage, however, shall not relieve the vendor from late delivery penalties as outline below. The vendor is urged to realistically and accurately state its proposed delivery for the items called for in the Invitation for Bid Pricing Sheet.

Split delivery may be accepted, if it is found to be in the best interest of the City but shall not be made in quantities of less than fifty percent (50%) of the total purchase order or contract quantity.

The vendor shall not, for any reason, delay delivery of items necessary to the upkeep of the City. The City of Atlanta reserves the right to enforce a Late Delivery Penalty to a delinquent vendor. Late delivery penalties are in the amount of one percent (1%) for each day of delay to a maximum of five percent (5%) of the total purchase order or contract amount beginning after a ten (10) day grace period from the expired delivery date.

7. WARRANTY

It shall be the vendor's responsibility to submit, at time of shipment, the original manufacturer's warranty of the materials(s) supplied.

8. GUARANTEE

The material shall be guaranteed to be free from defects of construction, conception and workmanship for a period of at least twelve (12) months from date of acceptance. Any part or portion found not in accordance with this specification will be rejected and returned to vendor at vendor's expense for immediate replacement.

FIRM NAME _____ **SIGNATURE** _____

9. **FACE SHEET AND ALL PAGES OF THIS SPECIFICATION, SIGNED BY AN AUTHORIZED REPRESENTATIVE, MUST BE RETURNED WITH YOUR BID; OTHERWISE BID MAYBE CONSIDERED INVALID.**
10. **IF YOU DO NOT QUOTE, PLEASE RETURN THE COVER SHEET WITH YOUR COMPANY NAME AND THE REASONS YOU ARE NOT QUOTING. OTHERWISE, AFTER THREE (3) NO RESPONSES YOUR COMPANY'S NAME MAY BE REMOVED FROM OUR VENDOR LIST.**
11. **A COMPLETE CONTRACT EMPLOYMENT REPORT OR CURRENT LETTER OF CERTIFICATION FROM THE CITY OF ATLANTA MUST ACCOMPANY EACH BID. FAILURE TO COMPLY WILL RENDER BID INVALID.**
12. **IF YOU QUOTE, PLEASE SIGN EACH "BID SHEET" IN BLUE INK, DO NOT 'WHITE OUT' ENTRIES OR YOUR BID MAY BE DEEMED NON-RESPONSIVE. AND, PUT THE NAME OF YOUR COMPANY ON EACH OF THE BID SHEETS OR YOUR BID MAY BE DEEMED NON-RESPONSIVE.**
13. **SUBMIT THE ORIGINAL AND ONE (1) COPY OF THE BID AND REQUIRED ATTACHMENTS.**

FIRM NAME _____ **SIGNATURE** _____

VENDOR REFERENCES

PROJECT TYPE: Generators ITB/FC NO.: 8083-PL-A1 BUYER/CO: Patricia Lowe
PROJECT NAME: The Services and Repair of Emergency Generators for the Department of Aviation

Department of Procurement employees cannot be listed as a Vendor Reference.

1. _____
Company Name Contact Person

Address City/State/Zip

Phone Number County

COMMENTS: _____

2. _____
Company Name Contact Person

Address City/State/Zip

Phone Number County

COMMENTS: _____

3. _____
Company Name Contact Person

Address City/State/Zip

Phone Number County

COMMENTS: _____

FIRM NAME _____ **SIGNATURE** _____



CITY OF ATLANTA
 DEPARTMENT OF PROCUREMENT
 55 TRINITY AVENUE, SW, SUITE 1790
 ATLANTA, GEORGIA 30303-0307
 (404) 330-6204

PRICING SHEET
BID NUMBER
8083-PL-A1
Page 1 of 13

	QUAN.	UNIT PRICE	TOTAL
***** NOTE TO ALL BIDDERS *****			
<p>IN COMPLIANCE WITH THE REQUIREMENTS OF THIS SPECIFICATION (IF APPLICABLE), VENDOR MUST SUBMIT WITH BID TWO (2) SETS OF DESCRIPTIVE LITERATURE OR YOUR BID MAY NOT BE CONSIDERED.</p> <p>Bids shall be held firm for 120 days after bid opening date and time.</p> <p>Further, prices shall be held fixed for one year from date of award.</p> <p>Quantities listed are estimates, actual orders may vary more or less than indicated.</p>			

<p>GROUP I - Generac Generators (Department of Aviation- Exhibit A)</p>			
1. Level 1 Service (as described By Exhibit A)	9	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit A)	9	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP I: (excluding lines 3 & 4)		\$ _____	

FIRM NAME _____

SIGNATURE _____

TITLE _____

_____/_____/_____
DATE



CITY OF ATLANTA
 DEPARTMENT OF PROCUREMENT
 55 TRINITY AVENUE, SW, SUITE 1790
 ATLANTA, GEORGIA 30303-0307
 (404) 330-6204

PRICING SHEET
BID NUMBER
8083-PL-A1
Page 2 of 13

	QUAN.	UNIT PRICE	TOTAL
GROUP II - Onan Generators			
1. Level 1 Service (as described By Exhibit A)	11	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit A)	11	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP II: (excluding lines 3 & 4)		\$ _____	
GROUP III - Cummings/Kohler Generators			
1. Level 1 Service (as described By Exhibit A)	10	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit A)	10	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP III: (excluding lines 3 & 4)		\$ _____	

FIRM NAME _____

SIGNATURE _____

TITLE _____

_____/_____/_____
DATE



CITY OF ATLANTA
 DEPARTMENT OF PROCUREMENT
 55 TRINITY AVENUE, SW, SUITE 1790
 ATLANTA, GEORGIA 30303-0307
 (404) 330-6204

PRICING SHEET

BID NUMBER

8083-PL-A1

Page 3 of 13

	QUAN.	UNIT PRICE	TOTAL
GROUP IV - Caterpillar Generators			
1. Level 1 Service (as described By Exhibit A)	4	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit A)	4	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP IV: (excluding lines 3 & 4)			\$ _____
GROUP V - Detroit Diesel Generators			
1. Level 1 Service (as described By Exhibit A)	1	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit A)	1	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP V: (excluding lines 3 & 4)			\$ _____

FIRM NAME _____

SIGNATURE _____

TITLE _____

_____/_____/_____
DATE



CITY OF ATLANTA
 DEPARTMENT OF PROCUREMENT
 55 TRINITY AVENUE, SW, SUITE 1790
 ATLANTA, GEORGIA 30303-0307
 (404) 330-6204

PRICING SHEET
BID NUMBER
8083-PL-A1
 Page 4 of 13

	QUAN.	UNIT PRICE	TOTAL
GROUP VI - Stanford Generators			
1. Level 1 Service (as described By Exhibit A)	1	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit A)	1	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP VI: (excluding lines 3 & 4)		\$ _____	
GROUP VII - Onsite Energy Generators			
1. Level 1 Service (as described By Exhibit A)	1	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit A)	1	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP VII: (excluding lines 3 & 4)		\$ _____	

FIRM NAME _____
SIGNATURE _____ / ____ / ____
TITLE _____
DATE



CITY OF ATLANTA
 DEPARTMENT OF PROCUREMENT
 55 TRINITY AVENUE, SW, SUITE 1790
 ATLANTA, GEORGIA 30303-0307
 (404) 330-6204

PRICING SHEET
BID NUMBER
8083-PL-A1
Page 5 of 13

	QUAN.	UNIT PRICE	TOTAL
GROUP VIII - John Deere Generators (Department of Watershed Management – Exhibit C)			
1. Level 1 Service (as described By Exhibit C)	1	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit C)	1	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP VIII: (excluding lines 3 & 4)			\$ _____
GROUP IX - Caterpillar Generators			
1. Level 1 Service (as described By Exhibit C)	1	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit C)	1	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP IX: (excluding lines 3 & 4)			\$ _____

FIRM NAME _____

SIGNATURE _____

TITLE _____

_____/_____/_____
DATE



CITY OF ATLANTA
 DEPARTMENT OF PROCUREMENT
 55 TRINITY AVENUE, SW, SUITE 1790
 ATLANTA, GEORGIA 30303-0307
 (404) 330-6204

PRICING SHEET

BID NUMBER

8083-PL-A1

Page 6 of 13

	QUAN.	UNIT PRICE	TOTAL
GROUP X - Kohler Generators			
1. Level 1 Service (as described By Exhibit C)	1	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit C)	1	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP X: (excluding lines 3 & 4)			\$ _____
GROUP XI - Onan Generators			
1. Level 1 Service (as described By Exhibit C)	1	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit C)	1	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP XI: (excluding lines 3 & 4)			\$ _____

FIRM NAME _____

SIGNATURE _____

TITLE _____

_____/_____/_____
DATE



CITY OF ATLANTA
 DEPARTMENT OF PROCUREMENT
 55 TRINITY AVENUE, SW, SUITE 1790
 ATLANTA, GEORGIA 30303-0307
 (404) 330-6204

PRICING SHEET
BID NUMBER
8083-PL-A1
 Page 7 of 13

	QUAN.	UNIT PRICE	TOTAL
GROUP XII - Cummins Generators			
1. Level 1 Service (as described By Exhibit C)	1	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit C)	1	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP XII: (excluding lines 3 & 4)			\$ _____
GROUP XIII - Xylem-Godwin/ John Generators			
1. Level 1 Service (as described By Exhibit B)	1	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit B)	1	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP XIII: (excluding lines 3 & 4)			\$ _____

FIRM NAME _____

SIGNATURE _____

TITLE _____

_____/_____/_____
DATE



CITY OF ATLANTA
 DEPARTMENT OF PROCUREMENT
 55 TRINITY AVENUE, SW, SUITE 1790
 ATLANTA, GEORGIA 30303-0307
 (404) 330-6204

PRICING SHEET

BID NUMBER

8083-PL-A1

Page 8 of 13

	QUAN.	UNIT PRICE	TOTAL
GROUP XIV - Briggs and Stratton Generators			
1. Level 1 Service (as described By Exhibit B)	1	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit B)	1	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP XIV: (excluding lines 3 & 4)			\$ _____
GROUP XV - Olympian Generators			
1. Level 1 Service (as described By Exhibit B)	1	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit B)	1	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP XV: (excluding lines 3 & 4)			\$ _____

FIRM NAME _____

SIGNATURE _____

_____/_____/_____
DATE

TITLE _____



CITY OF ATLANTA
 DEPARTMENT OF PROCUREMENT
 55 TRINITY AVENUE, SW, SUITE 1790
 ATLANTA, GEORGIA 30303-0307
 (404) 330-6204

PRICING SHEET

BID NUMBER

8083-PL-A1

Page 9 of 13

	QUAN.	UNIT PRICE	TOTAL
GROUP VIIX - Genset (Atlanta Fire & Rescue Department-Exhibit D)			
1. Level 1 Service (as described By Exhibit D)	1	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit D)	1	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP VIIX: (excluding lines 3 & 4)			\$ _____
GROUP XVII - Onan Generators			
1. Level 1 Service (as described By Exhibit D)	1	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit D)	1	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP XVII: (excluding lines 3 & 4)			\$ _____

FIRM NAME _____

SIGNATURE _____

_____/_____/_____
DATE

TITLE _____



CITY OF ATLANTA
 DEPARTMENT OF PROCUREMENT
 55 TRINITY AVENUE, SW, SUITE 1790
 ATLANTA, GEORGIA 30303-0307
 (404) 330-6204

PRICING SHEET

BID NUMBER

8083-PL-A1

Page 10 of 13

	QUAN.	UNIT PRICE	TOTAL
GROUP XVIII - Olympian Generator			
1. Level 1 Service (as described By Exhibit D)	1	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit D)	1	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP XVIII: (excluding lines 3 & 4)			\$ _____
GROUP XIX - Kohler Generators			
1. Level 1 Service (as described By Exhibit D)	1	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit D)	1	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP XIX: (excluding lines 3 & 4)			\$ _____

FIRM NAME _____

SIGNATURE _____

_____/_____/_____
DATE

TITLE _____



CITY OF ATLANTA
 DEPARTMENT OF PROCUREMENT
 55 TRINITY AVENUE, SW, SUITE 1790
 ATLANTA, GEORGIA 30303-0307
 (404) 330-6204

PRICING SHEET
BID NUMBER
8083-PL-A1
Page 11 of 14

	QUAN.	UNIT PRICE	TOTAL
GROUP XX - Power Guard Generators			
1. Level 1 Service (as described By Exhibit D)	1	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit D)	1	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP XX: (excluding lines 3 & 4)			\$ _____
GROUP XXI - Cummins Generators			
1. Level 1 Service (as described By Exhibit D)	1	\$ _____	\$ _____
2. Level 2 Service (as described By Exhibit D)	1	\$ _____	\$ _____
3. Hourly labor rates for unspecified work		\$ _____ / hour	
4. % discount on (OEM) products		_____ %	
TOTAL OF GROUP XXI: (excluding lines 3 & 4)			\$ _____

FIRM NAME _____

SIGNATURE _____

TITLE _____

_____/_____/_____
DATE



CITY OF ATLANTA
 DEPARTMENT OF PROCUREMENT
 55 TRINITY AVENUE, SW, SUITE 1790
 ATLANTA, GEORGIA 30303-0307
 (404) 330-6204

PRICING SHEET
BID NUMBER
8083-PL-A1
Page 12 of 14

QUAN.	UNIT PRICE	TOTAL
GROUP XXII - 60-62KW Commercial Generators		
TOTAL OF GROUP XXII	\$ _____	
Warranty on Parts	_____ Days / Months (circle one)	
Warranty on Labor	_____ Days / Months (circle one)	
All other items not listed in this bid, state catalog discount.	% _____	
All other Services and Repairs that are not listed, state vendor's discount.	% _____	

FIRM NAME _____

SIGNATURE _____

TITLE _____

_____/_____/_____
DATE



CITY OF ATLANTA
 DEPARTMENT OF PROCUREMENT
 55 TRINITY AVENUE, SW, SUITE 1790
 ATLANTA, GEORGIA 30303-0307
 (404) 330-6204

PRICING SHEET
BID NUMBER
8083-PL-A1
Page 14 of 14

	QUAN.	UNIT PRICE	TOTAL
<p>EXTENSIONS, TOTALS AND GRAND TOTAL, IF APPLICABLE, SHALL BE ENTERED IN SPACES PROVIDED. FAILURE TO COMPLY MAY RENDER YOUR BID INVALID.</p> <p>DELIVERY MAY BE A FACTOR IN AWARD. PLEASE STATE DELIVERY SCHEDULE IN SPACE PROVIDED BELOW. FAILURE TO COMPLY MAY RENDER YOUR BID INVALID.</p> <p><u>TERMS:</u> BIDDERS ARE REQUESTED TO QUOTE NET PRICES. NET PRICES ARE LIST PRICES LESS TRADE OR OTHER DISCOUNTS OFFERED, EXCEPT CASH DISCOUNTS. IF A CASH DISCOUNT IS OFFERED, IT MUST BE CLEARLY SHOWN IN THE SPACE PROVIDED BELOW. IN ORDER FOR YOUR CASH DISCOUNT TO BE CONSIDERED IN THE BID EVALUATION PROCESS, THE DISCOUNT PERIOD SHALL BE A <u>MINIMUM</u> OF THIRTY DAYS. ANY DISCOUNT PERIOD OFFERED OF LESS THAN THIRTY DAYS WILL NOT BE CONSIDERED IN THE BID EVALUATION PROCESS. ALL DISCOUNTS OFFERED WILL BE TAKEN IF EARNED. TIME WILL BE COMPUTED FROM THE DATE OF ACCEPTANCE AT DESTINATION OR FROM DATE A CORRECT INVOICE IS RECEIVED IF THE LATTER DATE IS LATER THAN THE DATE OF ACCEPTANCE.</p> <p>***** **</p> <p>Upon request, a copy of the bid tabulation will be made available at a cost of \$.25 per page.</p> <p>***** **</p> <p>IF FEDERAL EXCISE TAX APPLIES, SHOW AMOUNT OF SAME WHICH HAS ALREADY BEEN DEDUCTED IN DETERMINING YOUR NET PRICE. THE CITY IS ALSO EXEMPT FROM STATE AND LOCAL SALES TAX (UNLESS THIS AMOUNT IS SHOWN, TAX EXEMPTION CERTIFICATE CANNOT BE ISSUED AND VENDOR WILL BE RESPONSIBLE FOR PAYMENT OF TAX ON NET PRICE QUOTED).</p>			
<p>TERMS</p>		<p>_____ % _____ 30 Days</p>	
<p>DELIVERY: Time Required for Delivery After Receipt Order</p>			<p>_____ Days</p>

FIRM NAME _____

SIGNATURE _____

TITLE _____

_____/_____/_____
DATE