



CITY OF ATLANTA

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Mayor

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DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP
Chief Procurement Officer
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March 16, 2015

ATTENTION INTERESTED PROPONENTS:

Your firm is hereby invited to submit to the City of Atlanta (the "City"), Department of Procurement ("DOP"), a proposal for **FC-7828 Red Light Running Photo Enforcement System Studies**. The City's DOP, on behalf of the Department of Public Works ("DPW"), seeks proposals from qualified proponents to collect and analyze the traffic crash data for the selection of intersections to be equipped with Red Light Running Cameras; as well as prepare reports and permits applications to the Georgia Department of Transportation for review and approval.

A **Pre-Proposal Conference** will be held on **Tuesday, March 31, 2015, at 10:00 a.m. EST**, at the DOP's Conference Room in Suite 1900. The purpose of the Pre-proposal Conference is to provide Proponents with detailed information regarding the project and to address questions and concerns. There will be representatives from the DPW, the Office of Contract Compliance and Risk Management available at the conference to discuss this project and to answer any questions. Attendance at the Pre-Proposal Conference is **strongly** encouraged for each Proponent desiring to submit a proposal.

Proponents will be allowed to ask questions during the Pre-Proposal Conference. However, please note that oral answers to questions during the Pre-Proposal Conference on March 31, 2015, are **not** authoritative. The last date to submit questions in writing is **Tuesday, April 7, 2015 by 5:00 P.M., EST**. Questions may be sent via email to lpage@atlantaga.gov, or facsimile at 404-739-4683.

Your response to this RFP will be received by designated staff of the Department of Procurement at City Hall South, 55 Trinity Avenue, S.W., Suite 1900, Atlanta, Georgia 30303, **no later than 2:00 p.m., EST, Wednesday, April 15, 2015.**

****ABSOLUTELY NO PROPOSALS WILL BE ACCEPTED AFTER 2:00 P.M.****

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Proposals will be publicly opened and read at 2:01 p.m., EST on the respective due date in the Department of Procurement, City Hall South, 55 Trinity Avenue, S.W., Suite 1900, Atlanta, Georgia 30303.

This Proposal is being made available by electronic means. If accepted by such means, then the Proponent acknowledges and accepts full responsibility to insure that no changes are made to the Proposal. In the event of conflict between a version of the Proposal in the Proponent's possession and the version maintained by DOP, the version maintained by the DOP shall govern.

You are required to email and confirm receipt of your business name, contact person, address, phone number, fax number and the project number to Mr. Leslie Page, Contracting Officer, at lp@atlantaga.gov, to be placed on the Plan Holders List. Failure to do so will prevent you from receiving any addenda that are issued and may deem you non-responsive.

The Proposal document may also be obtained from the Department of Procurement's Plan Room, City Hall South, 55 Trinity Avenue, S.W., Suite 1900, Atlanta, Georgia 30303, at a cost of **\$35.00** per package, beginning on March 16, 2015. All purchased solicitation documents include a solicitation package and scope of work booklet.

The City reserves the right to cancel any and all solicitations and to accept or reject, in whole or in part, any and all proposals when it is for good cause and in its best interest.

Thank you for your interest in doing business with the City.

Sincerely,



Adam L. Smith

ALS/lhp